

RESOLUTION NO. 2026-10-01

A RESOLUTION OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF IDAHO, PROVIDING FOR A FEE SCHEDULE WHICH WILL BECOME EFFECTIVE **October 1, 2026; RESOLUTION NUMBER 2026-10-01**; PROVIDING FOR REPEAL OF ANY PROVISION INCONSISTENT WITH THIS RESOLUTION, PROVIDING AN EFFECTIVE DATE FOR THIS RESOLUTION. WHEREAS, the Council finds it necessary to increase fees due to the additional costs of operation, maintenance and administration.

	FEES
Backhoe Fees	
Backhoe rental	\$160.00 per hour with driver. One helper \$50.00 per hour. 1 hour minimum
Dump Truck	\$100.00 per hour with driver. 1 hour minimum
One scoop of gravel	\$50.00 per bucket
Envelopes, Faxes, Paper and Photocopies	
Envelopes	#10 envelope: \$0.25; 8x10 envelope: \$1.00
Fax	\$1.00 per fax
Paper	8-1/2x11: \$0.10 each sheet
Scan and E-mail documents	\$1.00 up to 10 pages, \$2.00 over 10 pages
Photocopy Fee	Black & White: 8-1/2x11: \$0.10 a copy; 8-1/2x14: \$0.20 a copy; 11x17: \$0.50 a copy. Color: 8-1/2x11: \$1.00 a copy; 8-1/2x14: \$1.25 a copy; 11x17: \$1.50 a copy
Licensing Fees	
Alcohol Catering Permit	\$20.00 per event (if have more than one event in one day, \$20.00 for each event)
Dog License	\$10.00 per license for altered animal annually, \$20.00 for unaltered annually, if purchased before Jan. 31st. Feb. 1st on: \$20.00 per license for altered animal annually and \$40.00 for unaltered annually.
Liquor License	From \$100.00 to \$375.00
Public Records Requests	
Local	First 2 hours labor and first 100 copies- free. \$33.75 per additional hour and photocopy fees as stated above for copy 101 and up. Plus Attorney fees, if applicable.
Out of State	\$43.91 per hour. Photocopy fees as stated above for all copies. Plus Attorney fees. A deposit of the estimated time to complete the request must be made before request will be processed.
Planning & Zoning Rates	
Actual Attorney Fees plus \$25.00 for all P&Z Rates	
Annexation Application Fee	\$250.00 Annexation Fee, \$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
Appeal (P&Z or Staff Action)	\$200.00
Comprehensive Plan Map/Text Amendment/Zoning Amendment	\$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
Conditional/Special Use Permits	\$200 Application Fee, \$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
Engineering PUD, Subdivision & Final Plat Review	Actual Engineering Rate plus \$25.00 (overhead)

Engineering Inspection (Subdivision & PUD Applications)	Actual Engineering Rate plus \$25.00 (overhead)
General Pre-Application Meeting Request	\$0.00
Land Split	\$250.00 Application Fee, \$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
PUD/Subdivision Application Fee	\$250.00 PUD/Subdivision Fee, \$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
PUD Modification/Amendment (Minor/Major	\$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
Variance	\$225.00 Application Fee, \$250.00 Publication Fee, Actual Engineering Rate Plus \$25.00, \$5.00 Per Individual Mailing Notification Fee, \$100.00 Mapping Fee, <=10 acres: \$500; >= 10 acres: \$1,000.00.
Swimming Pool Fees	
Daily Rates	\$5.00 individual daily pass; 3 years & younger FREE w/ paid adult
Season Passes	Individual: \$100.00; Family Pass: \$200.00 (up to 5 members, \$20.00 each additional up to 4)
Lap Swim Pass	Individual daily: \$5.00; Season Pass: \$75.00
Swimming Lessons	\$80.00 each child
Private Pool Rentals	\$175.00/hour, available anytime pool isn't open to public and all day on Sundays.
Friday Night Swims	\$10.00 individual daily pass
Potlatch Cemetery Rates	
Cemetery Plot	\$200.00 each plot
Cremation (to be buried on top of existing casket)	\$150.00
Rental fees for City Buildings	
Kitchen Park	\$25.00/day (with no kitchen) if use kitchen: \$30.00/day
Lion's Club Park	\$50.00 per day, \$100.00 refundable security/cleaning deposit
Senior Center / Rebekah Hall	\$75.00 per day, \$100 refundable security/cleaning deposit (if serving alcohol, deposit \$200.00)
Scenic 6 Depot	\$75.00 per day, \$100 refundable security/cleaning deposit (if serving alcohol, deposit \$200.00)
VFW Building	\$75.00 per day, \$100 refundable security/cleaning deposit (if serving alcohol, deposit \$200.00)
Scenic 6 RV Park Rates	
Daily rate	\$40.00/30 amp & \$45.00/50 amp - maximum length of stay: two weeks. If request to stay longer, this must be approved by the City Council.
Cabin rental	\$60.00 per night - maximum length of stay: two weeks. If request to stay longer, this must be approved by the City Council. \$25.00 non-refundable pet fee per pet that stays in a cabin.
Long Term RV Park Rates	
Monthly rate	\$550.00 per month (limited spaces, max 6 months . Must re-apply to stay longer)
Electricity for RV sites (staying monthly)	\$0.15 per kW +\$100.00 non-refundable electric deposit for monthly campers
Water Rates	
Water Late Fee \$5.00 per month	
Residential	\$46.35 per month (Base rate, no water usage)
Multi-family/Trailer Court/Apartments	\$46.35 per unit per month (Base rate, no water usage)
Small Business	\$60.61 per month
Water - School	\$218.04 per month

Water - USFS	\$265.90 per month
Water - Ballfield	\$458.78 per month
Water - LDS Lawn	\$355.44 per month
In-town usage: 0-8,000 gallons	\$3.10 per thousand
In-town usage: 8,000 gallons & up	\$3.25 per thousand
Out-of-town	\$52.27 per month (Base rate, no water usage)
Out-of-town usage: 0-8,000 gallons	\$3.35 per thousand
Out-of-town usage: 8,001 gallons & up	\$3.75 per thousand
Purchase Bulk Water from the City	\$0.05 per gallon
Sewer Rates	Sewer Late Fee \$5.00 per month
Residential	\$72.10 per month
Multi-family/Trailer Court/Apartments	\$72.10 per unit per month
Small Business	\$144.04 per month
Sewer - School	\$359.42 per month
Sewer - USFS	\$72.10 per month
Vacant house (NO WATER USAGE)	\$36.69 per unit per month
Onaway residents	\$35.54 per unit per month
In-town water hookup fees	
Single-Family Residence: 5/8" to 3/4" meter	*\$3,000.00 (customer pays for all construction costs including meter)
Mobile Home: 5/8" to 3/4" meter	*\$3,000.00 (customer pays for all construction costs including meter)
5/8" to 3/4" meter	*\$3,000.00 (customer pays for all construction costs including meter)
1" meter	*\$5,400.00 (customer pays for all construction costs including meter)
1-1/2" meter	*\$9,000.00 per unit (customer pays for all construction costs including meter)
2" meter	*\$11,500 per unit (customer pays for all construction costs including meter)
Over 2" meter	*Equivalent fee (determined by engineer) \$3,500 minimum
Commercial Structures	*Equivalent fee (determined by engineer) \$3,500 minimum
Out-of-town water hookup fees	
Out-of-town water connection fees	*The connection fee for buildings outside the City limits shall be twice the fee charged for buildings inside the City. (Resolution 2009-1)
In-town sewer hookup fees	
Single-Family residence, sewer connection	*\$3,000.00 (customer pays for all construction costs)
Mobile home sewer connection	*\$3,000.00 (customer pays for all construction costs)
Multi-family sewer connection	*\$4,000.00 per unit (customer pays for all construction costs)
Commercial Structures	*Equivalent fee (determined by engineer) \$4,000 minimum
Out-of-town sewer hookup fees	
Out-of town sewer connection fees	*The connection fee for buildings outside the City limits shall be twice the fee charged for buildings inside the City. (Resolution 2009-1)
TERMINATION OF SERVICE: Any service terminated to a property as a result of non-payment of fees, or at the request of the property owner, which remains terminated for more than six (6) months, shall be required to pay the connection fees set forth in this Resolution prior to the services being reconnected.	
Garbage Rates	
35 Gallon Roll Cart	\$33.07 per month
65 Gallon Roll Cart	\$37.04 per month
95 Gallon Roll Cart	\$39.69 per month
Extra garbage, per bag	\$6.00 per bag every week
Cart change out fee	\$23.06
Cart replacement fee	\$51.24
White Pine Apartments	\$33.07 per apt/per month
1 Yard Dumpster	\$99.89 per month

2 Yard Dumpster	\$167.36 per month
3 Yard Dumpster	\$238.80 per month
4 Yard Dumpster	\$294.74 per month
6 Yard Dumpster	\$446.51 per month
Extra yard fee	\$33.97 per yard
Yard Debris Pick-Up	\$20.00 per month

***Council may adopt a fee lower than listed.**

City of Potlatch, Harmony Nowack, City Clerk-Treasurer, rates were adopted 9-28-26.

_____ David Brown, Mayor

_____ Harmony Nowack, Clerk-Treasurer.

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