

AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

January 23, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – January 9, 2012

New Business-Topics limited to **10 minutes** each:

****Approve Four Liquor Licenses:***

Silver Saddle Saloon LLC

Floyd's Thrift Store, Inc.

Grange Supply Co., Inc.

Dale Spring, Dale's Wagon Wheel Bar & Grille

****ICRMP COUNCIL TRAINING, FEB. 1, 6-8 P.M.***

****CEDA MEMBERSHIP MEETING, FEB. 16, 5:00 P.M. - DINNER***

Reports-Limited to 10 minutes each

1. **Mayor–David Brown,**
2. **Parks–Carol Haddock,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,** monthly financial information.
9. **EXECUTIVE SESSION:** (as needed)

Pursuant to provisions of Idaho Code, 67-2345, Subsection 1(a) Personnel, (b) Personnel, (c) Negotiations/Property, (d) Records, (f) Litigation and (j) Litigation.

Clerks Report: See Payables, Statement, Bills

Old Business-Topics limited to **10 minutes** each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

For any additions or corrections to the agenda call 875-0708.

**In compliance with the Americans with Disabilities Act of 1990,
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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

February 13, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – January 23, 2012

New Business-Topics limited to **10 minutes** each:

*7:05 p.m. ~ *Marvin Mead*

7:10 p.m. ~ Chris Mansfield and Walter Steed

**Septic Waste Dumping fees: Roto-Rooter & Palouse Valley Septic*

**Planning & Zoning*

**Marketing Plan Presentation, March 15, 3:00 p.m., Council Chambers*

**CEDA Membership Meeting, Feb. 16, Lewiston*

Reports-Limited to 10 minutes each

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

February 27, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – February 13, 2012

New Business-Topics limited to **10 minutes** each:

**Resolution 2012-02-07 –*

7:30 p.m. – CONFERENCE CALL FROM GARY WHITE, MARKETING DIRECTOR

Reports-Limited to 10 minutes each

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

March 12, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – February 27, 2012

New Business-Topics limited to 10 minutes each:

7:05 p.m. ~ Officer Douglas Anderson, clean up and abandoned vehicles in Potlatch

7:15 p.m. ~ *BJ Swanson, Paul Kimmell and Robin Fahlen Ohlgren of LEDC

***If young people apply for lifeguard positions, will the City pay for their training?**

***Resolution 2012-03-12 – Idaho Standard for Public Works Construction**

Reports-Limited to 10 minutes each

1. **Mayor–David Brown,**
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4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,** monthly financial information, lifeguard advertising, Deputy Duke – Crime Prevention, May 7 and collect old prescription medicines in City Hall parking lot (second week in April?)
9. **EXECUTIVE SESSION:** (as needed)
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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

March 26, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – March 12, 2012

New Business-Topics limited to 10 minutes each:

7:05 p.m. ~ Sherrita Hall – National Chocolate Day, September 13 (Parade? City Adopt chocolate as its City candy?)

*7:15 p.m. ~ *Karen Rohn, Bonnie Rohn and Judi Rohn, rent downstairs room for Historical Society? (records, meetings and Museum) – and Mural for Scenic 6, Karen*

**2012 Arbor Day Proclamation*

**Ordinance to adopt the Idaho standards for Public Works Construction & Future Updates*

**Ordinance for repeal of Title 3, Chapter 1, Section 4 B and to amend Title 3, Chapter 1, Section 7B pertaining to the penalty provision for violations of said chapter and providing for the amendment of Title 5, Chapter 2, Section 7 pertaining to “other personal property” left in the public right-of-way being a violation of said chapter and providing for the amendment of Title 5, Chapter 2, Section 11 pertaining to the removal of “other personal property” in said chapter; providing for severability; and providing for this ordinance to be in full force and effect from the date of its passage....*

**90% Plans, Specifications and Estimate submitted to the Council for approval from Taylor Engineering for the wastewater reuse Land Application Site.*

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Correspondence/Updates

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

April 9, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – March 26, 2012

New Business-Topics limited to 10 minutes each:

**Resolution for Adoption of Records Retention Schedule*

**Names for the River Ridge Redevelopment Industrial Park?*

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons, ICRMP Risk Management training, May 1, Coeur d'Alene, 8:30 a.m.-4:00 p.m., \$35.00 per person
9. **EXECUTIVE SESSION:** (as needed)
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City Hall - 195 6th Street

April 23, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – April 9, 2012

New Business-Topics limited to **10 minutes** each:

7:05 p.m. ~ Tiffany Thomas – Alternative to Violence on the Palouse

May 28 Council meeting? Change or one meeting in May?

Generator for sale

Work on Comp Plan

Reports-Limited to 10 minutes each

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7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,** monthly financial information, website
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Correspondence/Updates

Adjournment

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AMENDED AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

June 11, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – May 14, 2012

New Business-Topics limited to **10 minutes** each:

**7:05 p.m. – Chris Mansfield and Walter Steed, bid for Land Application Spray Irrigation*

**7:15 p.m. – Don Somers*

**Alleyway behind 225 Larch ~ Ellen McWilliams. Can the alleyway be graveled? When it rains, the mud runs down into her driveway behind her house.*

**Permit to sell door-to-door? Ordinance says no, technically Girl Scouts, Boy Scouts, etc. can't go door-to-door without a permit*

**Doors in basement (restoration of City Hall) – bid from Sarah Metcalf, \$70.00 for seven doors, 509-330-0978 – made offer on 5/21/2012*

Reports-Limited to 10 minutes each

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Old Business-Topics limited to **10 minutes** each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

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AMENDED AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

June 25, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approval of Minutes – June 11 and June 18, 2012

New Business-Topics limited to 10 minutes each:

***7:05 p.m. ~ Chris Mansfield and Calvin George, Taylor Engineering**

***Award the contract for the Wastewater Land Application project to the lowest bidder**

***7:15 p.m. ~Tom Moore, Agreement to provide professional services**

***Latah Sanitation negotiate contract for all cities in Latah County?**

***Letter of waiver for Dale Spring’s catering permit fee for the WIMRHPG July 14 event**

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons, **monthly financial information, Karen Rohn=sign, RV Park dumpster; long hose for RV Park – 75’ or 100’**
9. **EXECUTIVE SESSION**: (as needed)
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Old Business-Topics limited to 10 minutes each

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

July 9, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – June 25, 2012

New Business-Topics limited to **10 minutes** each:

**Review Archeologists proposals for the Land Application project*

**Larry Bevan would like to donate an old wagon to the park (railroad luggage hauler). Has metal pieces but the wood is shot – would have to put wood in the wagon*

Reports-Limited to 10 minutes each

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6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,** can Class Reunion embroider their names on the existing flags at the park? Also is City taking control of the memorial trees at the library? There are eight stones that need to be put in concrete and Bonnie Rohn would help work with Tom on this. She said that the City originally planted the trees at the library.
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Petitions/Appeals from Concerned Citizens

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July 23, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – July 9, 2012

New Business-Topics limited to 10 minutes each:

**7:05 p.m. ~ Tree Committee, Bonnie Rohn and Corolee Smith*

**7:15 p.m. ~ Jo Minden and class of 1967*

**Kickball Tournament, August 4, Scenic 6 Park, Alicia Haskell – alcohol involved?*

**Presentation of plaque for “Potlatch Beautiful Yard” at August 13 Council Meeting*

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AMENDED AGENDA FOR THE POTLATCH CITY COUNCIL MEETING

City Hall - 195 6th Street

August 13, 2012, MONDAY - 7:00 PM

COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – July 23, 2012

New Business-Topics limited to 10 minutes each:

****7:05 p.m. ~ Phillip Schultz, include Travis Farm Land into City by annexation and they would like a possible water connection***

****7:15 p.m. ~ Pat Vaugh, Latah County Courthouse – Courtesy call – reappraising Potlatch in next year***

****7:30 p.m. ~ Chris Mansfield, Taylor Engineering***

****Garbage Rate? Unlimited garbage service to everyone? Or Volume-based billing: resident pays according to how much garbage they produce. Must pay garbage no matter what (all residents will pay for garbage whether living in house or not). The property must be vacant for three months before a reduced rate will begin. CABIN ACCOUNT FEE: can't have Homeowners exemption on house and pay Cabin Account Fee (1/2 of regular rate). Latah County Rates: One can: \$17.60; Two cans: \$21.45; Three cans: \$25.25; Four cans: \$29.45; Five cans: \$33.00, etc.***

****225th Anniversary of the signing of the United State Constitution. Constitution Week, observed nationally September 17-23, 2012 and making a proclamation inspiring citizens to reflect on the privilege of being an American and with that all the rights and responsibilities that privilege involves.***

****2012-2013 Budget Hearing is scheduled for Monday, August 27, 2012, 7:00 p.m., City Council Chambers***

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New Business-Topics limited to 10 minutes each:

**Frontier Communications ~ Martin Erkela presenting plaque for “Best Yard in Potlatch”*

**Operating rules additions and changes for Scenic 6 RV Park*

**Fee Increase: review and/or adopt fees, starting Oct. 1, 2012*

**2012-2013 Budget: review and/or adopt budget*

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

September 10, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – August 27, 2012

New Business-Topics limited to 10 minutes each:

**7:05 p.m. ~Richard Walser*

**7:15 p.m. ~ Martin Erkela, Frontier Communications, will present August “Beautification Award”*

**7:30 p.m. ~ Jean Millheim – Scenic 6 Depot*

**\$500.00/year to stockpile city rock at new city dump site*

**3% increase for employees*

**Write off dead accounts?*

***Bridget Bailey, 865 Cedar – final amount: \$669.21 – turned over \$385.97 to collection agency on 4/21/2010 – woman paid – collection agency kept \$192.98 – City received check for \$192.99. This account was not used after 3/31/2010*

***Wesley Syren – deceased – account balance: \$187.04(3/30/2010)- write off?*

***Precision Collision – deceased – account balance: \$234.03 (10/27/2010)- write off?*

***Can’t turn an account over to collections if older than four years:*

**Nicola Kalla, 925 Spruce, \$496.26 (6/25/2008) – write off?*

***Smaller mural for Scenic 6 Depot by Karen Rohn*

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

September 24, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – September 10, 2012

New Business-Topics limited to 10 minutes each:

**7:05 p.m. ~Richard Walser*

**Appropriations Ordinance for FY 2012-2013*

Reports-Limited to 10 minutes each

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

October 8, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – September 24, 2012

New Business-Topics limited to 10 minutes each:

**Martin Erkela, Shari Stubbs and Yard of the Month winners*

**Parking for residents for boats, campers and trailers*

**Equipment for City*

**Review chapters of Comp Plan*

Reports-Limited to 10 minutes each

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5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons, high school yearbook advertising?**
9. **EXECUTIVE SESSION:** (as needed)

Pursuant to provisions of Idaho Code, 67-2345, Subsection 1
(a or b) Personnel, (c) Negotiations/Property, (d) Records,
(f) Litigation and (j) Litigation – attorney must be present.

Clerks Report: See Payables, Statement, Bills

Old Business-Topics limited to 10 minutes each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

For any additions or corrections to the agenda call 875-0708.

**In compliance with the Americans with Disabilities Act of 1990,
all requests for ADA accommodations – please contact City Hall at 875-0708.**

The public is encouraged to attend any and all City Council Meetings.

AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

November 26, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – November 13, 2012

New Business-Topics limited to 10 minutes each:

**III-A invoice*

**Alsco Contract*

Reports-Limited to 10 minutes each

1. **Mayor–David Brown,**
2. **Parks–Carol Haddock,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,**
9. **EXECUTIVE SESSION:** (as needed)

Pursuant to provisions of Idaho Code, 67-2345, Subsection 1
(a or b) Personnel, (c) Negotiations/Property, (d) Records,
(f) Litigation and (j) Litigation – attorney must be present.

Clerks Report: See Payables, Statement, Bills

Old Business-Topics limited to 10 minutes each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

November 13, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – October 22, 2012

New Business-Topics limited to 10 minutes each:

*7:05 p.m. ~ *Jerry Chambers*

**Contract with Tina Delph*

**Create webpage with U of I for volunteers in Potlatch. Tony Ive, Volunteer Coordinator at U of I*

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons,
9. **EXECUTIVE SESSION:** (as needed)
Pursuant to provisions of Idaho Code, 67-2345, Subsection 1
(a or b) Personnel, (c) Negotiations/Property, (d) Records,
(f) Litigation and (j) Litigation – attorney must be present.

Clerks Report: See Payables, Statement, Bills

Old Business-Topics limited to 10 minutes each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

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AMENDED AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

November 26, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – November 12, 2012

New Business-Topics limited to 10 minutes each:

***III-A**

***AlSCO Contract**

***Refund to DEQ?**

Reports-Limited to 10 minutes each

1. Mayor–David Brown,
2. Parks–Carol Haddock,
3. Pool & Cemetery-David Cada,
4. Water & Sewer-Vernon Johnson,
5. Streets-Martin Anderson,
6. Scenic 6 -David Cada,
7. Superintendent, Tom Andres,
8. Clerk-Shelly Hammons, personnel policy
9. **EXECUTIVE SESSION:** (as needed)
Pursuant to provisions of Idaho Code, 67-2345, Subsection 1
(a or b) Personnel, (c) Negotiations/Property, (d) Records,
(f) Litigation and (j) Litigation – attorney must be present.

Clerks Report: See Payables, Statement, Bills

Old Business-Topics limited to 10 minutes each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

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AGENDA FOR THE POTLATCH CITY COUNCIL MEETING
City Hall - 195 6th Street

December 10, 2012, MONDAY - 7:00 PM
COUNCIL CHAMBERS IN CITY HALL

REGULAR MEETING - Call to order

Approve or Amend Minutes – November 26, 2012

New Business-Topics limited to 10 minutes each:

**Leases*

**December 24 meeting*

Reports-Limited to 10 minutes each

1. **Mayor–David Brown,**
2. **Parks–Carol Haddock,**
3. **Pool & Cemetery-David Cada,**
4. **Water & Sewer-Vernon Johnson,**
5. **Streets-Martin Anderson,**
6. **Scenic 6 -David Cada,**
7. **Superintendent, Tom Andres,**
8. **Clerk-Shelly Hammons,**
9. **EXECUTIVE SESSION:** (as needed)
Pursuant to provisions of Idaho Code, 67-2345, Subsection 1
(a or b) Personnel, (c) Negotiations/Property, (d) Records,
(f) Litigation and (j) Litigation – attorney must be present.

Clerks Report: See Payables, Statement, Bills

Old Business-Topics limited to 10 minutes each

Petitions/Appeals from Concerned Citizens

Correspondence/Updates

Adjournment

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