

Potlatch City Council Meeting

City Hall 195 6th Street – Potlatch, ID 83855

May 8, 2023 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: David Cada, Joan Bender, Martin Anderson, Jennifer Anderson. Also present: Brennan Pollock, Maintenance and Harmony Nowack, City Clerk-Treasurer.

Guests: Brian Points Brandon Johnson

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *David Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from April 24, 2023 City Council meeting, the City of Potlatch bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Jennifer Anderson, yes

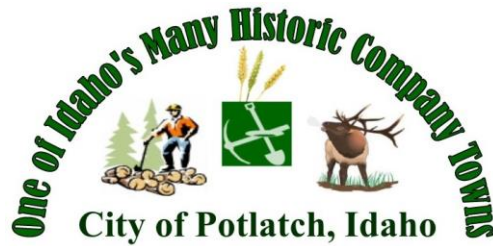
David Cada, yes

Martin Anderson, yes

Joan Bender, yes

- 2. BRIAN POINTS- LONG-TERM RV'S AT RIVERVIEW MANUFACTURED HOME PARK**

Brian Points, owner of Riverview Manufactured Home Park, located at 730 Ponderosa Drive South in Potlatch would like council approval to have RV's parked on a long-term basis at Riverview. RV's would be on a month-to-month lease. The lease agreement would require skirting on all RV's, allowance for a maximum of 2 vehicles parked on the lot and



would include a background check. Brian said he would not allow the spaces to get “junky” and would have restrictions on storage outside of the RV to keep the area looking nice. Currently there are 3 spaces available. In the last few years Brian has updated the sewer hook-ups and water submeters, he is currently working with an electrician and Avista to install the proper meters for RV’s.

Joan Bender motioned to allow RVs at Riverview Manufactured Home Park, Jennifer Anderson seconded the motion, and the motion was approved with all ayes.

3. REVIEW FOR APPROVAL ORDINANCE NO. 521 REZONE 430 PINE ST

Mayor Brown entertained a motion that the rules be suspended, and the proposed ordinance pass its first reading by Title only.

David Cada motioned that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third reading under suspension of the rules. Joan Bender seconded the motion.

Mayor Brown read the Title. There was no discussion.

Roll call vote:

Jennifer Anderson, yes

David Cada, yes

Martin Anderson, yes

Joan Bender, yes

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor Brown entertained a motion that the ordinance be formally adopted.

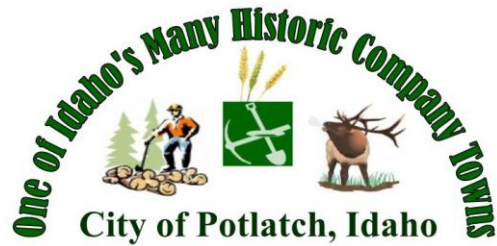
Joan Bender made a motion that ordinance number 521 be formally adopted. The motion was seconded by David Cada and was passed with a Roll Call Vote:

Jennifer Anderson, yes

David Cada, yes

Martin Anderson, yes

Joan Bender, yes



4. REVIEW FOR APPROVAL ORDINANCE NO. 522 ANNEXATION & ZONING, AMBER OAK PROPERTIES

Mayor Brown entertained a motion that the rules be suspended, and the proposed ordinance pass its first reading by Title only.

Martin Anderson motioned that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third reading under suspension of the rules. David Cada seconded the motion.

Mayor Brown read the Title. There was a short discussion on the wording in the legal description.

Roll call vote:

Jennifer Anderson, yes

David Cada, yes

Martin Anderson, yes

Joan Bender, yes

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor Brown entertained a motion that the ordinance be formally adopted.

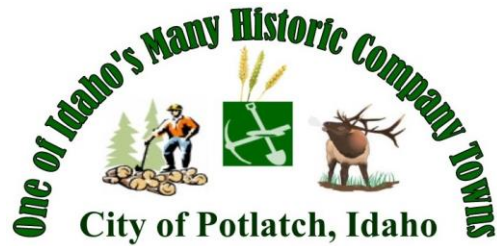
David Cada made a motion that ordinance number 522 be formally adopted. The motion was seconded by Joan Bender and was passed with a Roll Call Vote:

Joan Bender, yes

Martin Anderson, yes

David Cada, yes

Jennifer Anderson, yes



5. REVIEW FOR APPROVAL ORDINANCE NO. 523 ANNEXATION & ZONING, ELK RIVER ENTERPRISES

Mayor Brown entertained a motion that the rules be suspended, and the proposed ordinance pass its first reading by Title only.

David Cada motioned that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third reading under suspension of the rules. Joan Bender seconded the motion.

Mayor Brown read the Title. There was no discussion.

Roll call vote:

Jennifer Anderson, yes

David Cada, yes

Martin Anderson, yes

Joan Bender, yes

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor Brown entertained a motion that the ordinance be formally adopted.

Martin Anderson made a motion that ordinance number 523 be formally adopted. The motion was seconded by David Cada and was passed with a Roll Call Vote:

David Cada, yes

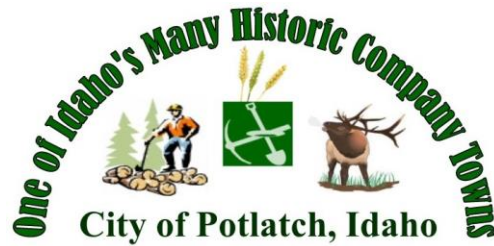
Joan Bender, yes

Jennifer Anderson, yes

Martin Anderson, yes

6. 10TH STREET SIDEWALK UPDATE: APPROVE BID AND REQUEST FOR CONTINGENCY FUNDS

Keller Engineering had broken up our bid into two parts due to the cost increase. The Engineers opinion of the most probable construction cost for the first section (Onaway Rd



to Larch Street) was \$169,000.00. The second section (Larch St to Spruce St) was \$91,000 for a total of \$260,000.00. The City received one (1) bid for the 10th Street Sidewalk Project from Quality Contractors. The lump sum bid for the first section was \$271,875.00 and the second section was \$149,375.00 for a total project bid of \$421,250.00. Two of the contractors from Quality met with Mayor Brown to discuss options to lower the bid and construction costs. Mayor Brown will be meeting with both Quality Contractor and Keller Engineering this week to discuss re-drawing the plans to help lower costs. LHTAC has received more funding and are offering to grant \$50,000.00 in contingency funds to current projects and will be funding all unfunded 2022 Child Pedestrian Safety grant application. Mayor Brown and Clerk, Harmony attended the LHTAC webinar to learn the process for requesting the contingency funds and have already put in the application to receive these funds. With the contingency funds and the options to lower construction/design costs and supplementing with the remaining ARPA funds the city is hoping to be able to construct the project for \$325,000.00 or under.

Martin Anderson made a motion to make the necessary changes to bring the project down to or under \$325,000.00 Jennifer Anderson seconded the motion and the motion was passed with a Roll Call Vote:

Jennifer Anderson, yes

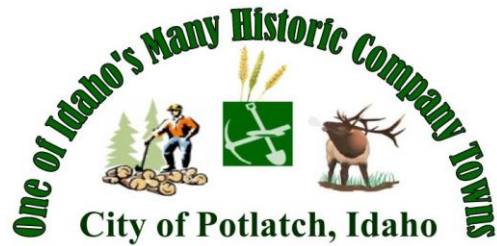
David Cada, yes

Martin Anderson, yes

Joan Bender, yes

REPORTS:

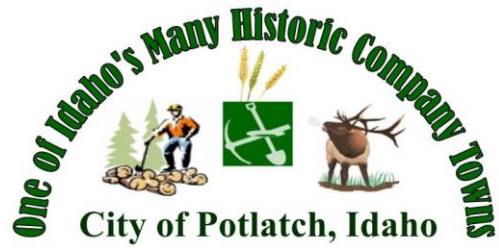
1. **Mayor – David Brown** – Unlimited will be here on the May 9th to start putting in the plumbing for and tank for the new restrooms at Scenic 6 Park. According to the Idaho Commerce website the City has been awarded the Gem Grant for paving a section of Mill Road into the back entrance of Scenic 6 Park although the City has not received formal notification yet. Scott from Poe Paving will be in this week to give the City a quote for paving 9th street from Pine to Larch and the City Hall Parking lot.
2. **Parks – Joan Bender** – Lights still need to be fixed at the RV Park bath house. Splash pad needs to be ready to open when the pool opens. The broken pipe from this winter still needs



to be fixed. The RC track has been rebuilt for the season. The RC group asked Karin, park maintenance, to keep kids on bicycles off the track. Mayor Brown said that is not her responsibility the RC group will need to put up signs and fencing. Joan has noticed there are a lot of dandelions in the park and wanted to know if the City would be spraying them. Joan said it looks like no one is caring for Harvey's Pond. She will be looking into finding someone who would like to volunteer their time to making the pond area nice again.

3. **Pool & Cemetery** – Jennifer has recruited more lifeguards. The new pool manager has resigned. Jennifer will be helping to put the word out that we are again looking for a pool manager.
4. **Water & Sewer – David Cada** – The City will be getting quotes from Poe Paving and Quality Contractors regarding a sink hole on Larch near 4th Street. Brennan, maintenance, has been working today to fill the hole with gravel and checked that no damage was done to the City sewer and water lines in the area. Brennan believes there is a break in the old sewer line that has caused the sink hole. Tom Moore, city engineer, will be out Wednesday and will check on the water and sewer lines on Larch St. as well.
5. **Streets – Martin Anderson** – No report
6. **Scenic 6 – David Cada** – No report
7. **Maintenance – Brennan Pollock** – The ballfield well has been repaired.
8. **Clerk – Harmony Nowack** – Both open office spaces in City Hall have been rented as of today. Harmony spoke with the Library District last week, they are reviewing the Potlatch library lease and will be attending council in the near future to discuss terms of renewing the lease. Sheriff's deputy had to be called over the weekend to the RV park due to guests of a renter driving too fast thru the park after being asked to slow down by the camp host. This is not the first time the camp host has had to ask guest of this renter to slow down when driving thru the park. Harmony was advised by Mayor and Council to send a letter to the renter that this behavior will not be tolerated.

PUBLIC COMMENT: Brandon Johnson from Inland North Waste attended the meeting tonight to discuss ways they can help the City to improve the garbage service in town.



Martin Anderson made a motion to adjourn the meeting, Joan Bender seconded the motion. The meeting was adjourned at 9:15 p.m.

_____David L. Brown, Mayor

ATTEST:

Harmony Nowack, City Clerk-Treasurer

The next City Council meeting will be Monday, May 22, 2023.