

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

January 13, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from December 9, 2024
 - b. Approve City of Potlatch bills and payroll.
- 2. RENEW CITY HALL OFFICE SPACE LEASES** (Action Item)
- 3. RENEW LIQUOR LICENSES** (Action Item)
 - *Four Star Supply Co. INC**
 - *Harvest Foods**
 - *Red Fir Coffee House**
 - *Codi Jo's Wagon Wheel**
- 4. COMMUNITY CENTER UTILITIES - LIONS CLUB SHARE?** (Action Item)
- 5. KME QUOTE - SEWER LIFT PUMP & REPAIRS** (Action Item)
- 6. WW FACILITY UPGRADES**

REPORTS - Limited to 10 minutes each:

- | | |
|-------------------------------|----------------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Jennifer Anderson |
| 3. Pool & Cemetery | - Darrell Bostic |
| 4. Water & Sewer | - Dave Cada |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Maintenance | - Jerry Ely |
| 8. Clerk-Treasurer | - Harmony Nowack |

Public Comment: 3 minutes

Adjournment

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**In compliance with the Americans with Disabilities Act of 1990,
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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

January 27, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to *10 minutes* each:

- 1. CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from January 13, 2024
 - b. Approve City of Potlatch bills and payroll.
- 2. CURT MCLAM – MOU, WILL-SERVE ELK RIVER ESTATES DEVELOPMENT (Action Item)**
- 3. RV PARK IMPROVEMENTS GRANT PROJECT (Action Item)**
- 4. CDASSE QUOTE FOR BOILER OIL TANK CLEANING (Action Item)**
- 5. COUNTY HAZARD MITIGATION PLAN – DISCUSSION ON CITY MITIGATION ACTION**
- 6. PLANNING AND ZONING COMMITTEE – RECRUITING NEW MEMEBERS**

REPORTS - Limited to 10 minutes each:

- | | |
|-------------------------------|----------------------------|
| 1. Mayor | - David Brown |
| 2. Parks | - Jennifer Anderson |
| 3. Pool & Cemetery | - Darrell Bostic |
| 4. Water & Sewer | - Dave Cada |
| 5. Streets | - Martin Anderson |
| 6. Scenic 6 | - Dave Cada |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Public Comment: 3 minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

February 10, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from January 27, 2024
 - b. Approve City of Potlatch bills and payroll.
2. **KME QUOTE – ELECTRICAL – LIFT STATION** (Action Item)
3. **BALLFIELD SCOREBOARD/NAME** (Action Item)
4. **AREA OF IMPACT – DISCUSSION**

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
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Public Comment: 3 minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

February 24, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from February 10, 2025
 - b. Approve City of Potlatch bills and payroll.
- 2. MEGAN SMITH III-A ANNUAL REPORT**
- 3. RV PARK – IMPROVEMENTS WITHOUT GRANT FUNDING? (Action Item)**
- 4. OIL TANK – CITY HALL FURNACE – REVISITED (Action Item?)**
- 5. PHILANTHROPY NORTHWEST GRANT FUNDING - CITY SPONSER FOR REGIONAL WW PLANNING (Action Item)**

REPORTS - Limited to 10 minutes each:

- | | |
|-------------------------------|----------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Public Comment: 3 minutes

Adjournment

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**AMENDED AGENDA FOR THE CITY OF POTLATCH CITY
COUNCIL MEETING**

City Hall – 195 6th Street

March 10, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA (*Action Item with a Roll Call vote*)

(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from February 24, 2025
- b. Approve City of Potlatch bills and payroll.

2. AMEND AGENDA TO ADD EXECUTIVE SESSION

(Action Item)

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
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Public Comment: 3 minutes

EXECUTIVE SESSION: as per Idaho Code 74-206, (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

March 24, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

EXECUTIVE SESSION: Consider personnel matters per Idaho Code 74-206 (a) & (b)

- 1. ACTION FROM EXECUTIVE SESSION** (Action Item)
- 2. CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from March 10, 2025
 - b. Approve City of Potlatch bills and payroll.
- 3. DAN HERNANDEZ – LION’S CLUB – SUMMER ACTIVITIES** (Action Item?)
- 4. PLANNING AND ZONING – APPOINTMENT OF NEW MEMBERS?** (Action Item)
- 5. IDAHO GEM GRANT APPLICATION RESOLUTION** (Action Item)
- 6. STAFF WAGE DISCUSSION** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|-------------------------------|----------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
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| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

APRIL 14, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from March 24, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **PLANNING AND ZONING – APPOINTMENT OF NEW MEMBERS?** (Action Item)
3. **ARBOR DAY PROCLAMATION** (Action Item)
4. **POOL RATES DISCUSSION** (Action Item?)
5. **CITY HALL OIL TANK CLEANING** (Action Item?)
6. **ELK RIVER ESTATES – DRAFT DEVELOPMENT AGREEMENT REVIEW** (Action Item?)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

APRIL 28, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA (*Action Item with a Roll Call vote*)

(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from April 14, 2025
- b. Approve City of Potlatch bills and payroll.

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

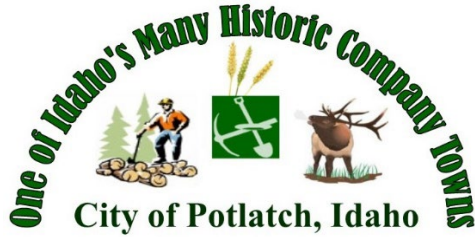
Adjournment

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CITY COUNCIL SPECIAL MEETING AGENDA

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET, POTLATCH

**Monday – May 12, 2025
at 6:30p.m.**

New Business –

- 1. REVIEW UTILITY AGREEMENT FOR NEW DEVELOPMENT - DISCUSSION**

Public Comment

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

MAY 12, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** (*Action Item with a Roll Call vote*)
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 - a. Minutes from April 14, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **ELK RIVER ENTERPRISE – NEW LOT LAYOUT – UTILITY AGREEMENT** (Action Item?)
3. **PLANNING AND ZONING – APPOINTMENT OF NEW MEMBERS?** (Action Item)
4. **GEM GRANT AGREEMENT** (Action Item)
5. **MILITARY CAREGIVERS PROCLAMATION** (Action Item)
6. **DEQ – SOURCE WATER PROTECTION GRANT – AMENDMENT** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

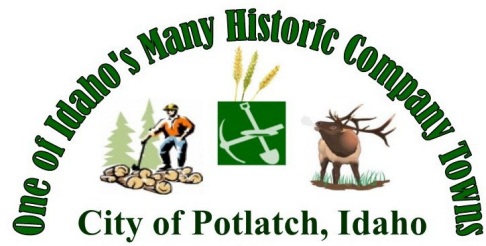
Adjournment

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PUBLIC HEARING AGENDA

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET, POTLATCH

**TUESDAY – May 20, 2025
at 5:15p.m.**

New Business-

1. INCREASE POOL FEES DISCUSSION

Public Testimony – Limited to 3 (three) minutes each

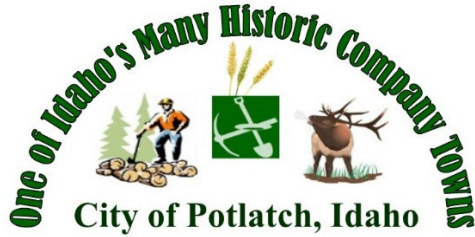
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CITY COUNCIL SPECIAL MEETING AGENDA

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET, POTLATCH

**TUESDAY – May 20, 2025
at 5:30p.m.**

New Business –

- 1. INCREASE POOL FEES (Action Item)**
- 2. POOL FEES RESOLUTION 2025-05-20 (Action Item)**

Public Comment: 3 minutes

Adjournment

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CITY COUNCIL SPECIAL MEETING AGENDA

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET, POTLATCH

**Thursday – June 5, 2025
at 5:15p.m.**

New Business –

- 1. Discuss Water Issues**

Public Comment: 3 minutes

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

June 9, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA** *(Action Item with a Roll Call vote)*
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from May 12, 2025, May 20, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **JOHN'S JONS – SEPTIC DUMPING AGREEMENT** (Action Item)
3. **CURT MCLAM – ELK RIVER ENTERPRISES – DEVELOPMENT** (Action Item?)
4. **DODD SNODGRASS – CEDA – GRANTS** (Action Item?)
5. **MCHUGH BROMLEY – ATTORNEY AGREEMENT – REGIONAL WW PROJECT** (Action Item)
6. **DRAFT ORDINANCE – WATER CONSERVATION- FOR DISSCUSSION**

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|-----------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack -Elections |

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

June 20, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from June 9, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **DEVELOPMENT AGREEMENT** (Action Item)
3. **WATER HOOKUPS IN TOWN** (Action Item)
4. **AUTHORIZE CREDIT CARD FOR PAUL KILBORN** (Action Item)
5. **LONG TERM RV PARKING** (Action Item)
6. **SPLASH PAD HOURS** (Action Item)
7. **WELL DRILLING** (Action Item)
8. **MOU WITH ONAWAY WATER & SEWER ASSOCIATION** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

"In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)"

**In compliance with the Americans with Disabilities Act of 1990,
Requests for ADA accommodations - contact City Hall at 208-875-0708.**

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW., Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD)."

The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

June 23, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from June 9, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **DEVELOPMENT AGREEMENT** (Action Item)
3. **WATER HOOKUPS IN TOWN** (Action Item)
4. **AUTHORIZE CREDIT CARD FOR PAUL KILBORN** (Action Item)
5. **LONG TERM RV PARKING** (Action Item)
6. **SPLASH PAD HOURS** (Action Item)
7. **WELL DRILLING** (Action Item)
8. **MOU WITH ONAWAY WATER & SEWER ASSOCIATION** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

July 14, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from June 23, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **JILL QUADE – DEPOT RENT DISCOUNT FOR FREE KIDS CLASS** (Action Item)
3. **BRAD RODE – FIRE CODE** (Action Item)
4. **DEVELOPMENT AGREEMENT?** (Action Item)
5. **LONG TERM RV PARK RULES/LEASE AGREEMENT UPDATES** (Action Item)
6. **CONTRACT WITH CEDA FOR CDBG -POOL GRANT** (Action Item)
7. **STAFF TO ATTEND IRWA FALL CONFERENCE? -MOSCOW** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

July 28, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. **CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from June 23, 2025
 - b. Approve City of Potlatch bills and payroll.
2. **STEVE PENNINGTON – CHURCH OF JESUS CHRIST LDS – SERVICE PROJECT (Action Item)**
3. **“JOINT-OWNER” AND SIGNER ON CITY LCU ACCOUNT (Action Item)**
4. **DEVELOPMENT AGREEMENT (Action Item)**
5. **REQUEST FOR ROAD ACCESS NEAR RESERVIOR - LOT FOR SALE (Action Item)**

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

August 11, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA (*Action Item with a Roll Call vote*)**
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from July 28, 2025
 - b. Approve City of Potlatch bills and payroll.
- 2. SELECT CEDA AS POOL PROJECT CDBG GRANT ADMINISTRATOR UNDER THE MICRO-PROCUREMENT PROCESS** (Action Item)
- 3. CARIE CAPELLO – POOL FUNDING** (Action Item)
- 4. RATES & FEES DISCUSSION**
- 5. BUDGET DISCUSSION & TENTATIVE BUDGET APPROVAL** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

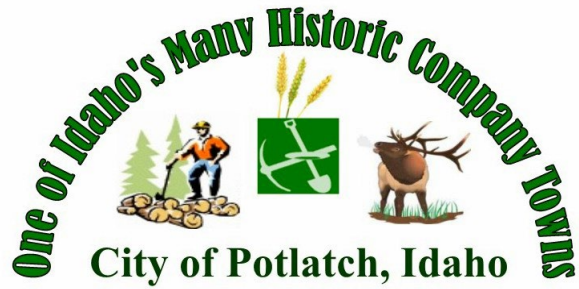
Adjournment

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The public is welcome and encouraged to attend all City Council meetings.



PUBLIC HEARING AGENDA

CITY HALL – 195 6TH Street, Potlatch

MONDAY – AUGUST 25, 2025
AT 6:45 p.m.

COUNCIL CHAMBERS IN CITY HALL

New Business:

PROPOSED CITY BUDGET FOR FY 2025-2026

***Public Testimony – Limited to 3 (three) minutes each**

Petitions/Appeals from Concerned Citizens

AJOURN

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

August 25, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from Aug 11, 2025
 - b. Approve City of Potlatch bills and payroll.
- 2. DIANE & MICHAEL RILEY – FENCE AT RIDGEWELL** (Action Item?)
- 3. SHARON & JEFFREY DURLAK – PARKING/RAILROAD TIES 8th&CEDAR** (Action Item?)
- 4. APPROVE PROPOSED CITY BUDGET** (Action Item)
- 5. POOL PROJECT GRANT – CITY FUNDING COMMITMENT** (Action Item)
- 6. UTILITY SERVICE AGREEMENT – ELK RIVER ENTERPRISES** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

September 8, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA

(Action Item with a Roll Call vote)

(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from Aug 25, 2025
- b. Approve City of Potlatch bills and payroll.

2. APPROPRIATION ORDINANCE

(Action Item)

3. RATES & FEES DISCUSSION

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|--------------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack -ACI Fall Mtg |

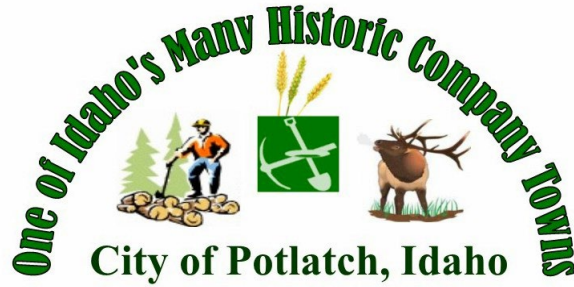
Adjournment

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The public is welcome and encouraged to attend all City Council meetings.



PUBLIC HEARING AGENDA

CITY HALL – 195 6TH Street, Potlatch

**MONDAY – September 8, 2025
AT 6:45 p.m.**

COUNCIL CHAMBERS IN CITY HALL

Guests: Kaleena Moulton, CEDA

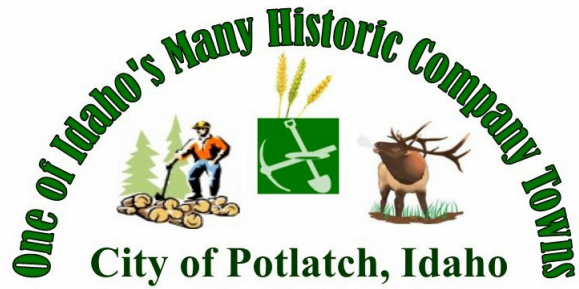
New Business:

Proposed Grant Activities – Pool Project

***Public Testimony – Limited to 3 (three) minutes each**

Petitions/Appeals from Concerned Citizens

AJOURN



Notice of Public Hearing on Proposed Grant Activities

The City of Potlatch is submitting a proposal to the Idaho Department of Commerce for an Idaho Community Development Block Grant (CDBG) in the amount of \$245,000. The proposed project is to make upgrades to the pool liner and drain covers. The hearing will include a discussion of the need of the project; the application process; and the project's scope of work, location, funding/budget, schedule, and expected benefits. Application materials, related documents, and ICDBG Application Handbook will be available for review.

The hearing has been scheduled for September 8, 2025 at 6:45 pm at the Potlatch City Hall, 195 6th Street, Potlatch, ID 83855. Verbal and written comments will be accepted prior to and at the hearing.

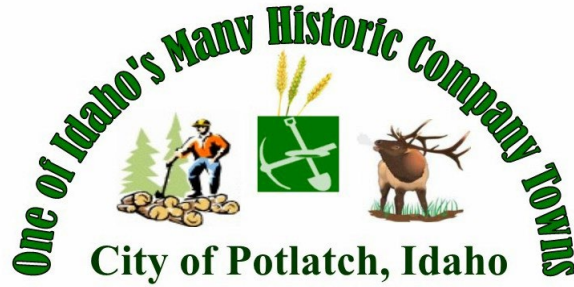
The hearing will be held in a facility that is accessible to persons with disabilities. Special accommodations will be available, upon request, five (5) days prior to the hearing in a format that is usable for persons with disabilities. For more information, contact City Clerk Harmony Nowack at 208-875-0708.

David Brown
Mayor

City of Potlatch
130 2nd Street
Potlatch, ID 83855

This Notice can be provided in a format accessible to persons with disabilities and/or persons with limited English proficiency upon request.

Al ser solicitada, ésta notificación puede ser proveída en un formato fácil de usar para personas con discapacidad y/o personas con conocimientos limitados del Inglés.



PUBLIC HEARING AGENDA

CITY HALL – 195 6TH Street, Potlatch

MONDAY – September 22, 2025
AT 6:45 p.m.

COUNCIL CHAMBERS IN CITY HALL

New Business:

- **PROPOSED CITY RATES & FEES FOR FY 24-25**
- **PROPOSED BUILDING CODE FEES**

***Public Testimony – Limited to 3 (three) minutes each**

Petitions/Appeals from Concerned Citizens

AJOURN

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

September 22, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA

(Action Item with a Roll Call vote)

(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from Aug 25, 2025
- b. Approve City of Potlatch bills and payroll.

2. RESOLUTION 2025-9-22 – BUILDING VALUATION AND FEES

(Action Item)

3. RESOLUTION 2025-10-1 – RATES & FEES

(Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|--------------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack -ACI Fall Mtg |

Adjournment

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The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

October 13, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA

(Action Item with a Roll Call vote)

(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from September 22, 2025
- b. Approve City of Potlatch bills and payroll.

2. PERSONEL POLICIES

(Action Item?)

3. RV PARK ORDINANCE

(Action Item?)

4. FIRSTNET QUOTE

(Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

October 27, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – Darrell Bostic

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from October 13, 2025
 - b. Approve City of Potlatch bills and payroll.
- 2. P&Z RECOMMENDATION – 875 8TH ST VARIANCE** (Action Item)
- 3. P&Z RECOMMENDATION – 715 PINE ST VARIANCE** (Action Item)
- 4. CULVERT ONAWAY ROAD** (Action Item)
- 5. GENERATOR QUOTE** (Action Item?)
- 6. PAVING WALKING PATH/CULVERT REPAIR QUOTE** (Action Item)
- 7. AMERICAN LEGAL CODIFIERS QUOTE** (Action Item?)
- 8. LEADER WIFI TO YARD WASTE QUOTE** (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|-------------------------------|----------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
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| 6. Mayor | - David Brown |
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Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

November 10, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from October 27, 2025
- b. Approve City of Potlatch bills and payroll.

2. RESOLUTION 2025-10-31 ALL HAZARDS MULTI-JURISDICTIONAL MITIGATION (Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

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The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

November 24, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from November 10, 2025
 - b. Approve City of Potlatch bills and payroll.
- 2. COMMUNITY CENTER USE** (Action Item?)
- 3. EMPLOYEE HOLIDAY BONUS** (Action Item)
- 4. 2026 COUNCIL MEETING DATES** (Action Item)
- 5. NW GENERATORS – UPDATED REPAIR COST ESTIMATE** (Action Item)
- 6. BROADBAND PROJECT – ROW APPLICATION & STIPULATIONS** (Action Item?)
- 7. MEASURES FOR ADDRESSING PUBLIC PROPERTY HABITATION** (Action Item?)
- 8. RV STREET PARKING AND HABITATION** (Action Item?)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|-------------------------------|----------------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack |

Adjournment

“In accordance with Federal law and U.S. Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

**In compliance with the Americans with Disabilities Act of 1990,
Requests for ADA accommodations - contact City Hall at 208-875-0708.**

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW., Washington DC 20250-9410 or call [1-800-795-3272](tel:1-800-795-3272) (voice) or [202-720-6382](tel:202-720-6382) (TDD).”

The public is welcome and encouraged to attend all City Council meetings.

AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

December 8, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

1. CONSENT AGENDA

(Action Item with a Roll Call vote)

(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)

- a. Minutes from November 10, 2025
- b. Approve City of Potlatch bills and payroll.

2. NW GENERATORS – ORDER USED GENERATOR

(Action Item)

3. FINANCIAL POLICY DRAFT REVIEW & PO AUTHORIZTION

(Action Item)

4. RENEW CITY HALL LEASES

(Action Item)

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack- |

Adjournment

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AGENDA FOR THE CITY OF POTLATCH CITY COUNCIL MEETING

City Hall – 195 6th Street

December 22, 2025 – MONDAY – 7pm

HELD IN THE COUNCIL CHAMBERS AT CITY HALL -195 6TH STREET

REGULAR MEETING - Call to order

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – *Darrell Bostic*

New Business-Topics limited to 10 minutes each:

- 1. CONSENT AGENDA** (Action Item with a Roll Call vote)
(Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion.)
 - a. Minutes from December 8, 2025
 - b. Approve City of Potlatch bills and payroll.
- 2. BUILDING INSPECTION SERVICES AGREEMENT – LATAH COUNTY** (Action Item)
- 3. CELL PHONE POLICY** (Action Item)
- 4. SEPTIC DUMPING RATE – RENEW AGREEMENTS** (Action Item)
- 5. DRAFT WW STUDY – REVIEW**

Public Comment: 3 minutes

REPORTS - Limited to 10 minutes each:

- | | |
|--------------------|---------------------|
| 1. Parks | - Jennifer Anderson |
| 2. Pool & Cemetery | - Darrell Bostic |
| 3. Water & Sewer | - Dave Cada |
| 4. Streets | - Martin Anderson |
| 5. Scenic 6 | - Dave Cada |
| 6. Mayor | - David Brown |
| 7. Maintenance | - Paul Kilborn |
| 8. Clerk-Treasurer | - Harmony Nowack- |

Adjournment

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