

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

July 11, 2022 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Donna Winther, David Cada, and Martin Anderson. Also, present: Harmony Nowack, City Clerk-Treasurer.

Absent: Joan Bender

Guests: Diana Beard

Krista Baker

Lois Rasmussen

NEW BUSINESS:

- 1. CONSENT AGENDA: David Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from June 13, 2022 City Council meeting, the City of Potlatch bills and payroll.***

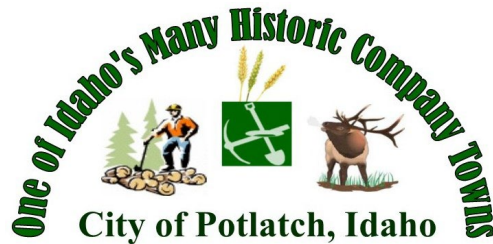
Donna Winther seconded the motion. Motion was approved with a Roll Call vote:

Donna Winther, yes

David Cada, yes

Martin Anderson, yes

2. SENIOR CENTER IMPROVEMENTS



Diana Beard asked for the City's support in improving the front and back entrances to the Senior Center (formally the Rebekah Hall) including the ramp in the front and both entrance doors that have a lip that makes it hard for walkers to get over. The entrances need to be ADA approved. The Senior Citizen's group is requesting the city take on the project then bill the Senior Citizen's group up to \$10,000 as they are looking into a reimbursement grant for that amount. Lois Rasmussen commented that the building is used for many things other than the Senior Meals including elections. Donna Winther asked if the entrances/ramps need to be concrete or if a deck could be built with material like trex deck with an aluminum ramp. Martin Anderson said that could be done but the concrete needs to be replaced as the rock salt used in the winter has really eaten up the concrete. Lois commented that the current steps are quite high and deep for most people. Mayor Brown said trex deck could be built around the current stairs. David Cada asked how many people they have attend the Senior Meals. Lois said about 20 or so enough to fill 3-4 tables, more on Fridays when they have entertainment. They no longer do "grab & go" meals as covid restrictions have changed and they want people to come in and socialize. They do deliver some meals though. Lois said they need a drawing and a plan so they know what to ask for with the grant. Mayor Brown said the council would make a trip over to the Senior Center to take a look and also the city could look into smaller grants for ADA improvements or gem grants that are quick to get and there is no match.

Issue tabled until council can view building

3. Scenic 6 Park Restrooms

Mayor Brown introduced Krista Baker from CEDA. Mayor Brown has been working with her and Tony from Commerce to get a bathroom for Scenic 6 Park to be placed near the Splash Pad and RC Track. The restroom would need to have heat and be insulated. Electricity would need to be brought to it as well as water and sewer lines. A walking path would also need to be installed. The city will need to get quotes for the electricity, sidewalks, holding tank and pumps etc. Krista said the more the city can contribute the more points you get toward the grant. In-kind labor and donation funds



count toward the match. Mayor Brown said we should talk with the RC and Pickle Ball groups for donations/fundraising. Krista said park grants are due in September so she would like to get an okay from the council today in order to get started on writing a grant. There would be a \$3500 fee up front to write the grant, if we don't get the grant this round they will write it again the next year without a fee. 10% of the grant would go to CEDA for administration cost.

Martin Anderson made a motion to approve the installation of the restrooms. Dave Cada seconded the motion and the motion was approved with "all ayes".

Martin Anderson made a motion to approve hiring CEDA to write the grant for the restroom at Scenic 6 Park. Donna Winther seconded the motion and the motion was approved with a roll call vote:

Donna Winther, yes

David Cada, yes

Martin Anderson, yes

4. VFW HALL RENT

There has been some interest in having a permanent rental in the old VFW hall. Mayor Brown said the council needed to figure out how much rent would cost. The renter would be responsible for all utilities. Council would like to measure the building in order to set the rent

Issue tabled at this time.

5. CITY HALL ROOM RENTAL FEES

Room 102 in City Hall has become available for rent. Council needs to decide how much the rooms should be rented for in City Hall. Measurements need to be made of all rooms in order to adjust rents according to square footage.



City of Potlatch, Idaho

Issue tabled at this time until measurements can be made.

6. JAKE BRAKE ORDINANCE

Mayor Brown entertained a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

David Cada made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules. Martin Anderson seconded the motion.

Mayor Brown read the title.

Roll Call Vote:

Donna Winther, yes

David Cada, yes

Martin Anderson, yes

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor Brown entertained a motion that the ordinance be formally adopted.

Martin Anderson made a motion that ordinance number 518 be formally adopted. The motion was seconded by David Cada and was passed with a Roll Call Vote:

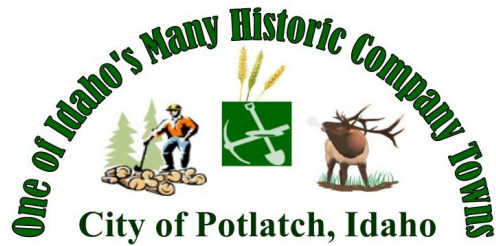
Donna Winther, yes

David Cada, yes

Martin Anderson, yes

7. PERSONNEL POLICY

Mayor Brown told the council he would like to have a special meeting where the council could go through and update the personnel policy. Mayor Brown also mentioned that the city would like to look into getting time clocks as well.



REPORTS:

1. **Mayor – David Brown** – Mayor Brown said he has found barrels for \$10-15 and showed pictures of what Precision Signs could do for wraps on the barrels. The cost of the wraps is \$250/barrel which could be taken out of the Sanitation fund. Barrels could be used as garbage cans, planters, etc. as a part of a city beautification plan.
2. **Parks – Joan Bender** – Absent. Harmony Nowack gave the parks report: Palouse Empire Pest Control will be out Tuesday the 12th at 9am to take care of any remaining ground squirrels at Scenic 6 Park. City maintenance will need to check the park for holes in the ground and get them filled before Potlatch Days.
3. **Pool & Cemetery – Donna Winther** – The pool needs “Slippery When Wet” caution signs at the entrance to both bathrooms. The RV Park bathrooms and showers could use mats where you walk into the showers. Donna noticed there were mats on the ground outside the showers that need to be moved to storage. Also there is a wall in the showers that is coming up and needs to be repaired.
4. **Water & Sewer – David Cada** – Dave Cada gave his report on the water in our area. He said that compared to Rathdrum our water is purer when it comes to contaminates. The Rathdrum reservoir is used as a comparison to bottled water. Our water is harder and sits on the rocks where it can soak up more nutrients compared to an underground river like Rathdrum has.
5. **Streets - Martin Anderson** – Street budget is done for the year. Martin will be looking into the ramp at the Senior Center
6. **Scenic 6 - David Cada** – Gary Strong is resigning as chairman. David will talk about city beautification at the next Scenic 6 meeting.



7. **Clerk – Harmony Nowack** – All accounts have been moved to Latah Credit Union. Checking account will remain open at US Bank until all outstanding checks have gone through and all ACH deposits have been moved to LCU.

Martin Anderson made a motion to adjourn the meeting, Donna Winther seconded the motion, the meeting was adjourned at 10 p.m.

ATTEST: _____ David L. Brown, Mayor

Harmony Nowack, City Clerk-Treasurer

The next City Council meeting will be Monday, July 25, 2022