

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 13, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Charlie Johnson, Scott Winther, Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Darrell Bostic

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from December 9, 2019, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Charlie Johnson seconded the motion. Motion was approved with a Roll Call vote:

Charlie Johnson, yes

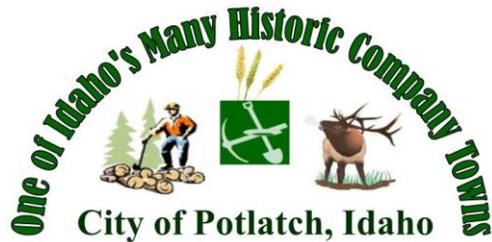
Dave Cada, yes

Martin Anderson, yes

Joan Bender, yes

2. SWEAR IN NEW COUNCIL MEMBERS.

Clerk-Treasurer Davis read the Oath of Office for Joan Bender and Scott Winther and David Brown were all sworn onto the City Council. Both Councilmen Bender and Winther were congratulated for winning the election and welcomed to the Council by Mayor Brown.



3. SIGN MEMORANDUM OF UNDERSTANDING FOR AFTER SCHOOL PROGRAM.

Melissa Smith, Director of the 6-12 After School Program, explained to Council that she is working on writing the grant for the elementary school after school program which is due January 31, 2020. The current program is not writing the renewal but there is a need for the program in the community. Part of the grant process is a memorandum of understanding that needs to be signed by the City of Potlatch and the Potlatch School District. The MOU is for using the Facilities, computer lab and some storage area at the school. Melissa gave a brief explanation of the program to update the Council.

Joan Bender made a motion that the Mayor sign the Memorandum of Understanding for the After-School Program. Dave Cada seconded the motion.

The Mayor called for a Roll Call vote:

Joan Bender, yes

Marty Anderson, yes

Dave Cada, yes

Scott Winther, yes

4. APPROVE AND SIGN AUDIT LETTER FOR SEPTEMBER 2019 AUDIT.

Dave Cada made a motion that the Mayor sign the Presnell Gage Audit Letter for the September 2019 Audit. Joan Bender seconded the motion. The Mayor called for a Roll Call vote:

Joan Bender, yes

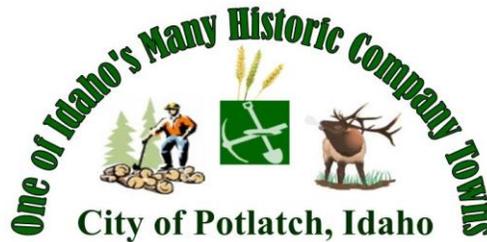
Marty Anderson, yes

Dave Cada, yes

Scott Winther, yes

5. ADOPT NEW FY2019-2020 RATES & FEE SCHEDULE RESOLUTION NO. 2020-01-13.

Joan Bender made a motion to adopt Resolution No. 2020-01-13. Dave Cada seconded the motion.



The Mayor read Resolution No. 2020-01-13.

ROLL CAL VOTE:

Scott Winther, yes

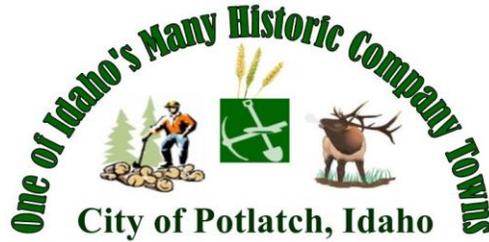
Dave Cada, yes

Bender, yes

Anderson, yes

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said Scott Winther will take over Charlie Johnson Council Assignments. Mayor Brown explained Tom Andres medical situation and not sure at this time how long Tom will be out on medical leave. Larry Meister has been hired to help Brennan out in the meantime. Chris Sokol is wanting a meeting set up to review the Library agreement. There will be a workshop to talk about the City of Potlatch street standards on Thursday, January, 16th at 1:00 p.m. in Council Chambers. The sidewalk project will go out for bid in a couple of months. The plans need to go to ITD for review. Looking at the change by the island to go from the power pole to the museum. Extend the sidewalk to out further by the bank to the museum.
- 2. Parks – Joan Bender** – Nothing at this time.
- 3. Pool & Cemetery - Dave Cada** – Nothing at this time.
- 4. Water & Sewer Scott Winther** – Would like to go out when the weather gets a little nicer to go tour the facilities and find out how water & sewer work.
- 5. Streets - Martin Anderson** – What is the status of the FEMA project? Mayor Brown said that the project should be completed by the end of January.
- 6. Scenic 6 - David Cada** – Serving Chili at Christmas went well. There were quite of few people there. The people were very appreciative for the chili



and fireworks. Several people commented that they have never seen a community do as much as Potlatch does. Everything went off like clockwork.

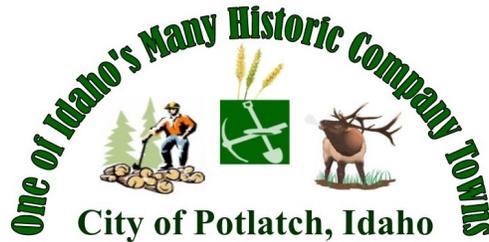
7. Clerk- Judi Davis – The donation cans for the Fireworks and Christmas lights raised almost a \$1,000. Public Hearing on the Building Codes will be at 6:45 p.m. on January 27th.

Joan Bender made a motion to adjourn the meeting, Marty Anderson seconded the motion, the meeting was adjourned at 8:25 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, January 27, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 27, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Christine Frei

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion); Minutes from January 13, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, yes

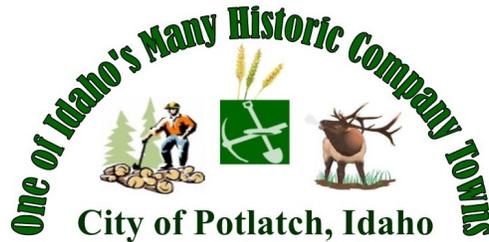
Dave Cada, yes

Martin Anderson, yes

Joan Bender, yes

2. RURAL COMMUNITY DEVELOPMENT INITIATIVE.

Mayor Brown introduced Christine Frei, Executive Director, Clearwater Resource Association, Inc. Christine invited the Potlatch community to participate in REV up North Idaho. REV is a training and technical assistance program that focuses on key rural community issues. This program support is from USDA, AVISTA and CEDA. The training includes increasing broadband, housing and strengthening your community

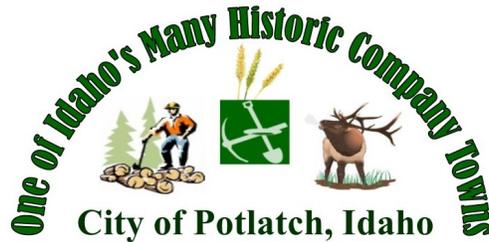


assets. CEDA just finished the region economic strategy which is done every 5 years. During this process CEDA looks at what the top highest priorities are for the 5 Counties. This year we're looking at workforce development, housing and broadband. CEDA and partners applied for USDA funds to help with the training and technical assistance program. CEDA applied for some AVISTA Foundation funds and learned that in October the funds were awarded. This is a three-year training program for 12 communities in the region. The program would allow business to do transactions, bank institutions to transfer documents, residential homes to stream, and help people who work from home. The City of Potlatch is one of those 12 communities that can participate. The training will start out with broadband training first. The program would like 3 to 5 people from each community which could be Mayor/Councilmember, City Clerk, Business Members, strong community members. CEDA would cover the cost of training, travel and food. This training would start at the very beginning knowledge broadband. This training would start in May and start with the basics up to owning your own broadband. A national organization called Broadband USA will do a one-day workshop and then there will 7 two-day trainings. Angie Edwards-Kuskie from CEDA will be the project manager for this program. CEDA helped the City of Potlatch with the Comprehensive Plan and one of the highest needs that came out of that study was the need for broadband. The City did a broadband fiber evaluation to see what the cost would be and it was a \$1.4M project. First Step Internet has been in Potlatch doing some surveys. Christine asked if Potlatch would be interested in participating and Mayor Brown said he would be interested in participating and Council approves. Christine said she will check back with the City to see who would be interested in participating.

3. APPROVE LIQUOR LICENSES FOR THE FOLLOWING:

- Four Star Supply
- Floyd's Harvest Foods
- Codi Jo's Wagon Wheel

Dave Cada made a motion that the City Council approve the 2020 Liquor Licenses for:



****Floyd's Harvest Foods***

****Cody Jo's Wagon Wheel***

Four Star Supply, Inc.

Joan Bender seconded the motion, the motion was approved with "all eyes".

4. ADOPT NEW BUILDING CODE ORDINANCE.

The next order of business is a proposed ordinance whose Title reads as follows:

AN ORDINANCE OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; REPEALING PRIOR ORDINANCES AND AMENDMENTS PERTAINING TO BUILDING CODES; PROVIDING FOR FILING OF THE ADOPTED CODES IN THE CITY OF POTLATCH; ADOPTING THE 2015 INTERNATIONAL BUILDING CODE, THE 2012 INTERNATIONAL RESIDENTIAL CODE, THE AMERICAN NATIONAL STANDARD ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES, ICC/ANSI A117.1, 2003 EDITION, THE 2012 INTERNATIONAL MECHANICAL CODE, THE 2012 INTERNATIONAL FUEL GAS CODE, THE 2015 INTERNATIONAL ENERGY CONSERVATION CODE, THE 2015 INTERNATIONAL EXISTING BUILDING CODE, THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE, IDAPA 07.03.01 AND 07.07.01, ALL AS THE CITY OF POTLATCH BUILDING CODE; PROVIDING FOR AMENDMENT OF CERTAIN SECTIONS OF SAID CODES; PROVIDING A SECTION ON MANUFACTURED HOUSING AND BUILDINGS; PROVIDING FOR VOIDING PERMITS CONTRARY TO LAW; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor: I would entertain a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

Dave Cada made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Is there a second? Joan Bender seconded the motion.

Mayor: It has been moved by Marty Anderson and seconded by Dave Cada that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.



Discussion? None

This is a ROLL CALL VOTE:

Scott Winther, aye
Dave Cada, aye
Marty Anderson, aye
Joan Bender, aye

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor: I would entertain a motion that the ordinance be formally adopted and summary approved.

Marty Anderson made a motion that the ordinance be formally adopted.

Is there a second? Dave Cada seconded the motion.

Mayor: It has been moved by Marty Anderson and seconded by Dave Cada that Ordinance No. 514 be formally adopted and summary approved.

This is a ROLL CALL VOTE:

Scott Winther, aye
Dave Cada, yes
Marty Anderson, aye
Joan Bender, aye

5. RIVERVIEW MANUFACTURED HOME COMMUNITY, LLC.

Mayor Brown said that Brian Points contacted him to see if the City would be allowing recreational vehicles in the mobile home park or tiny homes. Moscow has changed some of the rules on what can and can't be in a mobile home park. City of Moscow is now allowing recreational vehicles in mobile home parks. Mayor Brown wanted to see how the Council felt about RV's in the mobile home park. Mayor Brown said that the appearance of the park is what is most important. Dave Cada said he would like to see what other areas are doing. Council would like to do some research before making a decision.



6. LEASE RENEWALS FOR THE FOLLOWING:

- Lion's Club
- David & Kendria Cada
- Muscles in Motion

Joan Bender made a motion that the City Council approve the 2020 City Hall leases for:

- Lion's Club
- David & Kendria Cada
- Muscles in Motion

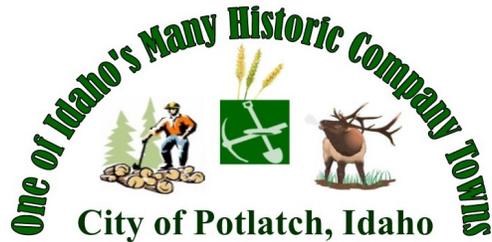
Scott Winther seconded the motion, the motion was approved with "all ayes".

7. LIBRARY BUILDING LEASE.

Lease for the Library Building will be up the middle of February. Chris Sokol wanted to meet with Mayor and any Councilmembers that wanted to go through the Library. The City's responsibility will mainly be the maintenance of the building. Mayor Brown said the we will get more details and check with other Cities to see how they have their lease.

8. IDAHO PARK & RECREATION GRANT.

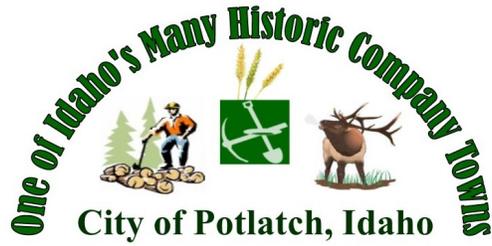
Mayor Brown said he would like to do another grant for the RV Park. Build a picnic structure and upgrade the bathrooms at the Scenic 6 RV Park. The grant is due on Friday. The RV grant people said that having people stay in the park monthly isn't allowed according to the RV grant rules. Mayor Brown asked for a price for the picnic shelter from Marc Boroff but he hasn't gotten back with a price yet. This would include a BBQ grill, tables and sidewalk to the shelter. The bathroom needs the showers painted and tile for the floor. Not sure if we can put the grant information together this short of a period or not but we'll try. We need to take a look at the 10 acres and come up with a plan on the layout for the future. There is an RV Park survey to see what they would like to see at the park.



REPORTS:

- 1. Mayor – David Brown** – Mayor Brown asked what everyone thought of the VFW building after looking at it. We haven't heard back from Joel about the VFW building. Not sure if Tom Andres will be coming back to work. He's looking into retirement right now.
- 2. Parks – Joan Bender** – Frisbee golf isn't finished yet and it would be nice to have signs at each hole. Mayor Brown said that the Boy Scouts have the signs but just haven't put them up yet. Joan said there's a lot of water in the park right now. Mayor Brown said he's purchased 10 fruit trees to put by the splash pad area and thought a community garden would be a good idea. Dave Cada said he could use a load of dirt for the bocce' court area.
- 3. Pool & Cemetery - Dave Cada** – Dave said the pool bathhouse is dry and could be worked on right now. It needs to be scrubbed and put on a couple of coats of paint but the prep work could be done now. Also, a cover would be nice for people to sit under and maybe some planters.
- 4. Water & Sewer Scott Winther** – Scott said he will meet with Brennan to tour the facilities.
- 5. Streets - Martin Anderson** – Nothing at this time.
- 6. Scenic 6 - David Cada** – Dave said the Scenic 6 meeting was taken up with the gymnasium building across the street. They are working on putting together a Board of Director and electing officers.
- 7. Clerk- Judi Davis** – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Joan Bender seconded the motion, the meeting was adjourned at 8:56 p.m.



ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, February 10, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

February 10, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: None

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Joan Bender made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from January 27, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

2. VFW BUILDING UPDATE.

The VFW group hasn't had a quorum yet to make a decision. Joel Emerson said that they do have a meeting on Thursday and will get the City an answer after the meeting.



3. DISCUSS MOBILE HOME PARKS AND RECREATIONAL VEHICLE PARKS.

Mayor Brown asked if the Council has had any thoughts on the Recreational Vehicles in Mobile Home Parks. He said that Brian Points contacted him to let the him know about what the City of Moscow adopted to allow recreational vehicles longer stays in the park. Mayor Brown said that he would be okay with it and that he would like to see is keeping the appearances of the park looking nice. Scott said that as long as they use it for living purposes. Scott said that he saw a mobile tiny home that was parked outside a home that was a mobile quilting business. Mayor Brown said that some businesses are allowed in the residential but would need to look at the ordinances. Scott said that there's a better market for tiny houses in Moscow with the students. Mayor Brown said he would like to invite Brian Points to a future meeting and have him talk about what his plans are. Joan asked how the tiny houses are licensed and Scott said that they are taxed like an RV.

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said that Wednesday at 12:30 there's a meeting to tour the library if any of the Council wants to join us. The City is waiting for the agreement from the Library's attorney. The library will take care of the inside of the building and the City will be responsible for the outside. Tom Andres retired as of January 31, 2020. The City has received a few applications and are reviewing the applications now. One person has the experience that would be helpful in that position and will call him to him for an interview and offer him the job. Mayor Brown explained the Water and Wastewater licenses that are needed for the City. The City will need to contract with Tom Andres until Brennan can get his licenses. Brennan has the Water license and is working towards the Wastewater license. Karin is working towards getting her licenses to be the back up license. Mayor Brown said the Council needs to go over the personnel policy to get it up to date. Ken Helm sent an email about the sidewalk project easement issue. ITD doesn't own the 18 feet down by the depot. The WIMPHG group wants to sell that property to ITD.



Mayor Brown will talk/meet with ITD next week to get an update on the project.

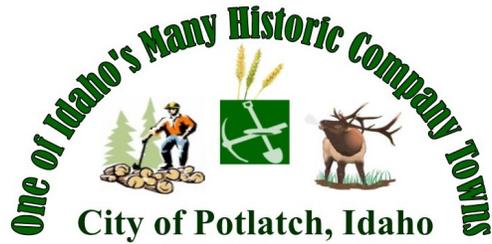
- 2. Parks – Joan Bender** – Nothing at this time.
- 3. Pool & Cemetery - Dave Cada** – Waiting for an early warm spring to do the pool bathhouse. Mayor Brown said that Karin has been looking at it to see what needs to be done. Brennan was going to put the space heater in this week to warm it up. Dave said that we need to make sure that the floor is dry before it's painted.
- 4. Water & Sewer Scott Winther** – Nothing at this time. Scott did ask about the RV park bathroom showers to see what cleaning/updates will be done this spring. Mayor Brown said that the showers need to be tiled and the doors need to be repainted. Mayor Brown said it would be nice to have a sign by the train that explained the history of the train.
- 5. Streets - Martin Anderson** – Nothing at this time.
- 6. Scenic 6 - David Cada** – The Scenic 6 meeting is next week on February 18th at 7:00 am. and will find out more about the gymnasium building.
- 7. Clerk- Judi Davis** – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Dave Cada seconded the motion, the meeting was adjourned at 8:23 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, February 27, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 9, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: None

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA: Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from February 24, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.***

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

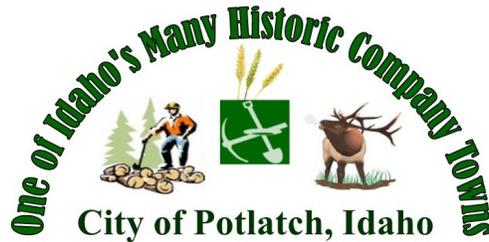


2. VFW BUILDING UPDATE.

Mayor Brown introduced Joel Emerson, VFW Quartermaster. Joel updated the Mayor and Council on the VFW Building Status. The Quitclaim Deed was signed and that the VFW group is planning on getting all the memorabilia and VFW property out of the building by April 1, 2002. The group is still looking for a place for all the VFW memorabilia and will be talking with the Library and the Historic Preservation Group later this week. There is a day school in the front of the building right now and she pays \$150.00 plus all utilities. Sharon Jones is the new Acting Commander. The VFW group has 77 active members but usually only 3 attend meetings.

3. WIMHPG.

Jim West, the Interim President of WIM HPG. Jim West passed out the plans of the area that the sidewalk project would be affecting. Jim said that the sidewalk project is designed on WIMHPG property. Jim said that the property was donated to us and by federal law we can't just donate it to a government agency. The WIMHPG group wants the project to go forward. He said he contacted Idaho Transportation Department to see if they could purchase the property. Ken Helm, ITD Project Manager said that ITD couldn't purchase it but they could donate the property to the City. We could work an agreement that the property in exchange for work that the WIMHPG group needs done. Ken Helm told Jim West that they could have an approach down by 8th Street which would help when selling our property whenever that day shall come. Would like to figure out how we can work with the City of Potlatch and exchange the value to we can legally give the property to the City and do a Quitclaim Deed so the sidewalk project can proceed. Mayor Brown asked Jim West that you can sell the property but you can't donate it. Jim West said that you can't donate because it was given to us to further our mission. The value of the property given to us by Latah County Assessor's office was about \$12,000 for the full 18' shown on the document there. Jim West said that we have to show that we have a valuation which I think was 58.9 cents per square foot. If we can show that we received an equivalent amount of goods or



services or a combination and have it add up to that amount then legally we are ok with the IRS. If we donated the property then the IRS would be

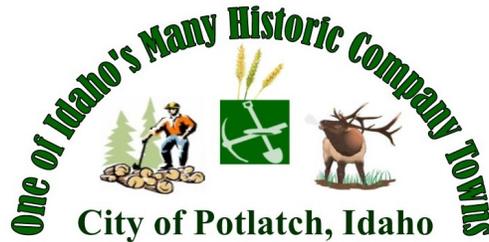
all over us. The IRS is very careful whether it's an 501C3 or a 501C4 is there anything that could be construed as a donation to a political party or for a political reason. Dave Cada asked if they have any ideas of what they would like to have done. Jim West said that he had a list that had several prioritized items on it and explained what they would like to have done. We need more parking south of the Depot and need water mitigation work done. See attached list. Roger Farrell, Board of Director for WIMHPG, said that most of the work that was on the list pertains to water mitigation around the Depot. The City will move the trailers and clean up the City Property around the shop. Jim West said we do an agreement or a Memorandum of Understanding that's not part of the sidewalk project something that says this is what the City will do in the future. Jim West handed out a list that had several prioritized items on it and explained what they would like to have done. Jim West said that he would forward the list to Judi and then it can be distributed to the Mayor and Council. Karen Rohn provided a copy of the list to the Mayor. Jim West understands that not everything on the list could be done but listed some things that they would like to have done down at the Depot. Jim said that he will be back in 2 weeks to finish this up.

4. ADOPT ARBOR DAY PROCLAMATION.

Marty Anderson made a motion that the Mayor sign the Arbor Day Proclamation for 2020, Joan Bender seconded the motion, the motion was approved with "all ayes".

REPORTS:

- 1. Mayor - David Brown** - Mayor Brown said he met with Idaho Transportation Department and the WIMHPG Group to talk about the sidewalk project. Brown said that he needs to talk with the City Attorney



about the sidewalk project. Joan Bender asked how much property do we need for the sidewalk project? Mayor Brown said that we would need 12'

but Jim West has offered up 18' for the sidewalk project. Council discussed the list from the WIMHPG group. Scott asked who owns the property past the WINHPG property? Mayor Brown said the railroad owns that property. Council discussed the property lines down by the City Shop. He also said that he contacted Kathi Jo about the value of property that the City needs for the sidewalk project and she said that after looking at the property to that's unbuildable property because of the set-backs. Council went through and discussed the list of items from the WIM HPG group. Mayor Brown said that we will have a Special Council meeting next Monday, March 16th at 7:00 p.m.

The City needs to contract with Tom Andres for his water and wastewater licenses at \$125.00 a license and we need all 4. Mayor Brown said that Karin Johnson and John Kramer are taking classes the end of March to start getting their water licenses.

Mayor Brown said he received a quote to fix the Senior Center sidewalk from CTI in the amount of \$3,890.00.

- 2. Parks – Joan Bender** – Joan met with Karin Johnson, Director of Parks and talked about the fruit trees that would go in at the Scenic 6 Park. There needs to be one more pear tree purchased. Having the possible Community Garden with the fruit trees in the park, there would be a lot of fertilizing that would need to happen with the fruit trees that could affect the garden and the fruit trees would attract more bees. The area that the trees would be planted is still pretty wet.
- 3. Pool & Cemetery - Dave Cada** – Nothing at this time.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.
- 5. Streets - Martin Anderson** – Nothing at this time.
- 6. Scenic 6 - David Cada** – Nothing at this time.



7. Clerk- Judi Davis – Association of Idaho Cities (AIC) is having a Spring Workshop on Monday, April 20th from 9 a.m. to 3 p.m. at the University Inn Best Western in Moscow, ID.

Marty Anderson made a motion to adjourn the meeting, Dave Cada seconded the motion, the meeting was adjourned at 9:25 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, March 23, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 23, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Kathy LaFortune & Tom Lamar, Latah County Commissioners, Debi Swinney, Potlatch Fire District

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA: Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from March 9, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.***

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye
Dave Cada, yes
Martin Anderson, aye
Joan Bender, aye



2. COVID-19 UPDATE.

Mayor Brown said that he's talked with Kathy LaFortune, Latah County Commissioner, Robin Woods, Gritman Board and the Will Herrington, the City Attorney about the COVID-19 Virus and what the best steps would be to help the community. Mayor Brown said that last Friday City Hall closed to the public until the virus is over. The Local Emergency Proclamation gives the Mayor emergency powers. Governor Little doesn't want to take the power away from the Mayors. We need to think of the public health and safety of the community. If we do the resolution it will close the restaurant/bar, keep people from having large gathering and close the playground. Latah County Commissioners can help the Cities but they can't tell us how to do it. The Food Bank and Senior meals can still be open but pickup or delivery only. Mayor Brown said it's a really hard decision to make but the virus is already here. We don't want to overload the hospitals. The City of Moscow has already made the steps to close certain places. The Food Banks are still open but have limited hours and people have to keep 6 feet apart with pickup and delivery only. Latah County doesn't have the capacity if everyone gets sick so the City of Potlatch needs to help prevent the spike. Kathy LaFortune talked about what areas need to keep clean such as restrooms and at the RV Park. Mayor Brown said that the RV Park only has one bathroom open right now. Dave asked about when the pool would be open and Kathy said that the University of Idaho pool is currently closed. It's too early to tell when the pools could be opened up. Kathy said that the Center for Disease Control is changing the recommendations almost daily but that is the best place for up to date information. Tom Lamar said that Partnership for Economic Prosperity (PEP) will be in contact with the small business to see if they need assistance. Tom went thru the process that the City of Troy used for the Emergency Proclamation. Debi Swinney from the Fire Department talked about what they are seeing in the Community and how we need to do the social distancing and over reacting is okay. Debi said that they have what they need for face masks. They gave some masks to Gritman, Harvest Foods and the Pharmacy here in Potlatch. Mayor Brown said that there will be a Special Council Meeting tomorrow night at 6:30.



3. WIMHPG & SIDEWALK PROJECT.

Mayor Brown said that the City Attorney, Will Herrington sent an offer letter to WIMHPG and it was turned down. Mayor Brown explained what the offer letter included, a Right of Way Deed, sale of \$1.00 and drainage improvements. Mayor Brown was invited to a meeting with the WIM HPG group to talk about the agreement. The cleanup around the City Shop has already happened and the group would like labor now and not money. In kind would be about \$5,000. The WIM HPG group would be happy if we could do one year of pipe from end to inlet and next year do the next section for drainage.

Scott Winther made a motion that the City continue with the Sidewalk Project with WIMHPG and have an agreement in writing, Joan Bender seconded the motion, the motion was approved with “three ayes and one no and one abstain”.

**Roll call vote: Mayor Brown, yes
Scott Winther, aye
Dave Cada, abstain
Marty Anderson, yes
Joan Bender, no**

REPORTS:

- 1. Mayor – David Brown** – Included in above.
- 2. Parks – Joan Bender** – Moved some of the orange fence from the derby area and Karin put it up at the pickleball court and we need more dirt.
- 3. Pool & Cemetery - Dave Cada** – Karin is watching the weather to paint the bathhouse.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.



5. Streets - Martin Anderson – Marty asked what was going on with the Hartman’s tree. Judi said the tree was pruned on March 9th and the Hartman’s were pleased with how it turned out.

6. Scenic 6 - David Cada – All class reunion this summer and with the virus we will have to wait and see if it is cancelled.

7. Clerk- Judi Davis – AIC Meeting previously mentioned have been cancelled. Will have webinars later instead.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 9:24 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, April 13, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

April 27, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Tyler Koehn and John Fraser

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA: Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from March 23, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.***

Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye



2. COVID-19 UPDATE.

Mayor Brown said that the City's Proclamation is through May 5th. He asked at the conference call with Governor Little if we had to follow the state guidelines. The answer we got was that the City doesn't have to follow but it is recommended that the City does follow the 4 stages of the guidelines. It could affect state funding if we don't follow the Governor's guidelines. There was a discussion on the different stages of openings and what would be opening. Marty Anderson asked when the pool would open according to the 4 stages. Mayor Brown said that there haven't really been any guidelines for the pool yet. There was a discussion on the events planned this summer in Potlatch. Events will be opened as long as they can follow the protocols for social distancing. Mayor and Council agreed to follow the Governor's guidelines.

3. ADDRESS FOR OAK PROPERTIES, LLC.

Mayor Brown said that Tom O'Malley is requesting an address for the shop on Vernon Johnson's old property. Mayor Brown described the property location. There was a discussion on what the address should be and it was decided that 875 Eighth Street is the address that should be used.

4. SET FY2021 BUDGET HEARING DATE FOR AUGUST 10, 2020.

Mayor Brown said that we need to decide on the budget hearing date for FY2021.

Marty Anderson made a motion that the City set the FY2021 Budget Hearing Date for August 10, 2020 and Joan Bender seconded the motion, the motion was approved with "all ayes".

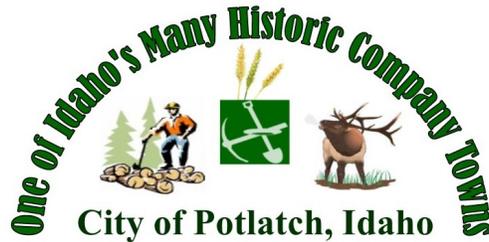
Roll call vote:

Scott Winther, aye

Dave Cada, yes

Marty Anderson, aye

Joan Bender, yes



5. 850 PINE STREET REZONE.

Mayor Brown introduced Tyler Koehn from Latah Realty. Tyler introduced the property owner for 850 Pine Street, John Fraser. Tyler explained that John Fraser is wanting to sell the property at 850 Pine Street is which described as the old hospital. Tyler said the property is currently zoned as residential and John would like to rezone to multi-family. Mayor Brown asked if there were currently any apartments in the building. John said that the building has had apartments and he described the floorplan of the apartments. The building is 7200 square foot finished plus the attic and the basement. There are 52 rooms in the building and 7 are bathrooms. If more apartments were to be added to the building then there would be some floorplan changes to accommodate entryways. John said that the building is listed on the national registry as a boarding house and it shows that it's a multi-family building. Mayor Brown said some years ago the building was looked at to be assisted living apartments but there was a question on parking. John said that there is plenty of parking off of the alley and could park diagonally. Mayor Brown said that they would need to go through the City's Planning & Zoning process.

REPORTS:

- 1. Mayor – David Brown** – The City received a letter from the Hartman's thanking us for hiring the tree pruner. There are several tree's around town that need to be either pruned or removed. We currently don't have it in the budget for tree pruning/removal. The Good Sam group that camps in the RV Park cancelled because of the social distancing/virus. There was a discussion about when the pool should open and other events in Potlatch. The sidewalk will go out for bid in the next couple of weeks. Once the Engineer completes all the paperwork. Mayor Brown talked about how the taxes work and how it might affect us in the next year. The City might now see a reduction in tax payments until next week.
- 2. Parks – Joan Bender** – Nothing at this time.



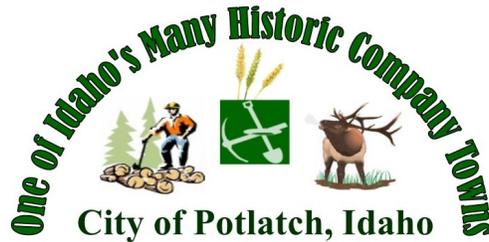
3. **Pool & Cemetery - Dave Cada** – Not sure when the pool can open according to the Governor’s plan. Will the City have enough lifeguards? All for opening the pool as soon as possible for the kids.
4. **Water & Sewer – Scott Winther** – Nothing at this time.
5. **Streets - Martin Anderson** – Asked about the paving job with Poe. The City should probably hold off on paving Pine Street until we see what happens with the taxes.
6. **Scenic 6 - David Cada** – Didn’t meet because of the virus. The events are up in the air.
7. **Clerk- Judi Davis** – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:58 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, May 11, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

May 11, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: NONE

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. Dave Cada made a motion to approve the amended agenda with the addition of Pine Street Paving; Cancel Council Meeting on May 25, 2002 and Hire Summer Employees. Joan Bender seconded the motion, the motion was approved with “all ayes”.***

CONSENT AGENDA: *Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from April 27, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye



2. COVID-19 UPDATE.

Mayor Brown gave an update of COVID-19. He said that Codi Jo's was approved to open and the restaurant part would be opening soon and discussed the different stages of opening recommendations from Governor Little. The City of Potlatch Emergency Proclamation and Resolution has expired so now the City is following the Governor's Guidelines. There was a Partnership for Economic Prosperity (PEP) Mayor's Roundtable last week that Kathy Lafortune attended and watched the Zoom meeting in Potlatch. We talked about the different places of business opening and Mayor Brown asked the question about swimming pools and Carol Moehrle from Idaho Public Health Department said she would really hate to not open the swimming pool in Potlatch this summer. The UV rays and chlorine will kill everything in the water. She said to keep the public areas very sanitized. The middle of June the pool should be opened. With Council's approval the pool will open June 15th. The Senior Center asked that the Center be professional cleaned before they open to the public. We are getting quotes to see if we can find someone to come in. People are using the drop box for payments and would like to put in a drive up drop box here at City Hall. When City Hall opens there will be a sneeze guard up and masks will be required.

3. PINE STREET PAVING.

Mayor Brown said he received a quote from Poe Asphalt for paving the 400 ft. on Pine Street in the amount of \$38,500. Mayor Brown went through how he budgets for this money and that some of it comes from the HB312 money that gets reported on the Annual Street and Road Report. The City needs to fix at least part of Pine Street to the Fire Station. He received an e-mail from AIC saying that there will be a short fall next year in the revenue coming in due to the COVID-19 closures due partly from the loss of fuel, sales & property tax. Mayor Brown asked if we could get a truck load with asphalt but it has to be used right away or it sets up. Council approves paving a portion of Pine Street.

Dave Cada made a motion that the City hires Poe Asphalt to pave the Pine Street to the Fire Station and Joan Bender seconded the motion, the motion was approved with "all ayes".



Roll call vote:

Scott Winther, aye
Dave Cada, yes
Marty Anderson, aye
Joan Bender, yes

4. CANCEL CITY COUNCIL MEETING MAY 25, 2020.

Marty Anderson made a motion that the City cancel the Council meeting on May 25, 2020 and Joan Bender seconded the motion, the motion was approved with “all ayes”.

Roll call vote:

Scott Winther, aye
Dave Cada, yes
Marty Anderson, aye
Joan Bender, yes

5. HIRE SUMMER EMPLOYEES.

The Council agreed that the City will hire Summer Maintenance workers and Lifeguards for the pool this summer. Dave Cada would like to leave it up to the Mayor’s discretion on who to hire.

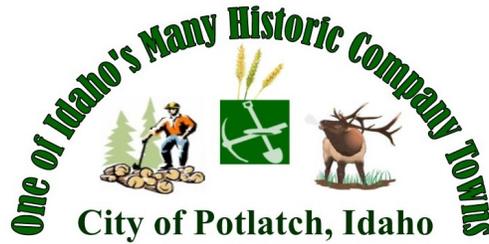
Dave Cada made a motion that the City hire summer workers and lifeguards and Joan Bender seconded the motion, the motion was approved with “all ayes”.

Roll call vote:

Scott Winther, aye
Dave Cada, yes
Marty Anderson, aye
Joan Bender, yes

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown reported that Return to Riverside and the All School Reunion was cancelled by Karen. Most of the



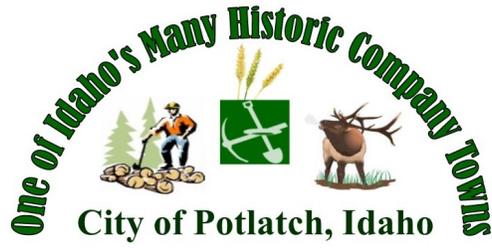
City of Potlatch, Idaho

communities are cancelling their events. Mayor Brown discussed the Land App and how it works and when it should be running.

- 2. Parks – Joan Bender** – Joan said she’s concerned about the ground squirrels and they are eating the trees up. Mayor Brown explained what Karin is doing about the ground squirrels. He also stated that Karin won’t be painting the pickleball court that they need to contact the Potlatch Recreation District to ask for it to be painted. The next Potlatch Recreation District meeting is the 3rd Thursday in the month.
- 3. Pool & Cemetery - Dave Cada** – Dave said that Karin is getting ready to work on the bathhouse. The cemetery looks good and didn’t see any ground squirrels.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.
- 5. Streets - Martin Anderson** – Marty asked about the tree over by the Katus house. The tree company looked at the tree and said it was fine but Mayor Brown thought they looked at the wrong tree so we’ll have someone take a look at it.
- 6. Scenic 6 - David Cada** – Nothing at this time.
- 7. Clerk- Judi Davis** – There is a Partnership for Economic Prosperity (Pep) meeting tomorrow to help any business to apply for the Idaho Rebound grant tomorrow morning.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:45 p.m.

ATTEST: _____ David L. Brown, Mayor



Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, June 22, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

June 8, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Darrell Bostic

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from May 11, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

2. COVID-19 UPDATE.

Mayor Brown gave an update of COVID-19. Idaho is in stage 3 right now and business is starting to open up. Council discussed what is open in Idaho and Washington.

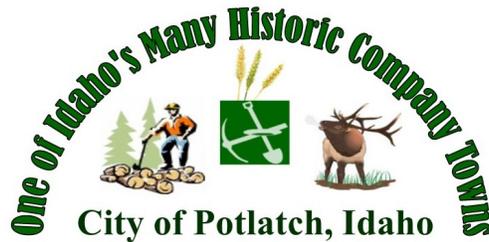


3. DOG POLICY.

Mayor Brown said that he's read more about dogs running loose on FaceBook. Darrell Bostic's cat was attacked by a dog earlier in the week. Mayor Brown said that more dogs are running loose around the Larch/Cedar Street area. There is an Ordinance about animals running around and Council discussed some options for enforcing the Ordinances. Mayor Brown said years ago that Tom the Maintenance person would pick up stray dogs and put them in the kennel by the shop. Scott Winther said that having the dog or cat licensed isn't going to take care of the problem. Mayor Brown said that the problem is the owner of the animal who doesn't care if their dog is running around. Mayor Brown explained the City's enforcement procedure and how we contract with the Latah County Sheriff's office to enforce our Ordinances. Scott suggested that getting the word out that we are going to start enforcing the dogs running loose that maybe people would start keeping their dogs from running around. Darrell said that he walks a lot in the area and there are several dogs that are intimidating in the City and that if they could get out of the fenced area that they might hurt you. Darrell also asked about yards and what the City does to enforce that Ordinance. Mayor Brown said the City used to have a clean up day and the City would help the resident's dispose of items that are normally left in the yard. The City could set up a day for clean up and have a dumpster set up in town for people to use. Darrell suggested maybe have volunteers that could help the elderly or disabled people if they need yard work done. Mayor Brown said we need to come up with a nice letter and put it in the utility payment newsletter saying that the City is going to start enforcing the dog ordinance.

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown reported that the advertisement for the bids on the sidewalk project will be going out this weekend. Idaho Transportation Department just approved the project last week and KJ said that it should be going into the newspaper this weekend. This Friday Poe Asphalt will be here to grind and pave from Highway to Fire Department. Mayor Brown said he would like to have all of Pine Street to



4th Street paved but the revenue for next year will be down probably \$15,000.00. Mayor Brown explained the sidewalk project program and how much sidewalk it added to the City. Resident's are responsible for maintaining their sidewalks. Mayor Brown said that there have been a lot of requests for people staying in the RV park monthly. He would like to put in about 10 monthly spaces and that would open up more people to stay in the RV Park. Brian Points from the mobile home park has asked about putting in tiny homes or recreational vehicles in the City Limits and Mayor Brown would like to know how the Council would like to proceed. Mayor Brown said it would need to be put on a future agenda so it could be voted on.

- 2. Parks – Joan Bender** – Joan said she is still concerned about the ground squirrels. She is waiting for the price from the Palouse Empire Pest Control from Karin. Joan asked if there was anything discussed about the ground squirrels at the Potlatch Rec. District meeting and Mayor Brown said no but if she would like to come to the next meeting it would be Thursday, June 18th. Council discussed various ways to get rid of the ground squirrels. Joan said it would take 3 years of constant trying to get rid of the squirrels.
- 3. Pool & Cemetery - Dave Cada** – Cemetery doesn't seem to have the squirrel problem. The Cemetery looks really nice and green right now. Scott asked about the water at the cemetery. Dave said you would need to connect to a hose to the stand pipe. Scott said he opened those but couldn't get any water. Mayor Brown said maybe the pump wasn't turned on or a pipe was broken. The pool is opening on June 15th and the bathroom floors look good. The wood on the ceiling is rotting and needs to be replaced or have it covered.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.
- 5. Streets - Martin Anderson** – Marty asked if Brennan got the land app going. Mayor Brown said that it's going now. Tom Moore was waiting for some test information from Brennan. Shane the farmer needs to reseed the area.



Joan asked about the water & waste water licenses that Tom Andres has. Judi said that Paul from Idaho Rural Water Assn. will be here Thursday to talk with Brennan, Cody & Karin about what tests need to be taken and what to study. The Splash Pad sign is ready to be put up at the Splash Pad. Marty said he would keep it until the Splash Pad is running and have the grand opening.

6. Scenic 6 - David Cada – Dave said the meeting was last month and most of the bands are coming back next year for the Return to Riverside. Dave explained that the owner of the gymnasium raised the price for the building and now back to square one on the building. The all school reunion has been cancelled due to the virus.

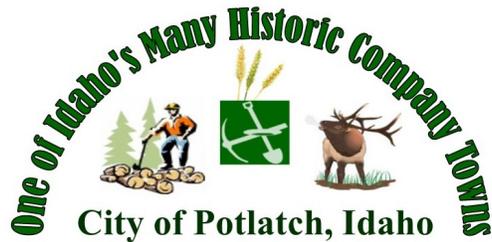
7. Clerk- Judi Davis – Association of Idaho Cities conference starts on Wednesday. It will be a zoom meeting and the conference starts at 8:00 a.m.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:54 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, June 22, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

June 22, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, and Dave Cada. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: NONE

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from June 8, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, aye

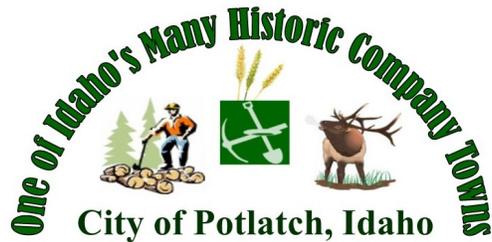
Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

2. PEST CONTROL AT THE SCENIC 6 PARK.

Joan Bender reported on the ground squirrel issue at the Scenic 6 Park. Joan talked with Brad from Palouse Empire Pest Control and he said that he charges \$90.00 an hour and thought he could do the job full 8 hours a couple of times this year for an estimated amount of \$720.00 and then



come back next year for the same amount of time for an estimated about of \$720.00 for a total of \$1,440.00. Joan met with Potlatch Recreation District and asked for \$2,500.00. The Potlatch Recreation District agreed to pay for ½ of the cost of pest control. Joan said she's asking if the City would be pay the other half of estimated cost of \$2,500.00.

Joan Bender made a motion to pay for ½ of the cost of \$2,500.00 over a two-year period to take care of the ground squirrel problem. Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

- Scott Winther, aye***
- Dave Cada, yes***
- Martin Anderson, aye***
- Joan Bender, aye***

3. PAVING.

Mayor Brown said that the WIMHPG Depot group is paving their parking lot by the City Shop this week. Poe Asphalt gave Mayor Brown a quote for paving the section right in front of the City Shop. The amount of the quote was \$8,500.00. The street portion would be \$17,700.00 and that work could be completed when they do the sidewalk project.

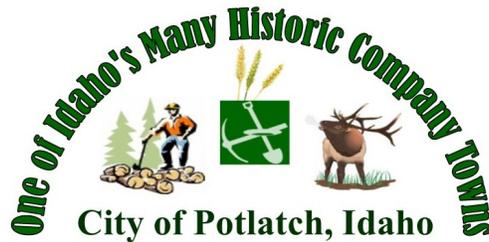
Dave Cada made a motion to approve to pave in from of the City Shop in the amount of \$8,500.00 and the street. Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

- Scott Winther, aye***
- Dave Cada, yes***
- Martin Anderson, aye***
- Joan Bender, aye***

Mayor Brown said that it will make it look really nice down by the Depot.

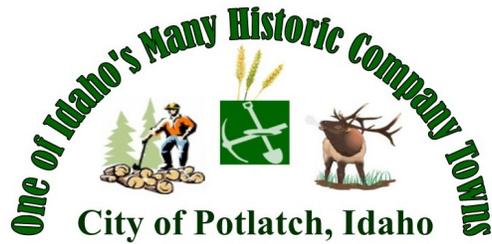
REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said the Scenic 6 Park needs to be sprayed for mosquitos. Mayor Brown said he talked with Brennan and he



will start picking up the dogs and put them in the kennels. We will charge \$35.00 a day for a kennel charge. Mayor Brown asked Council their thoughts on the protests going on in the area and he asked what do they think the City of Potlatch should do if that happens in our area. The City of Potlatch contracts police services with Latah County. Mayor Brown would like to talk with Sheriff Skiles to see what the Latah County Sheriff's Office plan would be. Council agreed that a discussion with Sheriff Skiles should happen. Mayor Brown said that the State of Idaho has put out \$50M for a Broadband Fiber Grant. The grant needs to go through the City to apply for the grant. The City is working with CEDA and First Step to get the grant submitted. It has to be hard line not satellite. We have a Zoom meeting with CEDA and Kevin Owens from First Step to discuss the grant. Mayor Brown said that he would keep everyone updated on the Zoom meeting.

- 2. Parks – Joan Bender** – Joan said that she talked with a family that was excited about the splash pad. Mayor Brown said that with the COVID-19 it's hard to keep social distancing and sanitizing the area between people. Brennan is currently working on the water pressure because it's too strong. There is a way that we can keep the amount of water used by limiting the time the splashpad is used.
- 3. Pool & Cemetery - Dave Cada** – Dave said that the pool is opening on July 17th. The paint is coming up from the floor in the bathhouse in the traffic areas. This fall when the floor dry it needs to be fixed and let it set all winter. There are some cracks on the deck that need to be filled before it gets cold outside.
- 4. Water & Sewer – Scott Winther** – Scott said he needs to get together with Brennan to talk about the Land App. Mayor Brown said that Shane Anderson needs to reseed and put the pipes back in the ground.
- 5. Streets - Martin Anderson** – Marty asked what is the status of the sidewalk project. Mayor Brown said that the bids will be opened on July 7, 2020 at 11:00 am



6. Scenic 6 - David Cada – Dave said there was a meeting last Tuesday and talked about how the virus was affecting the schools. Doug Richards is the new Principal at the High School. The group also talked about putting together a survey to find out what people would like in Potlatch 50 years from now.

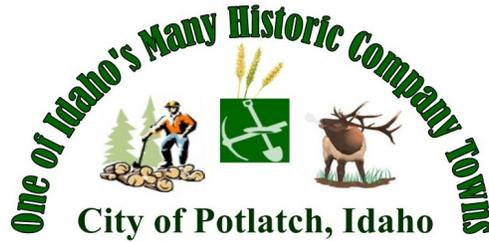
7. Clerk- Judi Davis – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:30 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, July 13, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

July 13, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, and Dave Cada, Scott Winther - Absent. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: NONE

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from June 22, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, absent

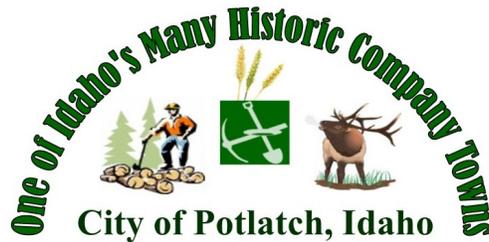
Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

2. BROADBAND FIBER GRANT.

Mayor Brown said he received a letter about the Broadband Fiber Grant from Christine Frei, Executive Director, CEDA. Christine said that CEDA will write the grant and send the City of Potlatch the letter to sign.



Wednesday is the deadline for the grant. This grant will bring fiber from the City of Palouse to the City of Potlatch, City Hall, Potlatch School District offices, High School, Elementary School, Library, Fire Station and Scenic 6 Park. CEDA is writing the grant for the City at no charge. There is another Broadband Fiber Grant that we are working on with Partnership for Economic Prosperity (PEP) and this grant will put NODES on 7 Buildings in the City of Potlatch. PEP is working with Latah County to put the NODES, which are little antennas on the buildings in Genesee, Troy, Deary and Potlatch. This will let people sit in their cars and access the internet for free. This is only bringing access to those public buildings on the list. It won't be running fiber to the homes at this time. If the grant is approved then the City of Potlatch will request a Request for Proposal (RFP) and at that time First Step or Ziplly Fiber can submit an RFP and the City will then pick a provider to work with. The hope is that this will be the first step to get fiber out to the community.

3. SIDEWALK PROJECT AWARD OF GRANT.

Mayor Brown said that the bid opening for the Sidewalk Project was July 7, 2020 at 11:00 a.m. The bids that were received were from Germer Construction, NNAC and Quality Contractor's. The bid from Quality Contractor's was the low bid in the amount of \$337,103.00. The Engineer's estimate was \$441,040.00. The bids were opened by K. J. Hanley of Parametrix, Inc. The project should start in about a month from the bid opening. Mayor Brown said there is about \$87,000 left in the amount of the grant and Ken Helm said he would see about the possibility of doing some other sidewalk work in Potlatch if the state would allow.

Dave Cada made a motion to accept Quality Contractor's bid in the amount of \$337,103.00. Marty Anderson seconded the motion, the Mayor asked for a Roll Call vote:

Scott Winther, absent

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye



REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said that the City workers have been busy painting the crosswalks. The Day School at the VFW building has closed and Kaylee Richmond has moved out of the building. There was a leak at the Riddlemoser’s house over the weekend. Cody Brigham of the City came and helped figure out where the leak was coming from. It was on the home owner’s side of the meter. Cody is working on getting the roller going.
- 2. Parks – Joan Bender** – Joan said that the plaques down at the park are not being cleaned after mowing and weed eating. Some places the grass is starting to grow over the plaques. Dallas Carscallen’s bench is broken and needs to be fixed or replaced. The rodent exterminator was here all day on Thursday filling in all the holes.
- 3. Pool & Cemetery - Dave Cada** – Dave said the pool has been busy with about 50 kids there. The water looks really good and the shelter is being use. The paint on the floor of the bathhouse didn’t stick like it was supposed to and needs to be redone for next pool season. After summer is over it needs to be power washed and all the paint scraped off and let dry for a month then re-paint the floor and maybe use the paint that was used on the pickleball courts. The ceiling needs to have new sheathing put up and painted. Marty suggested using white roofing up on the ceilings in the pool bathhouse. The furnace has been acting up and needs to be replaced. Marty suggested getting a bid from Redinger’s to replace the furnace. The cemetery still looks nice and green.
- 4. Water & Sewer – Scott Winther – Absent**
- 5. Streets - Martin Anderson** – Marty asked if the sprinklers have been on at the land app yet. Mayor Brown said he hasn’t heard from the farmer Shane and doesn’t know if it has been cut yet. The forest section hasn’t been running yet.
- 6. Scenic 6 - David Cada** – Nothing at this time.



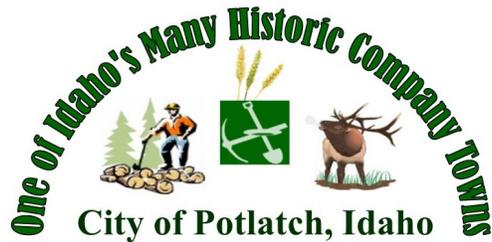
7. Clerk- Judi Davis – Mayor Brown and Judi had a demo for Financial Software last Friday. The financial system that the City is currently using was purchased and it getting outdated. Looking at possible replacing using the Cares Act money.

Marty Anderson made a motion to adjourn the meeting, Dave Cada seconded the motion, the meeting was adjourned at 8:25 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, July 27, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

July 27, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Dave Cada, Scott Winther, and Joan Bender- Absent. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Bonnie Rohn and Vicki Schott

NEW BUSINESS:

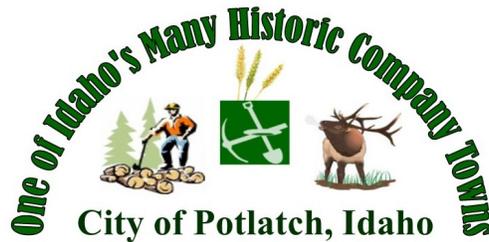
- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from July 13, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

Scott Winther, yes
Dave Cada, yes
Martin Anderson, aye
Joan Bender, absent

2. SENIOR CENTER BUILDING & PROPERTY.

Mayor Brown introduced Bonnie Rohn & Vicki Schott. Bonnie had a proposal for the City of Potlatch to take over ownership of the box building behind the Senior Center. There are 2 separate buildings on the property and the City of Potlatch already owns the Senior Center Building. The box building behind the Senior Center was a building that GTE built, the walls



City of Potlatch, Idaho

are solid but the roof would need to be replaced. The building hasn't been used by the Seniors for probably 10 years. There is heat to the building but the air conditioning doesn't work. The Seniors used the building to store their records. The other proposal from the group was to put internet into the building and put in a cupboard to store the computer equipment for the Senior Center. Bonnie said they would also like to get rid of the 15 to 16 antique chairs that are in the building. Not being used at this time. Marty suggested taking the chairs to the VFW building to use. Bonnie said they would also like to have 2 handicap parking signs installed and the street marked with blue paint in front of the Senior Center.

3. ADA PROCLAMATION.

Mayor Brown read the ADA Proclamation to Council.

Marty Anderson made a motion that the Mayor sign the ADA Proclamation for 2020, Dave Cada seconded the motion, the motion was approved with "all ayes".

4. APPROVE CAMPGROUND RESERVATION SOFTWARE PURCHASE.

Mayor Brown said the City is looking at purchasing a campground reservation software program for the Scenic 6 RV Park. The program will track the reservations and customers can see what vacancies are on-line. The program will be free for the first 3 months and then \$66.00 a month but we can give the company 30 days' notice to cancel.

Dave Cada made a motion that to purchase the campground reservation software program, Scott Winther seconded the motion, the motion was approved with "all ayes".

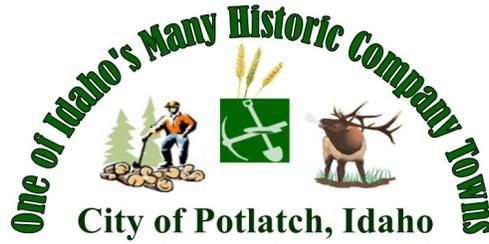
5. REVIEW PROPOSED BUDGET FOR FY2020-2021.

Mayor Brown discussed the budget for FY2020-2021 and how the revenue will be decreasing next year because of COVID-19. He explained how he would like to see an increase of 2% for the employees and there will be an increase of 1% for medical insurance. The City rates need to be looked at to see if the City needs to increase any rates. Mayor Brown explained how he balances the budget with the revenue coming in. Next meeting there will be a public hearing on the budget. If anyone needs to discuss the budget before the meeting let him know.



REPORTS:

- 1. Mayor – David Brown** – Mayor Brown updated Council on the Sidewalk Project. He said that an Award letter went out to Quality Contractor's but they haven't accepted the letter yet. Quality Contractor's didn't put any materials testing in their bid for the sidewalk project. It's estimated about \$12,000 fees in testing. Ken Helm from Idaho Transportation Department said that the testing was included in the contract documents. Not sure where the project is now. The Broadband Grant update – Ziplly is challenging the grant. They have challenged about 8 to 10 other cities. Ziplly is saying that there is already fiber in Potlatch. CEDA is putting together a letter from the City in response to the challenge to send to Dept. of Commerce.
- 2. Parks – Joan Bender** – Absent.
- 3. Pool & Cemetery - Dave Cada** – Everything is going well at the pool. The water looks good. The furnace is looking okay for now.
- 4. Water & Sewer – Scott Winther** – Scott asked if the City would need another well. Talked about City of Genesee declaring a disaster emergency and they are down to one well. Scott said he had a friend staying at the RV Park and they had good things to say about the RV park.
- 5. Streets - Martin Anderson** – Marty said that there is a hole by a manhole cover that needs to be filled up with rock.
- 6. Scenic 6 - David Cada** – Nothing at this time.
- 7. Clerk- Judi Davis** – Nothing at this time.



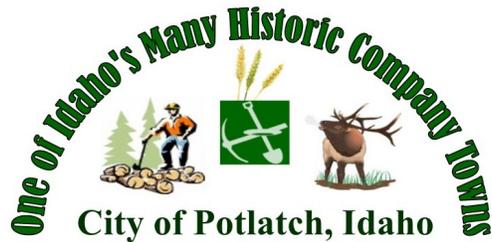
City of Potlatch, Idaho

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:20 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, August 10, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

August 10, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Dave Cada, Scott Winther, and Joan Bender. Also present: Judi Davis, City Clerk-Treasurer.

GUESTS:

NEW BUSINESS: Wade & Jameson Morris, Melissa Smith

- 1. CONSENT AGENDA:** *Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from July 27, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

*Scott Winther, yes
Dave Cada, yes
Martin Anderson, aye
Joan Bender, yes*

2. SCENIC 6 BALLFIELD.

Mayor Brown introduced Wade & Jameson Morris. Wade Morris said they were here to ask permission to use the ballfield in Potlatch for Jameson's team to practice. Jameson Morris is on an All-Star Team that has traveled all over for tournaments. Wade said that he would also be interested in helping to host a baseball tournament. The kids have participated in



several tournaments and know all the COVID-19 protocol that has to take place for a tournament. They would follow all social distancing and wear masks when they couldn't follow social distancing. All Council Members were in favor of allowing practice on the ballfield and a possible tournament later in the summer.

3. CENTURY 21 AFTER SCHOOL PROGRAM.

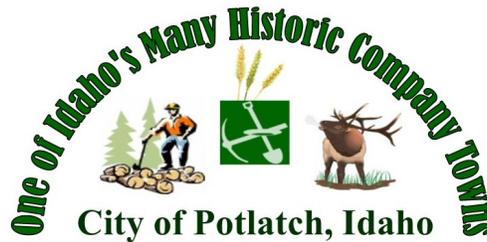
Melissa Smith updated the Council on the Century 21 After School Program. Melissa said that her staff at the end of the school year helped students with their on-line school work. Melissa said that school will be starting after Labor Day on September 8th. The school will have modified classes of AA group Monday and Tuesday then close the school on Wednesday to clean and the next group BB will be there on Thursday and Friday. The after-school program is set to start on September 21st. Melissa is asking the Council for permission to use the old VFW Building for the after-school program this school year. In using the VFW Building it will be easier to set hours instead of having to use the school hours. She said that the after-school program goes from 3:00-6:00 Monday thru Thursday each week. Having the VFW Building would give them more room to social distance and will wear masks when appropriate.

Dave Cada made a motion that the Century 21 After School Program use the VFW Building this school year, Scott Winther seconded the motion, the motion was approved with "all ayes".

4. NEW ADDRESSES.

Mayor Brown said the Ron Polley is requesting an address for this property behind his house at 315 Spruce St. Clay Warner is also wanting an address for his lot by his house at 410 Spruce to build a shop. Mayor Brown explained how the City came to these new addresses.

Joan Bender made a motion to approve the new addresses for Polley's - 320 3rd Street and Warner's - 420 Cedar Street. Dave Cada seconded the motion. The motion was approved with "all ayes".



5. PUBLIC HEARING FOR BUDGET FOR FY2020-2021.

Mayor Brown opened the Public Hearing at 7:58 p.m. for the Budget for FY 2020-2021. The Mayor read the proposed budget. THE MEETING WAS OPENED FOR PUBLIC COMMENT: No Guests attended the Public Hearing. Marty Anderson made a motion to close the meeting at 8:15 p.m. and Joan Bender seconded the motion, the motion was approved with “all ayes”.

6. ADOPTION AND APPROVAL OF THE BUDGET FOR FY2020-2021.

Approval of the Proposed Budget for FY2020-2021 and then have a Resolution to Adopt the Budget at next meeting.

Dave Cada made a motion to approve the Budget for FY2020-2021; Scott Winther seconded the motion, the Mayor asked for a Roll Call vote:

- Dave Cada, aye***
- Martin Anderson, yes***
- Joan Bender, yes***
- Scott Winther, yes***

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said updated the Council on the Sidewalk Project. Brown is waiting to hear from Quality Contractor’s. The testing was left out of the contract so Quality was working with the Engineer and ITD to find a solution to the \$12,000 testing question. Brown gave an update on the Broadband Internet Grant. Zply is challenging the grant. The City should hear something on Friday if we get the grant or not. Mayor Brown said that the City Maintenance workers have been working on filling potholes and cleaning the sidewalks around town. The decks at City Hall and the Depot have been repaired and stained. Land application area was never seeded this year and wondered if anyone know of someone that could get it seeded.



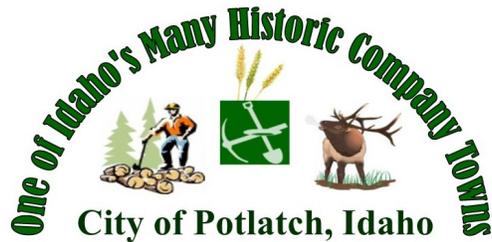
- 2. Parks – Joan Bender** – Joan Bender said that the parks are looking good and she hasn't seen any squirrels around since the exterminator was here last month. Next year the exterminator will farther out from the park. The plagues at the park have been cleaned and mowed.
- 3. Pool & Cemetery - Dave Cada** – Dave Cada said that the floors in the pool's bathhouse need to be re-painted this fall. He asked if we could use the same paint as the pickleball courts. Mayor Brown said that the propane has been expensive this year at the pool and the furnace isn't working very well. Controls need to be fixed.
- 4. Water & Sewer – Scott Winther** – May & June are the months that the City can put the most on the ground in the land application area. Mayor Brown said that this needs to be running and follow DEA's regulations. Mayor Brown said that FEMA will be here to do a final inspection on Thursday and Tom Moore will be here for the inspection.
- 5. Streets - Martin Anderson** – Marty Anderson said it would be nice to use the patching material when filling potholes. Mayor Brown said maybe we could get a bucket or 2. Brown said that the roller needs a lot of work like a hydraulic hose.
- 6. Scenic 6 - David Cada** – Nothing at this time.
- 7. Clerk- Judi Davis** – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 9:00 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, August 24, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

August 24, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Joan Bender, Marty Anderson, Scott Winther, Dave Cada.

Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: NONE

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *Joan Bender made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from August 10, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

*Dave Cada, yes
Martin Anderson, yes
Joan Bender, yes
Scott Winther, yes*

2. APPROVE ORDINANCE #515 ANNUAL APPROPRIATION.

The Mayor asked for a motion to approve the Proposed FY20-21 Budget.

Joan Bender made a motion that the Council approve the Proposed FY20-21 Budget, Scott Winther seconded the motion, the motion was approved with “all ayes”.



The next order of business is a proposed Ordinance whose Title reads as follows:

AN ORDINANCE OF THE CITY OF POTLATCH, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE INCREASING THE AMOUNTS APPROPRIATED TO **\$1,636,173.00** TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF POTLATCH FOR SAID FISCAL YEAR PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS, AND PROVIDING AN EFFECTIVE DATE.

Mayor: I would entertain a motion that the rules be suspended and the proposed Ordinance pass its first reading by Title only.

Joan Bender made a motion that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Is there a second? ***Scott Winther seconded Joan Bender's motion.***

Mayor: It has been moved by Joan Bender and seconded by Scott Winther that the rules be suspended and that the proposed Ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Mayor: Is there any discussion? No

Mayor: This is a roll call vote:

- Dave Cada, aye**
- Marty Anderson, yes**
- Joan Bender, yes**
- Scott Winther, yes**

The Ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor: I would entertain a motion that the Ordinance be formally adopted.

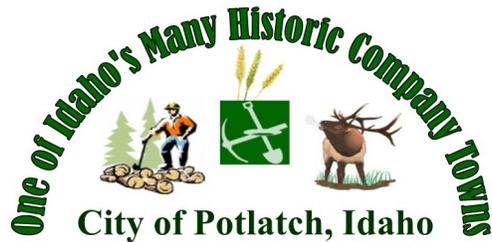
Dave Cada made a motion that the Ordinance No. 515 be formally adopted.

Is there a second? ***Scott Winther seconded Dave Cada's motion.***

It has been moved by Dave Cada and seconded by Scott Winther that Ordinance No. 515 be formally adopted.

Mayor: This is a roll call vote:

- Dave Cada, aye**
- Marty Anderson, yes**
- Joan Bender, yes**
- Scott Winther, yes**



3. FEE SCHEDULE CHANGES.

Mayor Brown went through the rates for water, sewer and pool current rates and explained why the fees need to increase. We need to increase the water and sewer to pay the bills. The pool prices are needed to cover all pool expenses. Raising the pool rates would require a public hearing. Any increase over 5% requires a public hearing. The City does get \$10,000 from the Potlatch Recreation District but the City needs to be able to run the pool without needing that money. Council reviewed all the rates and made recommendations to increase the Cemetery Cremation, Pool, RV Park and Water, Sewer & Garbage rates.

4. APPROVAL FOR MAYOR TO SIGN SIDEWALK PAY REQUESTS.

Mayor Brown asks for approval to sign Quality Contractor's invoices for the Sidewalk Project. The pre-construction meeting will be Wednesday, August 26th at 9:00 a.m. in City Council Chambers.

Dave Cada made a motion for approval for the Mayor to sign the Sidewalk Project Pay Requests with Quality Contractors.

Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes

Martin Anderson, yes

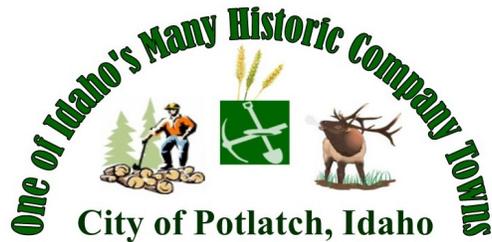
Joan Bender, yes

Scott Winther, yes

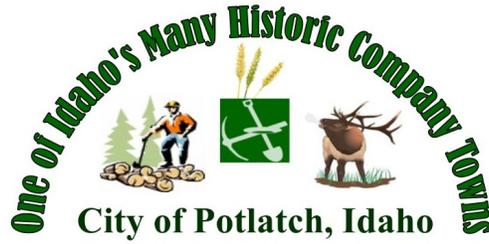
5. SCHEDULE WORKSHOP.

Mayor Brown said he would like to schedule a Council Workshop to discuss the Personnel Policies. The policies haven't been updated since 2009. Council agreed to schedule the workshop for September 8, 2020 at 10:00 a.m.

REPORTS:



- 1. Mayor – David Brown** – Mayor Brown said he hasn't received an answer from Shane about seeding the Land App. Idaho Department of Environmental Quality will be here tomorrow to meet with Brennan and Cody at 9:00 a.m. Mayor Brown said that the company that put in the controls for the Land App need to come back and work on the controls to get it running and show Brennan how the controls work. Brown also asked what other things could be grown in the Land App. Mayor Brown thought maybe corn and Marty Anderson suggested grass a CRP mix that doesn't need to be cut just spray for weeds. Mayor Brown said that the City has spent a lot of money on the Land App. and it needs to be up and running.
- 2. Parks – Joan Bender** – Joan said that the park still looks good. She said the plaques are really noticeable now that they've been weeded and cleaned. The exterminator for the ground squirrels will be back next year. Joan asked if the pickle ball paint has been picked up yet. Mayor Brown said that he went to Lewiston to pick up the paint.
- 3. Pool & Cemetery - Dave Cada** – Dave said the pool bathhouse ceiling needs to be repaired. The idea of putting roofing on the ceiling would really improve the looks in the bathhouse. Paint the tresses then put up white roofing tin would make it look really clean. The floor in the bathhouse needs to be painted with pickle ball paint.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.
- 5. Streets - Martin Anderson** – Marty said that he found a ramp that would work at the Senior Center that is premade. He said he would contact the company and get a quote.
- 6. Scenic 6 - David Cada** – Dave said that the next meeting is next month.
- 7. Clerk- Judi Davis** – Nothing at this time.



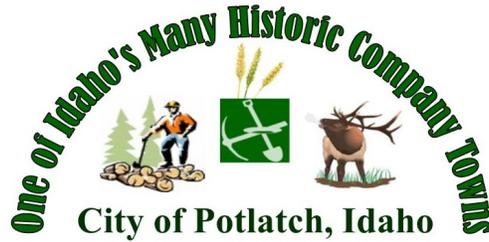
City of Potlatch, Idaho

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:58 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, September 14, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

September 14, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Scott Winther, Dave Cada
Joan Bender-Absent.

Also present: Judi Davis, City Clerk-Treasurer.

GUESTS: Darrell Bostic, Joe Savoy and Monie Harriott Scrivner.

NEW BUSINESS:

The Mayor asked for a motion to accept the Revised Agenda. ***Dave Cada made a motion to accept the Revised Agenda, Scott Winther seconded the motion, the motion was approved with “all ayes”.***

- 1. CONSENT AGENDA: Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from August 24, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.***

Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

***Dave Cada, yes
Martin Anderson, yes
Joan Bender, absent
Scott Winther, yes***

- 2. ADOPT NEW FY20-21 RATE & FEE SCHEDULE RESOLUTION No. 2020-09-14.***

The attached resolution was introduced by Mayor Brown. Dave Cada who moved for its adoption. Seconded by Scott Winther.



ROLL CALL VOTE:

Dave Cada, yes
Martin Anderson, yes
Joan Bender, absent
Scott Winther, yes

3. APPROVAL FOR SELECTION OF THE BROADBAND GRANT MOU.

Mayor Brown said the Request for Proposal for the Broadband Grant selection committee met this morning and went through the scoring process and selected First Step Internet. Mayor Brown said that Christine Frei from Clearwater Economic Development Association met with the committee to help answer any questions and the committee called Paul DeWolfe from Access Consulting with questions. At the City Council meeting, Joe Savoy from First Step Internet went through how the project would be completed and the timeline. First Step Internet didn't charge a fee for the monthly service to the public buildings. The Ziplly Fiber's RFP quoted charging the public buildings \$990.00 a month.

Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes
Martin Anderson, yes
Joan Bender, absent
Scott Winther, yes

4. WATER WELL DATA EQUIPMENT.

Mayor Brown said he met with Dale Ralston and Scott Winther about the wells in the City of Potlatch to find out if we need to put in a new well. Dale Ralston said that he would need more data and would like to put data controllers on the wells to record the output. The sensors could be moved from well to well to record the data. Dale Ralston thought that the wells in Potlatch had plenty of water but the City should water to see what the output is on a daily basis. Mayor Brown said he would like to purchase data control recorders/sensors to be put on the wells.



Dave Cada made a motion to purchase the data equipment needed for the wells to record the data. Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

***Dave Cada, yes
Martin Anderson, yes
Joan Bender, absent
Scott Winther, yes***

5. ANIMAL/POULTRY COMPLAINT.

Mayor Brown said that there was a complaint about dogs and chickens running loose in the City of Potlatch. If there is a complaint the Latah County Sheriff's office needs to be called to enforce. Mayor Brown said that we need to go through the ordinances and make sure the ordinances are up to date.

6. BOBBY CHAMBERS MEMORIAL HIGHWAY.

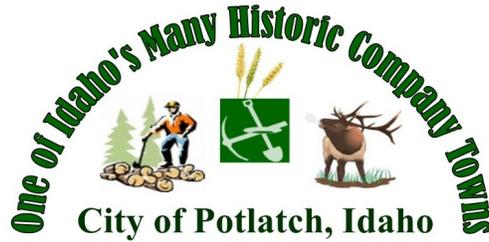
Mayor Brown said he received a call from Darrell Kibbee who would like to get support from the Potlatch City Council for a Memorial Highway named after Bobby Chambers. Bobby Chambers was from Potlatch and was killed in the Vietnam War. Darrell would like a letter of support from the City.

Scott Winther made a motion to send a letter of support for the Memorial Highway named for Bobby Chambers. This motion was approved with a Roll Call vote:

***Dave Cada, yes
Martin Anderson, yes
Joan Bender, absent
Scott Winther, yes***

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said the sidewalk project is going. The project will stop 10 feet short because of an easement issue with the Scenic 6 Depot group. There is probably \$80,000-\$90,000 remaining to



do some additional work. Mayor Brown is waiting to hear back from Joe Schacker at ITD to get a total amount and if the City could use that money next year if it doesn't get used this year. Dave Cada asked if the City could use that money to enhance the area and Mayor Brown said that the money can't be used for any enhancements or landscaping. Mayor Brown asked Joe Schacker about the drain tile by the sidewalks and Joe said that it wasn't needed.

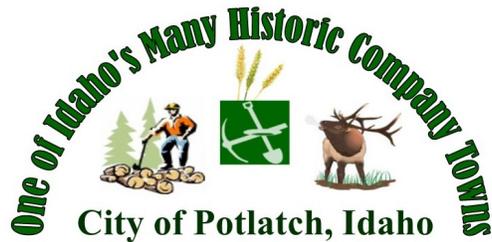
- 2. Parks – Joan Bender – Absent**
- 3. Pool & Cemetery - Dave Cada –** Dave said he's received a lot of thanks for the City opening the swimming pool this year with the COVID-19 a lot of pools in the area didn't open.
- 4. Water & Sewer – Scott Winther –** Nothing at this time.
- 5. Streets - Martin Anderson –** Marty said that he's still waiting to hear about the quote on the ramp for the Senior Center. Marty said the sidewalks in front of the Senior Center need to be replaced.
- 6. Scenic 6 - David Cada –** Dave said that the next meeting is next month.
- 7. Clerk- Judi Davis –** Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:43 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, October 12, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

September 28, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson -Absent, Scott Winther, Dave Cada, Joan Bender.

Also, present: Judi Davis, City Clerk-Treasurer.

GUESTS: Nathan Smith & Tanner Smith

NEW BUSINESS:

The Mayor asked for a motion to accept the Revised Agenda. ***Joan Bender made a motion to accept the Revised Agenda, Scott Winther seconded the motion, the motion was approved with “all ayes”.***

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from September 14, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes

Martin Anderson, absent

Joan Bender, yes

Scott Winther, yes

2. COVID-19 UPDATE.

Mayor Brown said he has had several people ask about people wearing masks in the City of Potlatch. Nathan Smith called him and asked with more COVID-19 cases in Potlatch if the City would be requiring masks. Mayor Brown said that he had heard of several residents testing positive



City of Potlatch, Idaho

in Potlatch. The Senior meal site is shut down because of residents testing positive. Debi Swinney sent Mayor Brown an email requesting Council to consider recommending people to wear facemasks in Potlatch. Council agreed to suggested that the City should recommend people wear masks in public places. Mayor Brown said that people need to be respectful of people wearing or not wearing masks in public places and to be courteous.

3. O'MALLEY HIKING TRAIL.

Mayor Brown described the property that was purchased by the O'Malley's on the hillside. The O'Malley's would like to put in a hiking trail that would eventually hook up the City sidewalk system. The O'Malley's will be holding a public meeting to talk to residents about the hiking trail on October 8th at 7:00 p.m. at City Hall in Potlatch. They are hoping to talk with the people that use the trail to see if they could get more input on what they would like to see in a trail.

4. LION'S CLUB BUILDING RENTAL.

Mayor Brown said that he was contacted by Ashley Daily to see if she could rent the Lion's Club Building and put in a consignment store. The Lion's Club has mainly been using the building for storage and could meet at the old VFW Building. Ashley Daily asked if the City would be interested in exchanging improvements for rent if she fixed up the building. She would be paying the City water and sewer but will make improvements to the building.

Dave Cada made a motion to allow Ashley Daily to rent the Lion's Club Building for \$100.00 and any improvements made to the building can be exchanged for rent providing receipts. Joan Bender seconded the motion. This motion was approved with a Roll Call vote:

- Dave Cada, yes***
- Martin Anderson, absent***
- Joan Bender, yes***
- Scott Winther, yes***



5. LEGENDS AND LORE MARKER GRANT.

Mayor Brown was contact by Karen Rohn from the Potlatch Historical Society. She put in for a Legends & Lore grant to put a sign in at the Lions Club Park and needed a letter of permission from the City for the application. The sign will reference statement make by Johnny Cash that the crowd goes wild. Council gives permission to put the sign in the park.

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said that the sidewalk project is moving along. There is \$75,000 left in the grant and he is working with Joe Schacker from ITD to see what other work could be completed. The grant doesn't cover landscaping or paving. The sidewalk could be extended down towards the depot but the City would have to have an easement for that portion and there isn't enough time to get the easement. Dave Cada said that the sidewalks look really nice. Mayor Brown said that the City hasn't applied for anymore City Sidewalk grants. Mayor Brown gave an update on the Broadband Fiber Grant. First Step Internet signed the MOU for the project but they have since backed out. First Step Internet felt that there just wasn't enough time to complete the project by December 15, 2020. Mayor Brown said that he has sent emails to Senator Crapo's office and talked multiple times with the Dept. of Commerce to see if we could have an extension on the project but received a no as the answer. Other states are having the same issue and hopefully the project could get extended. Council approves negotiating with Ziplly Fiber with an MOU. Will need to be on the agenda for next meeting.
- 2. Parks – Joan Bender** – Joan said that she has nothing at this time.
- 3. Pool & Cemetery - Dave Cada** – Dave said that the pool is closed for the winter and that the bathhouse floor looks worse than last year. He suggests that the City use pickleball paint for the floor and put roofing up on the ceiling.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.



5. Streets - Martin Anderson – Absent.

6. Scenic 6 - David Cada – Meeting will be October 20, 2020.

7. Clerk- Judi Davis – Judi gave an update on the Clerks Conference she attended virtually.

Scott Winther made a motion to adjourn the meeting, Joan Bender seconded the motion, the meeting was adjourned at 9:10 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, October 12, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

October 26, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Dave Cada, Joan Bender, Scott Winther - Absent.

Also, present: Judi Davis, City Clerk-Treasurer.

GUESTS:

NEW BUSINESS:

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from September 28, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes

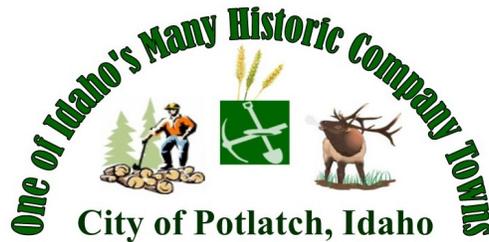
Martin Anderson, yes

Joan Bender, yes

Scott Winther, absent

2. HOUSING.

Mayor Brown said he's received a few phone calls about people living in their recreational vehicles. He said there is a family that sold their house and were living in their RV but have since moved to the Scenic 6 RV Park. There are rules against living in RV's in the City Limits. Mayor Brown said that the Council needs to go through the Ordinances. There will also be a request from Tom O'Malley for tiny homes sometime in the future so it would be good to take a look at the ordinance. Dave Cada said that he remembers when talking with the building inspectors that Council said



they didn't want tiny homes. Council decided to have a workshop after the first of the year to discuss Ordinances.

3. PAVING.

Mayor Brown said that he talked with ITD about fixing the handicap ramp by US Bank. The ramp needs to be fixed and the pothole needs to be repaired. It would cost \$12,950 to repair the street and the handicap ramp would be \$13,000. Dave Cada said that he would be in favor of this so it's not so hazardous downtown. It will cost the City \$8,900 for the asphalt down by the Railroad Depot. ITD will pay \$13,000 for the handicap ramp and the City will pay \$12,950 for the 66' in the street by the US Bank. Mayor Brown said that this will be the paving for the year.

Marty Anderson made a motion to pave the area by US Bank for \$12,950 and pave by the Depot \$8,900. Joan Bender seconded the motion. This motion was approved with a Roll Call vote:

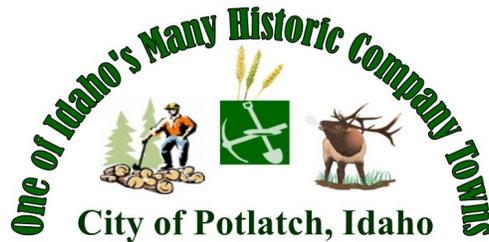
***Dave Cada, yes
Martin Anderson, yes
Joan Bender, yes
Scott Winther, absent***

4. APPROVAL OF THE BROADBAND FIBER GRANT MOU.

Mayor Brown would like approval to sign the MOU to Ziplly Fiber for the Broadband Fiber Grant. Mayor Brown explained the MOU and the area's that would be covered in the grant.

Dave Cada made a motion to allow Mayor Brown to sign the MOU to Ziplly Fiber for the Broadband Fiber Grant. Joan Bender seconded the motion. This motion was approved with a Roll Call vote:

***Dave Cada, yes
Martin Anderson, yes
Joan Bender, yes
Scott Winther, absent***



5. DIAGONAL PARKING.

Mayor Brown said there is an Ordinance on diagonal parking and the City needs to find a way to enforce this Ordinance. On some streets it's hard to get a snow plow though. Council agreed to have a full-page notification in the City newsletter saying that no diagonal parking.

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown said that there were a lot of trees and branches that came down in the storm over the weekend. There was a limb on Oak Street that landed on a fence. Cody and Karin have been busy picking up after the storm. Sidewalk is still coming along. They may need to wait until it's a little warmer to complete the sidewalk. Quality Contractors will do the work on the FEMA Lagoon project. They will put rock down by the bridge.
- 2. Parks – Joan Bender** – Joan said that the lines on the Pickleball Court have not been painted. Mayor Brown explained that it was too cold to paint the lines. Joan said that there is an area down by the park that could be a dog park and there are a lot of grants out there that would cover the cost to build. Mayor Brown said that we need to have a plan on the 10 acres of what Council would like to have done.
- 3. Pool & Cemetery - Dave Cada** – Dave said that the pool bathhouse will need to wait until the weather is a little nicer before the floor could be painted. We need to find out how many sheets of white tin roofing that needs to purchase for the ceiling in the bathhouse. Mayor Brown said that he will look into how many are needed and the cost of the roofing.
- 4. Water & Sewer – Scott Winther** – Absent.
- 5. Streets - Martin Anderson** – Nothing at this time.
- 6. Scenic 6 - David Cada** – Dave said the Scenic 6 meeting included Gina Taruscio from Partnership for Economic Prosperity and talked about the Business Recovery Grant program. Gina said that there were 50



applications and only 10 businesses were given the grant. She was asking the Scenic 6 group for \$5,000.00 for this program. Dave said that the group decided to table the discussion for now. Dave said that the group needs to have a fundraising activity to raise some money so they can give to programs like the one Gina discussed.

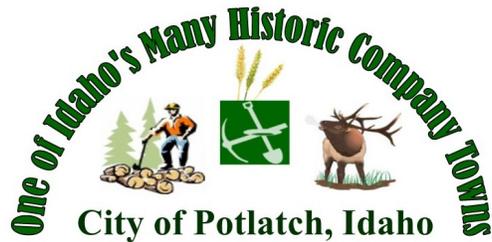
7. Clerk- Judi Davis – Judi talked about the Association of Idaho Cities (AIC) Fall Academy which will be on November 17, 2020 to watch on-line.

Marty Anderson made a motion to adjourn the meeting, Dave Cada seconded the motion, the meeting was adjourned at 9:08 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, November 9, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

November 9, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Dave Cada, Joan Bender Scott Winther - Absent.

Also, present: Judi Davis, City Clerk-Treasurer.

GUESTS:

NEW BUSINESS:

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from October 26, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes

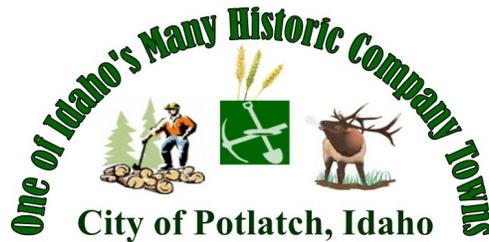
Martin Anderson, yes

Joan Bender, yes

Scott Winther, absent

2. SIDEWALKS.

Mayor Brown introduced Shan Hemphill. Shan gave some background that they purchased the building downtown Potlatch at 255 6th Street from the McKinney's. The Hemphill's own Werkz, LLC which is a holster company that started in 2011. The company has grown since it started and has added several more employees. Hemphill Holdings, LLC rents the rest of the building to several businesses. The Hemphill's have been doing many improvements to the building and will be adding a Coffee House early in 2021. Shan said that they are making improvements to the



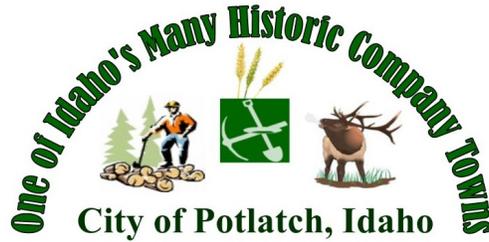
building to help be a good asset to the community. The sidewalk in front of the building has had some damage including around the meter box. He wasn't sure who's responsibility it was to fix the sidewalk and also had a question on the crosswalk that needs to be repainted by their building. Mayor Brown said that it is the property owner's responsibility to maintain sidewalks even in the City right of way. Mayor Brown explained how most of the sidewalks that were put in the City were from several Idaho Transportation Department grants. Mayor Brown explained how that grants worked. City Council discussed the sidewalk in front of Hemphill's building and looked at the pictures Shan Hemphill provided. Mayor Brown said if the City applied for another grant it could take 4 to 5 years before the work was completed. Mayor Brown suggested that the cost be split to replace the sidewalk. The City Maintenance crew could do the work and the Hemphill's could pay for the materials. Mayor Brown explained the crosswalk agreement between the City and ITD. If the City paints the crosswalks then we need to have a certified flagger. Mayor Brown said he would talk with Ty Winther and find a way to get the crosswalks marked on the highway.

3. COVID-19 UPDATE.

Mayor Brown said that COVID-19 is hitting Bennett's Mill hard and currently they have 38 positive cases and are down to 1 shift. He talked with Carole Moehle about the parade in December. Carole thought since the parade is outdoor that it should still be fine to proceed. No bonfire or chili feed just the parade and fireworks show. Try to encourage social distance and wear masks.

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown reported that he closed City Hall to the public today due to the COVID-19 outbreak at the mill. Harvest Foods is having their employees wear masks. The Pharmacy has been wearing masks. It looks like more people have been wearing masks. Mayor Brown gave an update on the sidewalk project. Quality Contractor's are just about done and the paving has been completed. The sewer manhole was moved that was being used by the sewer dumping companies. Mayor



Brown asked Quality Contractor's if a slab could be poured down by the triangle area and have the school kids could come down and put their hand prints in and Quality said that could be done. Mayor Brown gave an update on the Broadband Fiber grant. He said that he's been talking with Ziply Fiber on the monthly costs for the fiber. Mayor Brown updated Council on the consignment store that is located in the Old Lions Club building. He said that a couple of loads of gravel were taken to the parking area to help level it up.

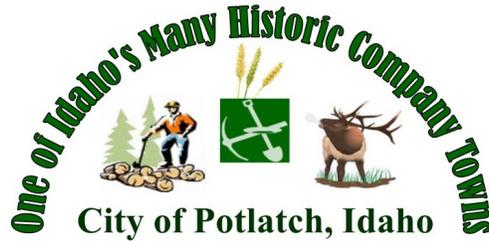
- 2. Parks – Joan Bender** – Joan said that her and Tom were awarded the Idaho Outstanding Adult Volunteer from the Idaho Food Bank on the Idaho Philanthropy Day. They received their award on November 9, 2020.
- 3. Pool & Cemetery - Dave Cada** – Dave said that he didn't have an update on the pool. Mayor Brown said that the tin for the ceiling had been ordered from Moscow Building Supply and should be delivered any day.
- 4. Water & Sewer – Scott Winther** – Absent.
- 5. Streets - Martin Anderson** – Nothing at this time.
- 6. Scenic 6 - David Cada** – Dave said that the Scenic 6 group was going to donate to PEP's program next meeting.
- 7. Clerk- Judi Davis** – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Joan Bender seconded the motion, the meeting was adjourned at 8:42 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, November 23, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

December 14, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Dave Cada, Joan Bender and Scott Winther.

Also, present: Judi Davis, City Clerk-Treasurer.

GUESTS: Melissa Smith

NEW BUSINESS:

- 1. CONSENT AGENDA:** *Scott Winther made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from November 9, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Joan Bender seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes

Martin Anderson, yes

Joan Bender, yes

Scott Winther, yes

2. ADOPT NEW BUILDING CODE ORDINANCE.

The next order of business is a proposed ordinance whose Title reads as follows:

AN ORDINANCE OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; REPEALING PRIOR ORDINANCES AND AMENDMENTS PERTAINING TO BUILDING CODES; PROVIDING FOR FILING OF THE ADOPTED CODES; ADOPTING THE 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL RESIDENTIAL CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, THE 2018 INTERNATIONAL ENERGY CONSERVATION CODE, THE 2018 INTERNATIONAL EXISTING BUILDING CODE, THE 2018



INTERNATIONAL PROPERTY MAINTENANCE CODE, AND RELATED APPENDICES, ALL AS THE CITY OF POTLATCH BUILDING CODE; PROVIDING FOR AMENDMENT OF CERTAIN SECTIONS OF SAID CODES; PROVIDING A SECTION ON MANUFACTURED, MODULAR AND MOBILE HOMES; PROVIDING A SECTION ON PERMANENT LIVING QUARTERS; PROVIDING A SECTION ON PERMITS CONTRARY TO LAW; PROVIDING A SECTION ON ENFORCEMENT AND PENALTIES; PROVIDING FOR FEES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor: I would entertain a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

Dave Cada made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Is there a second? Joan Bender seconded the motion.

Mayor: It has been moved by Marty Anderson and seconded by Dave Cada that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Discussion? None

This is a ROLL CALL VOTE:

Scott Winther, aye
Dave Cada, aye
Marty Anderson, aye
Joan Bender, aye

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor: I would entertain a motion that the ordinance be formally adopted and summary approved.

Dave Cada made a motion that the ordinance be formally adopted.

Is there a second? Scott Winther seconded the motion.

Mayor: It has been moved by Dave Cada and seconded by Scott Winther that Ordinance No. 516 be formally adopted and summary approved.

This is a ROLL CALL VOTE:

Scott Winther, aye



Dave Cada, yes
Marty Anderson, aye
Joan Bender, aye

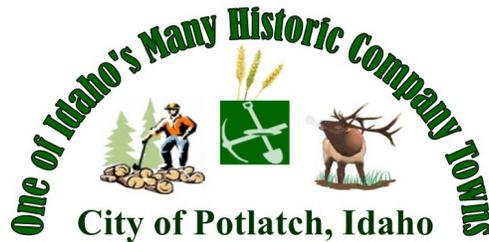
3. CENTURY 21 AFTER SCHOOL PROGRAM.

Mayor Brown introduced Melissa Smith, Program Director of the Century 21 Afterschool program. Melissa updated City Council on the Afterschool Program. She said that even with the COVID-19 restrictions there has been a good turn-out. Melissa wanted to let the Council know that the grant competition opens again for the next year and she will be applying for the elementary school program. She said that there isn't enough grant money to run both the Elementary School and Junior/Senior High Program. Melissa said that she couldn't do both programs so she had to pick which program would benefit the community and said the Elementary School Program would be the best program. Melissa wanted to keep the City Council updated on the program and answer any questions. Melissa did say that the Elementary School program will be ran at the Elementary School and would not need the VFW Building after the end of June 2021. She went over the budget details explaining how much she would need to operate each program. The grant that she would be applied for would be for \$115,000.00. She talked with Superintendent Cirka and Principal Haire and they were both supportive of applying for the grant. City Council agreed to the support of the program applying for the grant.

REPORTS:

- 1. Mayor – David Brown** – Mayor Brown reported that the Sidewalk Project has been completed and the railing is up. Idaho Transportation Department hasn't scheduled a walk through. There were no issues with the sidewalk during the parade. The City followed the COVID-19 protocol for the parade and fireworks.

The work at the bridge for the FEMA Lagoon project has been completed. Quality Contractor's did the work for the project.



Mayor Brown gave an update on the Fiber Grant. He said that he took a tour of the Ziplly Fiber building to see the new equipment that was put into the building. Ziplly Fiber did speed tests of all locations that were covered by the grant and took pictures. The next step is to select a provider to use the fiber.

Mayor Brown said that he asked Idaho Rural Water Association for a quote to do a Water & Sewer Rate Study. The quote from IRWA was \$3,800.00 for water and \$3,800.00 for sewer. Mayor Brown had a meeting with Idaho Department of Environmental Quality for a hand off meeting for the IPDES permit. In that meeting there was a discussion about needing to put in a sewer plant to remove phosphorus and ammonia in the future. What the City needs is to have a Forest Management Plan and to do a rate study. The City may be able to plant trees and would need to hire a Forester to do the Forest Management Plan. Mayor Brown said that he met with Harold Osborne and Tom Moore and a Professor from WSU, who has worked with other Cities doing the same type of program. Mayor Brown said we would need to set up another fund to start saving for this program. Council agreed with setting up a new fund. The next step would be to set up a meeting with Onaway's Mayor and Council and Idaho Department of Environmental Quality to talk about future sewer needs.

Mayor Brown asked if the Council would agree to Employee Christmas bonus this year and giving the Employees Christmas Eve day for their floating holiday. Council agreed.

- 2. Parks – Joan Bender** – Nothing at this time.
- 3. Pool & Cemetery - Dave Cada** – Mayor Brown said that the tin for the bathhouse has been received.
- 4. Water & Sewer – Scott Winther** – Nothing at this time.
- 5. Streets - Martin Anderson** – Marty asked Mayor Brown if all the snow plows were working. Mayor Brown said yes and that the new sander is working also.



6. Scenic 6 - David Cada – Dave said that he was proud of our town. Everyone was having a good time at the Christmas parade and fireworks. We need to continue the Christmas parade and fireworks and asked Mayor Brown what would really help to make it happen next year and Mayor Brown said volunteers to help put up lights at the park. Dave said that the group approved giving PEP \$1,000.00 for the grant fund but wanted it to go to someone in the North Idaho area. The next meeting has been cancelled.

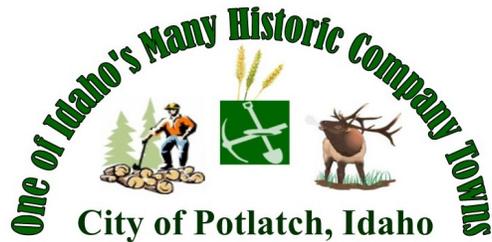
7. Clerk- Judi Davis – Nothing at this time.

Marty Anderson made a motion to adjourn the meeting, Joan Bender seconded the motion, the meeting was adjourned at 9:15 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, December 14, 2020.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

December 28, 2020 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Marty Anderson, Dave Cada, Joan Bender and Scott Winther.

Also, present: Judi Davis, City Clerk-Treasurer.

GUESTS: None

NEW BUSINESS:

- 1. CONSENT AGENDA:** *Joan Bender made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from December 14, 2020, City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

Scott Winther seconded the motion. Motion was approved with a Roll Call vote:

Dave Cada, yes

Martin Anderson, yes

Joan Bender, yes

Scott Winther, yes

2. STREET STANDARDS.

Mayor Brown reported there was some interest in a possible subdivision in the City of Potlatch. There were some questions on the City's water & sewer system, streets and sidewalks. Mayor Brown said that last January 2020 there was a workshop to start working on the Street/Design Standards for Subdivisions. He would like to continue updating the Standards and would like to schedule a workshop for January 5, 2021 at 11:00 a.m.



3. LATAH COUNTY SOLID WASTE, RECYCLING & BULKY WASTE AGREEMENT.

The City received an Amendment to the Solid Waste Collections, Recycling and Bulky Waste Program Contract. Latah County is adding an administrative fee of 0.02% per account for increased administrative work, accounting for future and continued programming and budgetary changes that Latah County feels it needs to have an administrative fee to cover those changes. This will go into effect January 1, 2021 and currently would amount to about \$73.63 a month.

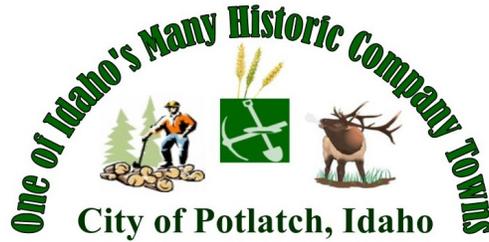
Marty Anderson made a motion to approve the Amendment to the Latah County Solid Waste, Recycling & Bulky Waste Agreement. Joan Bender seconded the motion. This motion was approved with a Roll Call vote:

- Dave Cada, yes***
- Martin Anderson, yes***
- Joan Bender, yes***
- Scott Winther, yes***

REPORTS:

1. Mayor – David Brown – Mayor Brown said that he talked with Natalie from Ziplly Fiber about the prices for fiber. He said that he is trying to get Ziplly Fiber to waive the fees for the park and City Hall. She said she might be able to get the installation fees waived but she's not sure about the monthly fee. It would be \$60.00 a month for 100 mb for both City Hall and the Scenic 6 Park. Natalie said she would get back to the City on the monthly cost.

Mayor Brown said that he was looking into putting in for an RV Grant that would build a picnic shelter at the Scenic 6 Park. The picnic shelter could have a BBQ/Fire pit and maybe a stage and approximately 40' to 50' by 60'. He's asked Quality Contractor's to for a price quote just to get an idea of amount for the RV Grant. The RV Grant would require a match in funding.



2. Parks – Joan Bender – Joan Bender said that the Pickleball nets were still set up at the Scenic 6 Park and she asked Karin to take those down and hang to dry.

3. Pool & Cemetery - Dave Cada – Nothing at this time.

4. Water & Sewer – Scott Winther – Scott asked if Brennan has taken his Wastewater tests yet. Mayor Brown said that he hasn't. The City is still paying Tom Andres for the use of his Water & Wastewater Licenses.

5. Streets - Martin Anderson – Marty said that the pothole by his neighbors has gotten a bigger and needs to be repaired.

6. Scenic 6 - David Cada – Dave said that there wasn't a meeting this month because of Christmas.

7. Clerk- Judi Davis – Judi said that Mayor Brown received a donation for either Christmas lights, Food Pantry or for the City Employees. The Mayor decided to purchase for pizza for the employees at Noon on Thursday. Council members are welcome to attend.

Marty Anderson made a motion to adjourn the meeting, Joan Bender seconded the motion, the meeting was adjourned at 8:45 p.m.

ATTEST: _____ David L. Brown, Mayor

Judi Davis, City Clerk-Treasurer

The next City Council meeting will be Monday, January 11, 2021.