

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

September 12, 2022 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Donna Winther, David Cada, Joan Bender and Martin Anderson. Also, present: Harmony Nowack, City Clerk-Treasurer.

Guests: Paul Stubbs Joy Stubbs

Isaac Foss

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *David Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from August 22, 2022 City Council meeting, the City of Potlatch bills and payroll.*

Donna Winther seconded the motion. Motion was approved with a Roll Call vote:

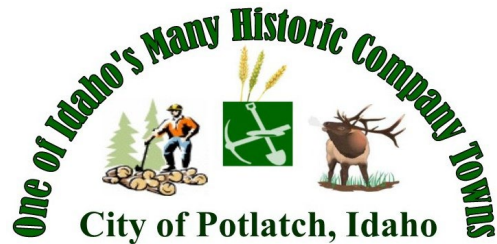
Donna Winther, yes

David Cada, yes

Martin Anderson, yes

Joan Bender, yes

- 2. PLANNING AND ZONING PRESENT DECISION ON PAUL STUBBS ZONE CHANGE**



Prior to tonight's Council Meeting, the Planning and Zoning committee met with Paul Stubbs to discuss his request to change the zoning at his property parcel RPP15200290010 or 430 Pine Street from commercial to multi-family residential. Mr. Stubbs is planning on only building one single family home on the property at this time but wanted to have it open for his family to build another house on the lot in the future if they so desire. There was no objection from the public hearing. The Planning and Zoning committee recommended that the zone change be approved.

David Cada motioned to approve the zone change at 430 Pine Street to multi-family residential, Martin Anderson seconded the motion. Motion was approved with all ayes.

3. CODY BRIGHAM, MUD BOGS AND OTHER EVENTS AT SCENIC 6 PARK

ABSENT

4. APPROVE ORDINANCE #520-ANNUAL APPROPRIATIONS

Mayor Brown entertained a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

David Cada made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and it's second and third reading under suspension of the rules, Joan Bender seconded the motion.

Mayor Brown read the Title.

Roll Call Vote:

Donna Winther, yes
David Cada, yes
Martin Anderson, yes
Joan Bender, yes



The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor Brown entertained a motion that the ordinance be formally adopted.

Martin Anderson made a motion that ordinance number 520 be formally adopted. The motion was seconded by David Cada and was passed with a Roll Call Vote:

Donna Winther, yes

David Cada, yes

Martin Anderson, yes

Joan Bender, yes

5. Select Keller Associates as engineer for 10th Street Sidewalk Project

Mayor Brown introduced Keller Associates scope and fee for the 10th Street Sidewalk Project.

Martin Anderson made a motion to select Keller Associates as engineer for the 10th Street Sidewalk Project, Joan Bender seconded the motion and the motion was passed with a Roll Call Vote:

Joan Bender, yes

Martin Anderson, yes

David Cada, yes

Donna Winther, yes

6. DEQ AUTHORIZING RESOLUTION -DRINKING WATER GRANT

Mayor Brown read Resolution No. 2022-09-12 authorizing the Mayor to sign all applications, funding agreements, and other documents relating to the drinking water study project, a grant the city is applying for.

David Cada motioned for the resolution to be adopted, Donna Winther seconded the motion. The motion was passed with a Roll Call Vote:



Martin Anderson, yes

Donna Winther, yes

David Cada, yes

Joan Bender, yes

The Resolution was formally adopted.

7. AUTHORIZE MAYOR TO NEGOTIATE AN AMENDMENT TO THE EXISTING TATE ENGINEERING CONTRACT TO INCLUDE A DRINKING WATER FACILITY PLAN SCOPE AND FEE

In regards to the Drinking Water Facility planning grant Mayor Brown asked for the council to authorize him to negotiate and an amend the existing Tate Engineering contract to include the Drinking Water Facility Project.

Joan Bender made a motion to authorized Mayor Brown to negotiate and amend the existing contact with Tate Engineering to include the Drinking Water Facility Plan scope and fee. David Cada seconded the motion. The motion passed with a Roll Call vote:

Donna Winther, yes

David Cada, yes

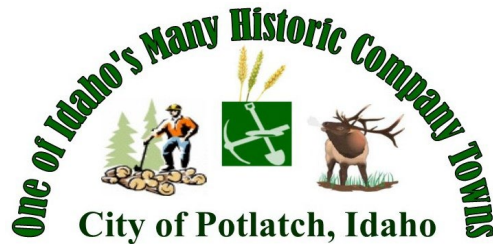
Martin Anderson, yes

Joan Bender, yes

8. SOLID WASTE DISPOSAL AGREEMENT

Mayor Brown presented the Solid Waste Disposal Agreement between the City of Potlatch and the City of Moscow.

David Cada motioned to accept the Solid Waste Disposal Agreement, Joan Bender seconded the motion. The motion was passed with a Roll Call Vote:



Martin Anderson, yes

David Cada, yes

Donna Winther, yes

Joan Bender, yes

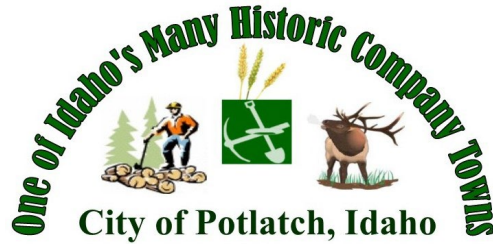
9. CITY HALL HOURS

Mayor Brown entertained Harmony Nowack's request to change the City Clerk-Treasurer's office hours to 8am-5pm with the office being open to the public from 10am-12:30pm and 1:30pm-5pm starting October 1, 2022.

David Cada motioned to approve City Hall and Clerk-treasurer office hour to 8am-5pm. Joan Bender seconded the motion. The motion passed with all ayes.

REPORTS:

- 1. Mayor – David Brown** – Potlatch Deltaic has given the city a 60' easement from the railroad tracks on Mill Rd into the lift station and into the back entrance to Scenic 6 Park. The new bulky waste site will be near the lift station. The easement area will need to be fenced in and no city property is to be on Potlatch Deltaic land. The City is hoping to share the cost of the fence with the County. County will move the roll gate from the old bulky waste site to the new site. City costs can be covered by the Sanitation Fund. Mayor Brown said Krista Baker from CEDA is still working on our Restroom Project grant that is due on 9/19/22. The City will need to match \$20,000. The City may also need to ask for more bids on electrical and/or cement.
- 2. Parks – Joan Bender** – No report at this time. Joan said the parks looks nice right now and there have been some good functions there lately.
- 3. Pool & Cemetery – Donna Winther** – Donna will be working on recruiting a new pool manager and would like the city to board up the pool to keep it clean over the winter. The City will need to get non-slip mats for the floors. Donna will also be looking into a new pool lining.



4. **Water & Sewer – David Cada** – David said he was reminiscing about when he was a child and the City would have residents curb their water use in the summer. He is very happy to see that with the addition of wells and the reservoir we are doing well and not running low on water even in a dry summer.
5. **Streets – Martin Anderson** – Martin asked if we had heard when we will be getting the new Kubota we ordered nearly a year ago. Mayor Brown said he would be following up on this.
6. **Scenic 6 – David Cada** – There has been no meeting in a couple month for the Scenic 6 group. David is still looking into ideas for City beautification.
7. **Clerk – Harmony Nowack** – No report at this time

PUBLIC COMMENT:

Isaac Foss recently purchased the lot next to his home. The old trailer on that lot was auctioned off and should be removed soon. Isaac wanted to know why he would still be charged vacant sewer and water base fees when the trailer is gone and if he were to cap the water/sewer line why he would have to pay to hook them back up if needed again. Martin Anderson explained the fees are set due to the loans the City has to pay off for the sewer and water project that took place a few years ago. There is no charge to cap the water/sewer lines, the hook-up fee is set as so you are paying back into the system.

Martin Anderson made a motion to adjourn the meeting, Donna Winther seconded the motion, the meeting was adjourned at 9:26 p.m.

ATTEST: _____ David L. Brown,
Mayor

Harmony Nowack, City Clerk-Treasurer

The next City Council meeting will be Monday, September 26, 2022