



Potlatch City Council Meeting

City Hall 195 6th Street – Potlatch, ID 83855

April 13, 2025 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown.
Council members present: Darrell Bostic, Marty Anderson, Jody Long.
Also present: Harmony Nowack, Clerk-Treasurer and Paul Kilborn, Maintenance.
Absent: Jennifer Anderson.

Guests: Robert Moore Amy Manning Paul Kimmel
 Paul Stubbs John Carnahan

REGULAR MEETING - *Call to order*

PLEDGE OF ALLEGIANCE

INVOCATION PRAYER – Darrell Bostic

NEW BUSINESS:

1. CONSENT AGENDA

Being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion: Minutes from March 23, 2026, City of Potlatch bills and payroll.

Darrell Bostic made a motion to approve the Consent Agenda, Jody Long seconded the motion. The motion was approved with a roll call vote:

Jody Long, yes

Marty Anderson, yes

Darrell Bostic, yes

2. ROBERT MOORE – IRWA – DIAMOND MAPS GIS

Robert Moore, from Idaho Rural Water Association (IRWA), gave a presentation on Diamond Maps, a water and sewer line GIS mapping system. The EPA is offering funding for IRWA to help set up the maps for the city's water lines. The monthly subscription cost for Diamond Maps is around \$20-\$40 per month. It would take him about 2 weeks and he would be available to start in mid-July. Robert would also help



city staff with any support and training on how to use the mapping software. Harmony spoke with other towns using Diamond Maps and it received great reviews as easy to use, and affordable for a small city. At this time the EPA is not funding sewer locates, the city can do this at another time.

Darrell Bostic motioned to contract with IRWA to set up Diamond Maps GIS, Jody Long seconded the motion. The motion was approved with all ayes.

3. PAUL STUBBS – WATER & SEWER TO NEW HOMES ON N. PONDEROSA

Paul has been working with the city to add water and sewer hookups to the two new properties on North Ponderosa Dr. He replaced an aging manhole for the city and is asking if the city will pay for this replacement as it is an improvement to the city.

Marty Anderson motioned for the city to pay for the improvement to the manhole, Darrell Bostic seconded the motion. The motion was approved with all ayes.

4. AMY MANNING – III-A ANNUAL REPORT

Amy Manning with iii-A (employee insurance) gave the annual report. She said to budget for a ten percent increase for next year.

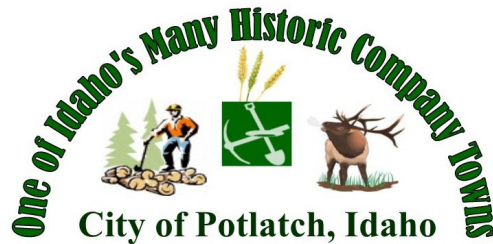
5. JOHN CARNAHAN – EAGLE SCOUTS PROJECT

John would like to do weed abatement, and ditch cleanout along the railroad for his Eagle Scout Project. He would like the city to be a benefactor along with the WI&M railway in this beautification project. He has already received permission from Bennett Lumber to work along their railway.

Marty Anderson motioned to sponsor John Carnahan's Eagle Scout Project. Jody Long seconded the motion and the motion was approved with all ayes.

6. WATER BILL RELIEF – OUT OF TOWN USERS

Contractors working with the Latah County Broadband Project have hit the water line three times now causing water to be turned off to the out of town customers along HYW 6. The last outage lasted nearly 24 hours. After water service was restored, some customers have reported having to run their water for an hour or more to clear the pipes.



Customers have been asking if they will receive any relief on their water bill due to this inconvenience.

Marty Anderson motioned to bill for base rate but not for water usage on the next billing cycle, Jody Long seconded the motion. The motion was approved with all ayes.

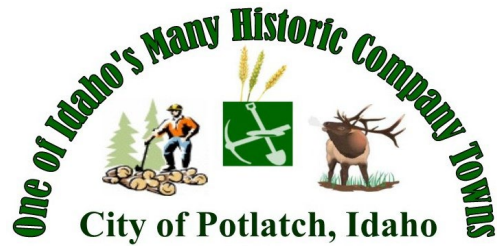
7. AVISTA ORDINANCE

Paul Kimmel, Avista Regional Business Manager, gave a short presentation on Avista and asked if there were any questions on the Avista Franchise Ordinance. He said if the city wanted to increase the franchise fee it would need to go to a vote. Council had no questions/concerns on the ordinance. They will vote on the ordinance at the next meeting.

Tabled until next meeting.

REPORTS:

1. **Parks – Jennifer Anderson**– Absent
2. **Pool & Cemetery – Darrell Bostic** – Pool update, still waiting on contract from WMS Aquatics to schedule the pool work.
3. **Water & Sewer – Jody Long** – No report
4. **Streets – Marty Anderson** – No report
5. **Mayor – David Brown** – Lovell’s has sent the bill for the tree removal. It is higher than first quoted due to more dead or dying trees needing to come down. We will need to amend the budget.
6. **Maintenance – Paul Kilborn** – The vacuum on the sweeper is not working. It is making a big mess on the streets.
7. **Clerk-Treasurer – Harmony Nowack** – The city has received three waivers to have the County broadband fiber installed at the Community Center, Scenic 6 RV Park, and the City Pool. Harmony will sign and send back the waivers; this does not mean we have to contract with a fiber company right away but will have that option should a company the city wants to contract with comes around.



Tom Mullen, hydrogeologist, will be here Friday the 18th at 1pm to look at places for the city to install a well. He will be writing a report on his findings that will be included in the Drinking Water Facility Plan. Any council member interested in meeting with Tom may attend.

Public Comment:

Marty Anderson made a motion to adjourn the regular meeting, Darrell Bostic seconded the motion. The meeting was adjourned at 8:58 p.m.

David L. Brown, Mayor

ATTEST:

Harmony Nowack, City Clerk-Treasurer

The next City Council meeting will be Monday, April 27, 2026.