

Potlatch City Council Meeting

City Hall 195 6th Street – Potlatch, ID 83855

February 9, 2025 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Darrell Bostic, Marty Anderson, Jody Long, and Jennifer Anderson. Also present: Harmony Nowack, Clerk-Treasurer, and Paul Kilborn, Maintenance.

Guests:

REGULAR MEETING - *Call to order*

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – Darrell Bostic

NEW BUSINESS:

1. CONSENT AGENDA

Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion: Minutes from January 12, 2025, City of Potlatch bills and payroll.

Darrell Bostic made a motion to approve the Consent Agenda, Jody Long seconded the motion. The motion was approved with a roll call vote:

Jody Long, yes

Marty Anderson, yes

Darrell Bostic, yes

2. HUBERT HOGABOAM – WORK DONE ON OAK STREET

Hubert attended City Council to discuss the ditch beside his house in the 500 block of Oak Street. He said the ditch is dangerous and many cars have fallen into it. This section of road gets a lot of traffic as it leads into the back of the elementary school. Concerns on this were brought to City Council in 2001 but the work was never completed so Hubert hired Palouse Valley Septic to work on the ditch in November of 2025. Palouse Valley Septic placed eco blocks to level out the street. Hubert would like the city to pay for some



of the bill for this work. Marty asked how high the blocks were, as there are certain standards that have to be taken into account on a city street, he would like a letter sent to Palouse Valley Septic explaining that they should not have worked on a city street without city approval. Jennifer Anderson told Hubert that this should have been brought to City Council before work was done, Darrell agreed. After discussion Council decided they would pay for half the cost of the work.

Jennifer Anderson made a motion pay for half the bill for work done on Oak Street in the amount of \$1193.94, Darrell Bostic seconded the motion. The motion was approved with all ayes.

3. POOL PROJECT RSQP REVIEW

One bid proposal for the pool project was received from WMS Aquatics. The bid total was \$282,627 similar to previous quotes. The City has been awarded an Idaho Commerce Community Development Block Grant for \$245,000 and has asked for \$30,000 from the Potlatch Recreation District to help with the remainder of the cost/match. Council reviewed the bid.

Marty Anderson made a motion to accept the proposal from WMS Aquatics, Jennifer Anderson seconded the motion. The motion was approved with a roll call vote:

Jennifer Anderson, yes

Jody Long, yes

Marty Anderson, yes

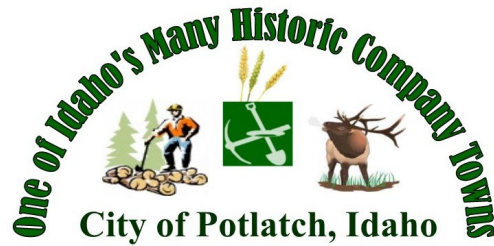
Darrell Bostic, yes

4. RCAC PROCEED WITH USDA FUNDING FOR REGIONAL WW PROJECT?

Rita Trick with RCAC wrote a Letter of Interest (LOI) for a DEQ planning grant for the Regional Wastewater System Facility Plan. These grants are partially funded by SLRF funds. She would like to pursue the remaining funding needed for the planning project from USDA Rural Development (RD). If USDA RD will help fund the rest of the project no funds would be taken from the City for this project. This is preliminary planning as the city will not know if the LOI is accepted until later this year. Funding would be for 2027.

Jennifer Anderson motioned to allow RCAC to pursue additional funding through USDA RD. Darrell Bostic seconded the motion. The motion was approved with all ayes.

5. FIRST STEP INTERNET COLLOCATION LEASE AGREEMENT RENEWAL



Council reviewed the Collocation Lease Agreement renewal from First Step. There were a few questions, the Library was not listed as one of the agreed places First Step would provide free internet access to and the \$150/mo rent was also removed from the agreement. Mayor Brown has budgeted for this rent money and does not want the city to lose it. Harmony will compare this lease agreement to the last lease agreement and touch base with First Step regarding these issues.

Item tabled until next meeting.

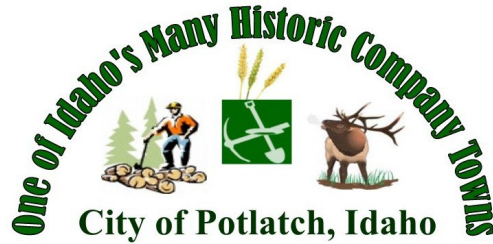
6. CITY HALL WINDOW QUOTE

Mayor Brown has a quote from Terry Koehn via text message for \$28,250.00 to replace thirteen (13) windows in City Hall. Eleven (11) of these windows are on the second floor in the offices on the north side of the building. The windows in these rooms are the original windows as the city could not afford to change out all the windows when they did the City Hall restoration project in the early 2000's. The other two (2) windows will replace broken windows in the City Hall office on the main floor. Council was concerned with how high the quote was and wanted to know how the city could pay for it. Mayor Brown said it could come from all funds, or the RV funds could easily cover the cost.

Darrell Bostic made a motion to accept the quote, Marty Anderson seconded the motion. The motion was approved with all ayes:

REPORTS:

1. **Parks – Jennifer Anderson**– No report
2. **Pool & Cemetery – Darrell Bostic** – No report.
3. **Water & Sewer – Jody Long** – No report
4. **Streets – Marty Anderson** – Marty mentioned that he did not see the broadband contractors working since the water line was struck and asked if they were going to continue. Mayor Brown said he had spoken with the project manager. Since they hit the water line and the Ziplly fiber line multiple times they will be hiring an outside company to do locates along HWY 6 with radar before the continue boring.



5. **Mayor – David Brown** – No report.
6. **Maintenance – Paul Kilborn** – Main line break on HWY 6 was caused by M&L Construction, boring and placing fiber lines for the Latah County Broadband Project. The water was shut off quickly and Roach Construction sent a team out to asses and order pipe to repair. The break was only in one spot, about fifteen (15) feet of pipe was replaced. Paul expressed his concerns regarding an accident that happened last Friday afternoon with the backhoe being operated by the new maintenance employee. The backhoe rolled into a parked car in the depot parking lot.
7. **Clerk-Treasurer – Harmony Nowack** – Save the date for AIC Spring District Meeting and DEQ Drinking Water Rules Workshop both coming up in April. We should soon be getting an easement agreement from ZeroDB for the broadband cabinet they plan to place at the reservoir. AECON is also going to be sending Harmony an electronic copy of all the maps and plans for placement of broadband lines in town.

Public Comment:

Marty Anderson made a motion to adjourn the regular meeting, Darrell Bostic seconded the motion. The meeting was adjourned at 8:19 p.m.

David L. Brown, Mayor

ATTEST:

Harmony Nowack, City Clerk-Treasurer

The next City Council meeting will be Monday, February 23, 2026.