

AMENDED AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

January 12, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – December 22, 2014

New Business-Topics limited to 10 minutes each:

*****Kris from Latah County Library called at 2:25 p.m. on 1/12/2015. She just discovered that the lease agreement with the City of Potlatch expired in 2014. Renew lease agreement?***

*****Applying for Idaho Parks & Recreation Trail Grant***

*****Applying for Idaho Parks & Recreation RV Grant Application***

*****Background check on long-term stays in RV Park?***

*****Refund of overpayment to ITD***

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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**In compliance with the Americans with Disabilities Act of 1990,
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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

January 26, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – January 12, 2015

New Business-Topics limited to **10 minutes** each:

**Chris Sokol and Donna Quiring, Latah County Library lease agreement with City*

****Liquor license renewal**

**Floyd's Harvest Foods*

**Dale's Wagon Wheel*

**Four Star Supply, Inc.*

**Contract with Rim Rock Consulting for Building Inspector Services*

****EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345(c) TO ACQUIRE INTEREST IN REAL PROPERTY.***

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
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3. Pool & Cemetery-David Cada,
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Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

February 9, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – January 26, 2015

New Business-Topics limited to **10 minutes** each:

**Chris Sokol and Donna Quiring, Latah County Library lease agreement with City*

**Lion's Club building*

**Latah County Solid Waste fee amendment for 2015*

**Amend hookup fees?*

Reports-Limited to 10 minutes each

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2. **Parks–Carol Haddock,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,**

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

February 23, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – February 9, 2015

New Business-Topics limited to **10 minutes** each:

**Jeff Circa, Potlatch School District – flower barriers on Elm Street*

**Tom Lamar, Latah County Commissioner*

**Chris Sokol and Donna Quiring, Latah County Library District Draft Lease with the City of Potlatch*

Reports-Limited to 10 minutes each

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8. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

EXECUTIVE SESSION – IDAHO CODE 67-2345 (1) (a) and (b)

Adjournment

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AMENDED AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

March 9, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – February 23, 2015

New Business-Topics limited to 10 minutes each:

**Catering permit for Camas Prairie Winery – wine tasting function at the Railroad Depot, April 11 from 6-10 p.m. sponsored by the Lion's Club*

**Wages for employees – classifications for current employees and also new people applying for a job*

Reports-Limited to 10 minutes each

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8. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

EXECUTIVE SESSION – IDAHO CODE 67-2345 (1) (a) and (b)

Adjournment

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COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes –March 9, 2015

New Business-Topics limited to **10 minutes** each:

**Purchase property from Arlen Keck?*

**Approve Catering Permit for Bryan Bryngelson’s Renegade Wrestling Club event on June 13 at the Log Cabin Inn?Moscow Alehouse will be the caterer. The club is having a fundraiser to purchase wrestling mats.*

Reports-Limited to 10 minutes each

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Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

EXECUTIVE SESSION – IDAHO CODE 67-2345 (1) (a) and (b)

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

April 13, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes –March 23, 2015

New Business-Topics limited to 10 minutes each:

**Appoint new council member, Oath of Office*

**Engineer & Grant Administration contracts*

**Dinner with Troy and Deary, how many attend? Thursday, May 14, 6:00 p.m.*

**Addendum to Latah County Agreement with City of Potlatch for Solid Waste Collection, Recycling and Bulky Waste Programs*

** New maintenance employee*

**Rates for Potlatch Pool*

Reports-Limited to 10 minutes each

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3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

April 27, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes –April 13, 2015

New Business-Topics limited to 10 minutes each:

**Tree City USA Plaque Presentation, Robert Barkley presenter*

**Rim Rock Consulting, Inc, contract for Building Inspection services*

**Accept Engineering RFP and Grant Administrator RFP*

**Garden produce stand on WIMHPG property all summer??*

Public Comment: 3minutes

Reports-Limited to 10 minutes each

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3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,**
9. **EXECUTIVE SESSION-Idaho Code 67-2345(c)**

**Resolution of a Public Hearing to sell or convey real property*

Clerks Report: See Payables, Statement, Bills

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

May 11, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes –April 27, 2015

New Business-Topics limited to **10 minutes** each:

**IDFY kids*

**FCCLA kids – Family Career and Community Leaders of America*

**Engineering RFP approval*

**Bret Hogaboam letter*

**Hiring Summer Maintenance Positions and Lifeguards*

**May 25, 2015 Council meeting will fall on Memorial Day?*

****EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345(c) TO ACQUIRE INTEREST IN REAL PROPERTY.***

Reports-Limited to 10 minutes each

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2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons, 5/6/2015 teleconference with ITD, Taylor Engineering regarding sidewalk project

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

June 8, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes –May 11, 2015

New Business-Topics limited to **10 minutes** each:

**Utility rates?*

**Ordinance change for Building Inspection Services – need to add all of the relevant building codes into the Ordinance*

**Tent on RV Pad - RV Park rules*

**Flower stand on WIMHPG property?*

Reports-Limited to 10 minutes each

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2. **Parks–Joan Bender,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
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7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,**

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

June 22, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – June 8, 2015

New Business-Topics limited to **10 minutes** each:

**Erin Simons, Alternative to Violence on the Palouse*

**Don Ball, update on Potlatch Day*

**Utility Rates?*

**Ordinance for Building Codes*

**Sign for Gritman Medical Center – Potlatch Family Care (Ordinance states 32 sq. ft. total for sign, Gritman sign will be 48 sq. ft. total)*

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Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

July 13, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – June 22, 2015

New Business-Topics limited to **10 minutes** each:

**Charge \$5.00 for all day swimming on Potlatch Day? This would include swimming and food.*

**Environmental approval for 10 acres?*

**\$16,809 for ITD – match for the Sidewalk Enhancement Project*

Reports-Limited to 10 minutes each

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3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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City Hall - 195 6th Street

July 27, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – July 13, 2015

New Business-Topics limited to 10 minutes each:

AMENDED ITEM: Hire a person to research wells – received call today from a potential business

**Rebecca Payne use Scenic 6 Depot for play practice ~ will she be able to pay the same amount as last year to rent the Depot every Tuesday from September 15-December 15.*

**Resolution Approval 2015-07-27 for ITD Sidewalk Enhancement Project?*

**100 Mill Road? Address for 10 acres of land below railroad depot.*

**Accept tentative budget for publication of FY 2015-2016 Budget Public Hearing notice*

Reports-Limited to 10 minutes each

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Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

August 10, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – July 27, 2015

New Business-Topics limited to **10 minutes** each:

**Adopt FY 2015-2015 Budget*

**Sprinklers in the park – RV Park Grant and match*

**Summer kids bonus?*

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
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7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

August 24, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – August 10, 2015

New Business-Topics limited to **10 minutes** each:

**Appropriations Ordinance #2015-08-24*

**Land Purchase?*

**Disc Golf – Eagle Scout Project*

**Codi Jo’s Wagon Wheel – Liquor License Approval*

**Elections this year – two City Council positions and the Mayor position. Declaration of Candidacy must be submitted to the County with verified signatures by September 4, 2015*

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Joan Bender,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Clerk-Shelly Hammons,
8. Executive Session~Idaho Code 47-206 (c)

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

September 14, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – August 24, 2015

New Business-Topics limited to **10 minutes** each:

**Refund \$125.00 to Dale Spring for partial refund for 2015 Liquor License?*

**Amanda Bashaw of Latah County, RE: Bulky Waste Site*

**Put dirt on land by parking lot to make a bike and skateboard area?*

**Solid Waste Fees and Revised Exhibit A*

**Steve Austin design the nature Swenson Park for a stipend?*

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5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Clerk-Shelly Hammons,**

*** September 15, 9:00 a.m., Council Chambers, meet with Chris Danley,
Vetruvian Planning*

***September 17, Inland NW Partners meeting, Hayden Lake Country Club,
8:30-2:00 p.m*

***October 22, 2015 – PRIMA Training in Moscow, 8:30-4:00 p.m.*

8. **Executive Session, pursuant to Idaho Code 74-206 subsection (c) to
acquire interest in real property which is not owned by a public agency.**

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

September 28, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – September 14, 2015

New Business-Topics limited to 10 minutes each:

**Create new sewer easements across Potlatch Corp. land and abandon the old easements*

**Resolution to add two stop signs or yield signs on Pine Street (cross street: 8th Street)*

**Revise Building Ordinance No. 2013-12-09 (B)*

**Budget – Split Park fund into Park and RV Pak? Wait on \$1.00 increase for water for six months?*

**Land purchase?*

Reports-Limited to 10 minutes each:

1. **Mayor–David Brown,**
2. **Parks–Joan Bender,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Clerk-Shelly Hammons,**

***Thank you for allowing me to attend the ICCTFOA Conference
in Boise, Sept. 16-18*

***October 22, 2015 – PRIMA Training in Moscow, 8:30-4:00 p.m.*

8. **Executive Session, pursuant to Idaho Code 74-206 subsection (c) to
acquire interest in real property which is not owned by a public agency.**

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

“In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

**In compliance with the Americans with Disabilities Act of 1990,
Requests for ADA accommodations - contact City Hall at 875-0708.**

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW., Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD).”

The public is encouraged to attend any and all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

October 12, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – September 28, 2015

New Business-Topics limited to **10 minutes** each:

**Adopt Ordinance #500 – City of Potlatch Building Code Amendments*

**Review contract with Taylor Engineering. Approve contract?*

Reports-Limited to 10 minutes each:

1. Mayor–David Brown,
2. Parks–Joan Bender,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Clerk-Shelly Hammons,
***October 22, 2015 – PRIMA Training in Moscow, 8:30-4:00 p.m.*
8. Executive Session, pursuant to Idaho Code 74-206 subsection (a) to consider hiring a public officer, employee, staff member or individual agent....

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AMENDED AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

October 26, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – October 12, 2015

New Business-Topics limited to **10 minutes** each:

**Adopt Swenson Park address: 6th and Aspen*

AMENDMENT: *Quote from Motley-Motley for the repair of 610 square yards of road in Potlatch for \$29,890

Reports-Limited to 10 minutes each:

1. Mayor–David Brown,
2. Parks–Joan Bender,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Clerk-Shelly Hammons,

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

November 9, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – October 26, 2015

New Business-Topics limited to **10 minutes** each:

**Election results*

**Adopt the Area of Impact from the County, update the Ordinance?*

**Resolution for Stop Signs*

**How many vehicles can park in front of one residence?*

**Cancel November 23 Council meeting?*

Reports-Limited to 10 minutes each:

1. **Mayor–David Brown,**
2. **Parks–Joan Bender,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Clerk-Shelly Hammons,** Newly elected officials training, Lewiston

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

December 14, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – November 9, 2015

New Business-Topics limited to **10 minutes** each:

**Official Election Results*

**Potlatch Recreation District would like to build a Pickle Ball Court in Scenic 6 RV Park.*

**Agree to apply for Idaho Parks and Recreation grant for upgrading electrical system and paving the road to RV Park.*

**Roof at water reservoir*

**Reduced rate for no garbage service?*

**Letter in Support of Urban Renewal. Adopt the Resolution from Pocatello?*

**Vacate the enforcement of the Mechanical Permits for Potlatch. Revise Ordinance No. 500?*

Reports-Limited to 10 minutes each:

1. Mayor–David Brown,
2. Parks–Joan Bender,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Clerk-Shelly Hammons,
8. Executive Session – Pursuant to Idaho Code 74-206 subsection (1) (c) to acquire an interest in real property which is not owned by a public agency.

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY SPECIAL COUNCIL MEETING
City Hall - 195 6th Street

December 21, 2015, MONDAY – 12:00 Noon
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes –

New Business-Topics limited to 10 minutes each:

**Telemetry system for all wells? Hook up lift station and weather station?*

**Employee Christmas bonuses?*

Reports-Limited to 10 minutes each:

1. Mayor–David Brown,
2. Parks–Joan Bender,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Clerk-Shelly Hammons,
8. Executive Session – Pursuant to Idaho Code 74-206 subsection (1) (c) to acquire an interest in real property which is not owned by a public agency.

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

December 28, 2015, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – December 14, 2015 and December 21, 2015

New Business-Topics limited to **10 minutes** each:

**Two Ordinances from Latah County – Area of Impact- change of codes*

**Update on upgrade of software for wells?*

Reports-Limited to 10 minutes each:

1. **Mayor–David Brown,**
2. **Parks–Joan Bender,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Clerk-Shelly Hammons,**

Clerks Report: See Payables, Statement, Bills

Public Comment: 3minutes

Adjournment

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