

Potlatch PUBLIC HEARING Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 14, 2013 – 7:00 p.m.

The Public Hearing was presided over by Mayor David Brown.

Council members present: Carol Haddock, Marty Anderson, Dave Cada and Vern Johnson.

Also present: Shelly Hammons.

GUESTS: Walter Steed, Delfred Cone, Kenny Cada, Jackie Lovell, Rick and Debi Swinney.

Walter Steed explained that the Idaho Community Block Grant funding requires two Public Hearings. One hearing will be at the beginning of the project and one hearing at the end of the project and this project was to building a Spray Irrigation Land Application Wastewater System.

1. Construction – complete
2. Control building – complete
3. Substantial completion documents have been signed
4. There is still \$4,800 remaining for Walter Steed until the end of the project.
5. There was no one displaced because of the project
6. Tests were ran in November
7. EPA is starting to get tougher on the regulations for how much phosphorus is being discharged into the river and the hay fields will be a perfect alternative to discharging.

Walter asked anyone if they had any questions (no one had questions) and Walter thanked the Council for their time. The Council said that they

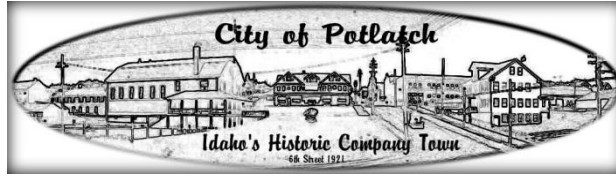
appreciated Walters help and thanked him for his efforts in obtaining the Block Grant for this Land Application Project.

Meeting was adjourned at 7:05 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons,
Clerk-Treasurer



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NEW BUSINESS:

1. Mayor–David Brown, the Mayor told the Council that the City is applying for a grant from the Idaho Parks and Recreation Department to repair and renovate the Scenic 6 RV Park. Shelly called Jill Murphey in Boise regarding the grant and she referred her to Tami Johnson of Coeur d’Alene. Tami Johnson of the ID P&R came to City Hall last week and spent the afternoon with the Mayor and Shelly reviewing the grant application requirements. While Tami was here she called Richard Kizer with questions that we had regarding the application. The City is asking different organizations to write Letters of Support for the City of Potlatch for the grant. There is a list of items that the City would like to do with the grant funds to update and renovate the RV sites in the next year. The City would also be paying for certain items and there would be in-kind donations from the different businesses who have sent in their quotes for the project. The following items are what is on the list for upgrading and renovation in the next year:

1.) Build 4 new concrete up-to-date pull-through handicapped RV sites

- 2.)** Build 10 concrete living pads and 10 new 16'x45' trailer pads
- 3.)** Upgrade underground service line from the main electrical panel on the backside of the Depot.
- 4.)** Upgrade all electrical pedestals with meters: 11 sites would have 30 amp power and 11 sites would have 50 amp power
- 5.)** Install ADA fire pits inside of all 10 of the concrete living pads
- 6.)** Make sidewalks from the handicapped sites to the restroom/shower building
- 7.)** Install a common area fire pit with accessibility for wheelchairs
- 8.)** Repair and renovate all of the existing RV pads in the park
- 9.)** Repair and renovate the .8 mile walking path around the park
- 10.)** Pave the road into the Scenic 6 RV Park
- 11.)** Install wi-fi and have television access available for RV campers

Carol Haddock asked the Mayor how much is the City applying for on the grant? The Mayor said that we are in the process of receiving quotes and will know when all of the quotes come in. The Mayor said that all of the items on the list could be a phase project, where the City does some of the things this year and then some of the items next year. The Council discussed this project and they were all in agreement of applying for the grant.

The Mayor explained to the Council that the wastewater sewer project bridge development plans have been submitted to Latah County Planning & Building. The Latah P&B said that they must have a stamped copy of plans from an engineer before they can approve the building permit for the bridge. Taylor Engineering wants an "engineer of record" to stamp the plans. Currently they are six engineers who have worked on these plans and Shem is working on getting all of them to stamp their components of the bridge plans. The Mayor said that Shem Johnson of S & L Underground is ready to go to the State Board but he doesn't want to really do that. Shem has told the Mayor that he has read and re-read the contract and he is doing everything in the contract that is required of him. Shem is frustrated with Taylor Engineering now helping with the bridge designs and getting them stamped by an engineer.

The County has waived ½ of the fee for the permit. The bridge will not be ready until next fall to install. The pile driving can be done right now because of the cold weather. Last Friday, the Mayor, Shelly, Angela Taylor of Taylor Engineering and Ester Ceja of Idaho DEQ had a

telephone conference call regarding the bridge and the requirements from DEQ. Angela and Shelly felt that the call went well and Angela is working on the requirements from DEQ to get their approval for all of the permits for the bridge.

The Mayor explained to the Council that the Idaho Legislature is considering repealing the Personal Property tax in Idaho. If this happens then the state will lose \$141,000,000 in funding. The City of Potlatch and the Potlatch Recreation District would lose approximately \$5,600. There is going to be a Capital for a Day session the end of January in Boise and the Mayor asked if the Council would like to attend. Carol Haddock said that she would be interested in attending.

- 2. Parks-Carol Haddock**, nothing at this time.
- 3. Pool & Cemetery-Dave Cada**, nothing at this time.
- 4. Vern Johnson - Water & Sewer**, everything is good.
- 5. Streets-Martin Anderson**, explained to the Council that last weekend Tom filled the sander up with sand and then the sander broke down. Tom had to shovel all of the sand out of the sander before he could take it to Palouse Welding to be repaired. Parts have been ordered but they are coming out of Portland and should be here either Thursday or Friday. Tom is working with Onaway in case it snows again and the City would need to have the streets sanded.
- 6. Scenic 6 -David Cada**, the Christmas celebration went very well. They did find out that there wasn't adequate signage for people to find everything that was going on that day. The Scenic 6 Economic Development Council will be working with a sign maker and next year will have signs placed to draw people off of the main route.
- 7. Superintendent, Tom Andres**,
- 8. Clerk- Shelly Hammons**, Delfred Cone has two houses in Potlatch at 865 Cedar and 965 Pine. Delfred also owns 975 Pine which is a piece of property with a garage on it and Delfred thinks that he has this piece of property sold to Wade Morris. There is a water meter on this property but we aren't sure if the sewer has been hooked up. The sewer will have a

camera placed down the line in a few weeks to see if it is hooked up. The two houses had people just leave last summer and fall and the people that left didn't pay their utility bills. Delfred feels that these accounts are not his bills and that he shouldn't have to pay the past due amounts. Delfred asked when the Ordinance went into effect regarding past due accounts as he has talked with his lawyer about this issue. Shelly gave Delfred a copy of Ordinance No. 444 that has the language regarding past due accounts. Delfred said that if the City applied the past due amounts to the tax rolls, he doesn't have a problem paying that amount.

Delfred asked the Council why the accounts weren't shut off for non-payment? The Mayor said that the City tries to work with customers. The two accounts that are in question were scheduled for shut offs. 965 Pine Street left over a weekend in July and their past due utility bill was placed on the tax rolls in July 2012. The 865 Cedar resident had a shut off notice mailed to them by Certified Letter and they didn't pick their letter up and before the shut off date, they left the house and moved out of Potlatch. The meters at both 865 Cedar and 965 Pine have been locked by the City.

Delfred wanted to know why garbage is charged when no one lives in the house? The Mayor said that the City is charged by Moscow for every resident in Potlatch for garbage. The Mayor said that Latah Sanitation is going to a GPS system they will eventually have cameras on their trucks. There is an Ordinance on the books regarding unlawful dumping of garbage in dumpsters in Potlatch.

Delfred said that he thinks at the old Napa Building that he owns the sewer was never hooked up there in the sewer project as one of his toilets in the building doesn't work. Delfred said that he has been paying a sewer fee ever since the new sewer lines were installed and if that line wasn't ever hooked up, he shouldn't have to be paying for sewer. When Bill Burke of IRWA comes with his sewer camera, he will put his camera down this sewer line to see if it was hooked up.

Delfred went on to say that in Potlatch the utility rates are much higher for businesses. He said that if he had a residence in Potlatch with the same connections as his business, he would be paying a smaller fee. The Mayor explained that when the sewer project began, USDA, Rural

Development helped with the utility rates and they require that commercial businesses pay a certain rate.

Delfred told the Council that as a positive note, he would like to see a sidewalk from Spangler's Auto Parts to the Grange and to the Scenic 6 Park so that people don't have to walk in the ditch. The Council explained that ITD used to have Enhancement Grants but they are no longer available. Delfred said that this is a safety issue with kids walking in the ditch to school he said that it would be nice to work with the School District to resolve this issue. The Mayor said that ideally the City would like to see a sidewalk and suggested that Delfred write a letter to Ken Helm or Jim Carpenter of ITD in support of this project. It would show that the City has good support for this type of project.

Delfred had one last question: what about the triangle near the City Shop? He said that he has heard that the road approach was going to be changed. The Mayor said that the City is partnering with ITD and ITD is going to come in this spring and survey the triangle and redo the approach. After the approach is changed, then there will be a "Welcome to Potlatch" sign placed in the triangle area. Delfred said that he hopes that it will be a better approach than the T at the Highway 95 and Highway 6 junction where you can't see the cars coming in both directions very well.

Old Business-

Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$24,231.96, seconded by Marty Anderson, motion carried with "all ayes".

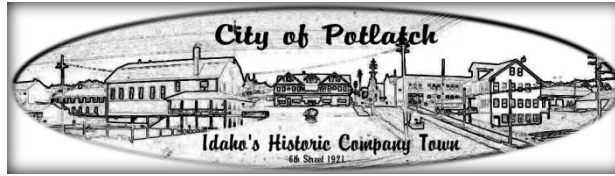
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:42 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be January 28, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 28, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Carol Haddock, Marty Anderson, Dave Cada and Vern Johnson.

Carol Haddock made a motion that the minutes of the previous meeting minutes of January 14, 2013, be approved as written, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres.

GUESTS: Delfred Cone, Karen Rohn, Bonnie Rohn, Kathi Jo Nygaard, Julie Lusby and Jen Anderson.

Kathi Jo Nygaard updated the Council on what is going on with the Community/Youth Center. They have entered into negotiation with Rick and Mary Bidlake on the old Brown Hut building. They have agreed on a price to lease the building for one year and they have been raising money for one year and they have received a grant from the Potlatch Recreation District. The City checked into having their ICRMP insurance policy or the Potlatch Rec. Dist. insurance policy cover their operations and found out that because the City or the Rec. Dist. is not the entity leasing the building, the insurance would not cover the operations.

Kathi approached the Council asking if the expenses for the rent and the payroll would be able to be run through the City? The Youth/Community Center would reimburse the City then for the costs paid. They didn't foresee that the Center would be liable for the insurance when they made up their operating plan. The owners of the building have full coverage through Farm Bureau.

Kathi also explained that there would be other events that may take place when they are in the building. Carol Haddock asked Kathi, "What type of events?"

Kathi said at this time they are looking at bare bones operations of the facility. They have the partially paid position that they have funding for. Hours of operations: 3-7 p.m. opening after school, with pool table, foosball table, concessions, study area, sit-down area with wireless internet. Kathi said down the road they may have: supervised study tables, Zumba classes, birthday parties and baby/wedding showers. The facility would like to offer movie nights, functions, Bingo nights, game nights, Playstation competitions (ran by our supervisor) Kathi said that they would make the people using the building for these events sign waivers of liability. The Mayor also said that the people using the building would have to provide a copy of their Homeowner's Insurance policy that would cover their event. Kathi explained that the City would not be out any money.

Carol Haddock made a motion that the City pay the rent payments, payroll and also Worker's Comp for the Community Center's Director and that the Center will reimburse the City for these expenses on a monthly basis. Carol also asked that when anyone else asked to use the facility for an event, that the City must approve it before the event. This motion is for a one-year time limit. Dave Cada seconded the motion, the motion was approved with "all ayes".

Karen Rohn said that she has gotten together with several business owners in Potlatch and they have scheduled an Art Walk event on March 2. The Historical Society is going to have an Open House from 10:00 a.m.-3:00 p.m. and as President of the Historical Society, Karen would like to use the Council Chambers for a couple of artists to display that day. Karen said that she has asked the elementary, junior high to participate in the event also. One of the artists does pictures of Post Offices around the nation and one of the artists does hand drawings of Flags.

Dave Cada made a motion that the Art Walk be allowed to use the Council Chambers on March 2, Carol Haddock seconded the motion, motion was approved with "all ayes".

NEW BUSINESS:

- 1. Mayor-David Brown,** the bridge is going to happen and the City needs to purchase approximately 3.5 acres of land adjacent to the lift station on

Potlatch Corporation's land. Carol asked where the land is located? It will be on this side of the river, adjacent to the lift station land that the City owns. **Carol Haddock made a motion to purchase the land that is needed for the bridge as the project is already in the process, Dave Cada seconded the motion, motion was approved by a roll call vote: Vern Johnson, "aye"; Dave Cada, "aye", Marty Anderson, "aye" and Carol Haddock, "aye". Motion was approved with "all ayes".**

The Mayor said that the Food Bank people and the Historical Society have been talking about switching places in City Hall. If they were to change, the Food Bank would be in the basement and the Food Bank people would have to park in front of the City Shop and the Historical Society would move into the present Food Bank facility on the first floor of City Hall. The Council discussed this in depth and said that they would not like the public parking by the shop and on Tuesdays there would be a lot of traffic in front of the shop. There aren't any lights between City Hall and the City Shop along the sidewalk and there are many older people that come to the Food Bank. The Council agreed that they do not approve that the two entities switch places in City Hall.

The Mayor said that the City has received a new contract with Latah Sanitation with a 2.711% increase in fees. **Marty Anderson made a motion that the Mayor sign the Latah Sanitation contract, Carol seconded the motion, motion was approved with "all ayes".**

The Mayor talked with Amanda Bashaw of Latah Sanitation and she said that Potlatch, Genesee and Deary all are filling the recycling boxes up fast. Amanda would like to add one more recycling box to Potlatch just for cardboard. The Mayor told her to contact Dan Akins at Harvest Foods as they may have a cardboard compactor.

Within the year, the Sanitation Dept. will be going to the tote garbage cans. At that time, garbage rates will increase dramatically and there may be three different sizes of totes. The City really needs to consider charging by volume base, sizes and anything extra that would be placed out on garbage day. The Mayor would like to see the City establish a stronger Ordinance regarding garbage totes and have rules in place that the City can enforce.

The City received a letter from the Lewiston City Council about the restoration of the old Capital building in Lewiston. The letter asks that each City donates \$50.00 for the project. The Council discussed this letter and in a roll call vote, the decision was “no”. Roll call: Vern Johnson “no”, Dave Cada “no”, Marty Anderson “no” and Carol Haddock “no”.

The City received a letter from the Idaho State Highway Department that said that the speed limit will be increased from 45 mph to 55 mhp at the Y of Highway 95 and Highway 6.

The City received an invitation from CEDA to attend their membership meeting on Feb. 21 in Lewiston. The Mayor asked if anyone would like to attend? Dave Cada said that he would like to attend. Carol Haddock said that she will be busy.

The City received a letter back from the County Commissioner’s regarding the letter that the different merchants sent to them regarding PNW Arms building code issues.

2. **Parks-Carol Haddock**, asked Tom about the window upstairs in City Hall. Tom said that they will be getting the window in soon.
3. **Pool & Cemetery-Dave Cada**, nothing at this time.
4. **Vern Johnson - Water & Sewer**, everything going good? Asked Tom is he got a new helper? Tom said yes, he is working with Lonnie Brown now.
5. **Streets-Martin Anderson**, asked Tom if the sander was working ok? Tom said yes, but today it plugged up a few times but Tom got it going alright.
6. **Scenic 6 -David Cada**, nothing at this time.
7. **Superintendent, Tom Andres**, nothing at this time.
8. **Clerk- Shelly Hammons**, there is a Fundraiser/Meet & Greet scheduled for March 2 at 11:00 a.m. in the Rebekah Hall for Kristin Blevins, Idaho Ms. Wheelchair 2013. Katie Brodie, a representative from the Governor’s

office, will be attending to present a letter to Kristin and the Commissioners and Senator Schmidt and Representatives Ringo and Aggidius have been invited to attend also. Shelly would also like to set up an account at U.S. Bank for Kristin's donation fund.

The Mayor and Shelly have been working on a grant application for the Idaho Department of Parks and Recreation for the Scenic 6 Park renovation and upgrades. There are several components that were included in the grant that the City has applied for: concrete pads to each site, lights at each site, new electrical pedestals and meters, new underground electrical wiring, living pads with ADA firepits included, four new handicapped sites and sidewalks from each handicapped site to the public restroom/shower room. There may have to be a possible rate adjustment to extended stay RV residents according to Parks & Rec. Tami Johnson.

Old Business- Delfred Cone attended to discuss his two properties in Potlatch: 975 Pine and the old NAPA Building. He is wondering if these properties have been determined to have sewer on them? Bill Burke of IRWA was here last week and put his sewer camera down both places and determined that there is sewer at 975 Pine and the sewer at the old NAPA Building wasn't hooked up in the sewer project. Delfred asked the Council what is going to happen now? He may have the NAPA Building rented. The Mayor said that at this time it would be quite a project to hook up to the main sewer line. Tom said that the sewer line is approximately 12' deep. The Council said that we would have to wait for better weather and have someone else hook up the sewer connection. Tom or Shelly should contact Pipeline Inspection and see if they have a simple solution to this problem.

Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

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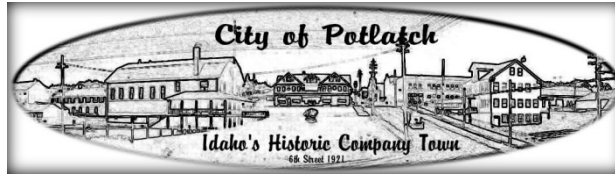
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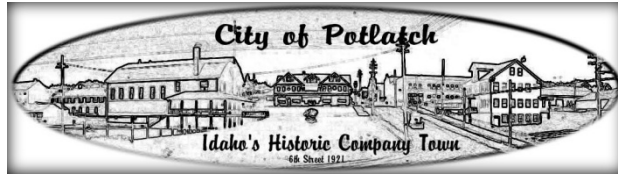
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Also present: Shelly Hammons and Tom Andres was absent.

GUESTS: Ryon Ownbey, Rocky and Diane Smith.

Ryon Ownbey explained to the Council why he was setting up his recording equipment and was going to film the Council proceedings tonight. Ryon is making an historic documentary film of Potlatch. He is a member of the Potlatch Historical Society and his film is going to be called: Potlatch “Our Town”. Ryon said that both of his grandfathers worked for the Potlatch mill and his interest is in preserving the history of Potlatch. Ryon said that he won’t be doing many close-ups and asked that everyone that will be filmed sign his release form. Ryon said that he was at the Lion’s Club meeting the night before filming that meeting and he intends to attend and film all of the meetings in Potlatch and film every business in town. Ryon then proceeded to film and record the Council meeting and he said that he may have to attend other meetings in order to get the footage that he will need for his documentary.

Rocky and Diane Smith attended the Council meeting and explained that they have lived in Potlatch for the last five years and they live on 10th and Pine Streets. Their concern is that the speed limits are not being observed in Potlatch and that a child or an animal may be hit by the speeding vehicles. The Mayor said that when a resident observes someone exceeding the speed limit

that they should call the Latah County Sheriff's office. Rocky said that he has called the Sheriff's office numerous times and that the police are spread thin around Latah County. Rocky and Diane said that the times that are the worst would be before school, after school and after the bars close on Friday and Saturday nights.

Dave Cada suggested that the City place an article in the CIA Newsletter next month stating that the City will be asking the Latah County Sheriff's office to patrol Potlatch more often as citizens are not abiding by the speed limits. The City can also ask the school to put something in their newsletter asking students to follow the speed limit. The Council also discussed borrowing a police radar unit and set it up in Potlatch or else borrowing a police cruiser and parking it around town.

Rocky said that he would volunteer to speak at the school at an assembly of the students about observing the speed limits. Rocky also said that he has driven around Potlatch and noticed that the speed limit signs are turned away from the road so that drivers can't see the signs very well. The Mayor said that the City will also contact the school superintendent about the speeders.

Carol Haddock made a motion that the City declare three items surplus property:

- 1. 1946 grader***
- 2. Generator***
- 3. Lawn mower***

Dave Cada seconded the motion, motion was approved with "all ayes".

NEW BUSINESS:

- 1. Mayor-David Brown**, the City must adopt a Resolution to purchase the 3.6 acres of land from Potlatch Corporation. The City will also pay \$100.00 Earnest money to American Title Co. for the purchase of the land.

Carol Haddock made a motion that the Council adopt Resolution 2011-2-11 to purchase 3.6 acres of land from Potlatch Corporation.

Dave Cada seconded the motion. The resolution was passed with a roll call vote: Vern Johnson, “aye”; Dave Cada “aye”; Marty Anderson “aye” and Carol Haddock “aye.”

The Mayor said that the City sent the signed contract back to Potlatch Corporation to purchase the 3.6 acres and should hear back by tomorrow.

The Mayor told the Council that the engineer and contractor are now blaming him for not purchasing the land so that the bridge can be built. Shem Johnson (contractor – S & L Construction) has wanted to come back the last two Mondays and start building on the bridge. The City did receive a letter from Latah County Planning and Building and Shem has to provide four or five items before the building permit for the bridge can be issued. The Mayor told Walter Steed that the City didn't want to purchase the land if we weren't going to get the bridge built. Shem has six different engineers signing off on the bridge and Chris Mansfield of Taylor Engineering wanted to have a project engineer stamp the whole thing approving it. Chris Mansfield is the project engineer on this land application sewer project but Chris has refused to off on the bridge plans. Chris said that it must come from a structural engineer and they do not have a structural engineer on staff.

Ester Ceja from DEQ is requiring a list of items from Taylor Engineering before she will approve her end of the bridge construction. Angela Taylor is working on the itemized list for Ester.

The Mayor said that there was a lady in City Hall today who is very upset because her neighbor has planted trees across from her and the trees are on City property. She said that these trees are going to obstruct her view and if the City doesn't do anything about it, she is going to take the City to court. The Mayor said that the City asks other people to abide by the setback requirements or obtain an easement. The Council discussed this and tabled it until the next meeting.

The Mayor spoke with Mark Baciak of PNW Arms tonight right before the meeting and they are very upset with Latah Planning and Building. Mark said that the spoke with Commissioner Dave McGraw today about their building requirements. Mark said that PNW Arms is ready to expand and they need a little building (100,000 square feet) to expand into and they

would like to put 10-15 more people to work. Mark said that he just attended the Shot Show in Nevada and two other companies that he spoke with are going to be coming to Idaho to building their ammunition plants. If they building within the City, the building requirements will be easier to abide by. If the companies come to Potlatch, they will need water to run their sprinkler systems and currently where they are located there isn't enough flow.

Mark Baciac is going to Europe in one week to recruit more business for their company. Carol asked how soon they have to have a building and the Mayor said that they would like a building within two weeks. It wouldn't be possible to get the land annexed into the City within that time period but the City will work with them to get something going. It would be best if the property would be annexed into the City. Marty said that to build a 100,000 sq. ft. building they would need about three acres of land. The Council asked what the City can do to help implement this? The Council agreed that the City shouldn't contract with Latah County Planning and Building as they are making it so difficult for businesses to come into Latah County. PNW Arms has said that they would look at moving to Nez Perce or Benewah counties to build if they must.

The Mayor said that he would still like to see a water line going to the Haddock property and to the Cone property across the highway from Haddocks. Homes could be built on the land and then that tax money would help fund the City's General Fund. The Mayor has talked with Tom Moore (city's contract engineer) about running the water line to these pieces of property. Tom will be coming to the City tomorrow to pick up the parking lot redesign plans and review them for the Hiawatha Apartments. Tom thought that possibly the City may be able to hook onto Maple Street's main water line and bring it straight across to the cemetery and on through. Tom said that he would need a surveyor and he would be able to do the engineering of the line. The Ordinance states that there should be curbs and gutters installed but possibly they could be put in when the houses would be sold.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, the ice has melted off of the pool, so we are headed in the right direction.

4. Vern Johnson - Water & Sewer, asked if Tom had someone to help him now? Yes, Lonnie Brown has been hired to help with the maintenance.

Streets-Martin Anderson, asked if we couldn't camera the old NAPA Building from the toilet out and see if the line was ever hooked into the main sewer line. The Mayor said that Bill Burke of Idaho Rural Water Association did come and camera that sewer line to the NAPA Building and found that the sewer line had never been hooked up from that direction. Bill Burke also ran his sewer camera on 975 Pine Street and they did discover that there is a sewer connection on that property. The Mayor said that they would like Bill Burke to come back and try to camera the sewer line from the toilet inside of the NAPA Building to see if it was ever hooked up. In the sewer project, the City did receive all of the sewer easements that were necessary.

Marty also asked about Lonnie Brown and what he must study to become a wastewater operator? The Mayor said that Tom and Lonnie are studying with Fred Argelan (wastewater contract operator).

Scenic 6 -David Cada, has met with an Eagle Scout who is working on getting the tennis courts refurbished. Dave has met twice with the young man and he has ambition, drive and is a smart kid. He would like to repave the surface of the tennis courts with asphalt and he has determined that this would last for 30 years.

Superintendent, Tom Andres, absent.

1. Ierk- Shelly Hammons, nothing at this time.

Old Business-

Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$20,242.93, seconded by Marty Anderson, motion carried with "all ayes".

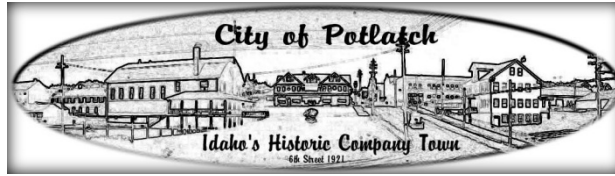
Marty Anderson made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with “all ayes”, meeting adjourned at 8:00 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be February 25, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

February 25, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Carol Haddock, Marty Anderson, Dave Cada and Vern Johnson.

Carol Haddock made a motion that the minutes of the previous meeting minutes of February 11, 2013, be approved with one change that Marty Anderson saw when he read the minutes: the 1936 Grader is actually a 1946 Grader, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres was absent.

GUESTS: Tom Garrison, RimRock

NEW BUSINESS:

Carol Haddock made a motion to approve a Proclamation that the City of Potlatch declares the first Saturday in September closest to 9/11 as “Volunteer Firefighter Day”. Also, that the City adopt the 2013 Arbor Day Proclamation and Proclaim Kristin Blevins as the first candidate in the Ms. Wheelchair of Idaho 2013. Dave Cada seconded the motion, motion was approved with “all ayes”.

Tom Garrison attended the meeting to explain to the Council what Rimrock Consulting, Inc. is capable of doing for the City of Potlatch. Tom explained that he is licensed in construction management. Tom said that they can aid homeowners who have trouble with their contractors. Tom Moore contacted RimRock Consulting to help him with cad design in developing engineering plans for the City.

The Mayor told the Council that at the last Council meeting, they passed a Resolution and it had not been done properly. The Mayor would like the Council to reapprove Resolution 2013-2-11. **Carol Haddock moved to read Resolution 2013-2-11 to purchase 3.6 acres of land from Potlatch Corp. by title only. Dave Cada seconded the motion, there was a roll call motion: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye. The motion was approved with “all ayes”.**

The Mayor read Resolution 2013-2-11 by title only.

Dave Cada made a motion to suspend the reading of three times, Carol Haddock seconded the motion, there was a roll call motion: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye. The motion was approved with “all ayes”.

Resolution No. 2013-2-11 was passed with “all ayes”.

Carol Haddock made a motion that Lonnie Brown receive a raise up to \$15.00 per hour, Dave Cada seconded the motion, motion was approved with “all ayes”.

REPORTS:

1. **Mayor–David Brown**, received an e-mail from Jim Lemieux of Potlatch Corporation regarding the purchase of the 3.6 acres of land. It is set to close on March 7 and will then be finalized. Latah County Planning & Building will not approve a building permit for the bridge until the City actually owns the land.

Last Friday, the Mayor went on a couple of tours around the county with LEDC, Dave McGraw, County Commissioner, and two Idaho Dept. of Commerce people. They first toured PNW Arms and found that they have tripled their machines since they first moved in. The group observed a portion of PNW Arms’ quality control measures. The tour then went to Moscow and toured a business that makes amps for motorcycles and they are now making amps for guitars. The tour then had lunch at the Best Western. The Mayor said that the group discussed the building problems that PNW Arms is having with Latah County Planning and Building. The Dept. of Commerce and LEDC is going to help fund a mediator to come in and sit down with PNW Arms and the Planning & Building Dept. They are also talking about having the State Building Inspector come and do an inspection at PNW Arms.

There are some issues over the letter that the investment group from Potlatch sent to the Latah County Commissioners regarding Latah Planning & Building. The letter addressed problems that Potlatch business owners' have experienced over the years. The Commissioner's thought that LEDC was behind the letter and the Mayor let the Commissioner's know that LEDC had nothing to do with the letter and that the investment group wanted to address the problems that came up at a Business Breakfast in Potlatch last year.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, nothing at this time. The Mayor said that Harvey Backlin was in the other day and expressed concern over the moles that are in the cemetery. Harvey said that he could get some pellets and put down the mole holes to exterminate them. The Council discussed this and agreed that Harvey can purchase the pellets to help exterminate the moles in the cemetery.

4. Vern Johnson - Water & Sewer, everything is going good.

5. Streets-Martin Anderson, Marty brought two maintenance manuals that WSU gave to him on the grader that the City just purchased from Rowand Machinery. (WSU was the owner of the grader before the City purchased it.)

6. Scenic 6 -David Cada, the Scenic 6 Council has hired Orin Schmidt to make some signs for events that occur in Potlatch. The signs will give directions to people coming in from out of town.

Dave has met with Matthew Hacker, who is a member of the Boy Scouts, about resurfacing or repairing the tennis courts. Dave said that Matthew is looking for grants to help with the expenses in repairing the tennis courts. Matthew currently has \$12,000 that he has received and pledges for more money. Matthew said that there are two options to fix the tennis courts:

1. Add to the base and then add a layer of asphalt and re-surface
2. Clean the cracks in the tennis courts and then cover with tar

The Mayor said that this is a big undertaking for a young man and Dave said that Matthew has raised money for premature births and that Matthew is familiar with fundraising.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, there is the Board and Council training sponsored by IRWA and the training will be Jim McNall of ICRMP this Thursday night, Feb. 28, starting at 6:00 p.m. Shelly invited Onaway to attend also.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$4657.21, seconded by Marty Anderson, motion carried with “all ayes”.

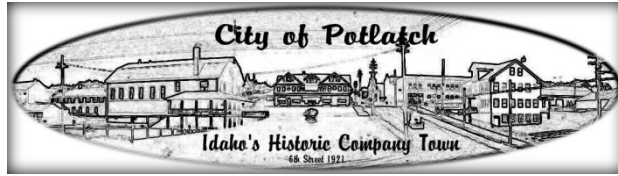
Marty Anderson made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with “all ayes”, meeting adjourned at 7:51 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be March 11, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 11, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Carol Haddock, Marty Anderson, Dave Cada and Vern Johnson.

Dave Cada made a motion that the minutes of the previous meeting minutes of February 25, 2013, be approved with one change that Carol Haddock saw when she read the minutes: change to Matthew “Hacker”, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons. Tom Andres was absent.

GUESTS: Rocky and Diane Smith, Christopher Gilbertson (Moscow Police Department) and Wayne Glassman.

NEW BUSINESS:

Rocky and Diane Smith attended a Council meeting a month ago regarding speeders on 10th Street. They were attending this meeting to let the Council know that they put up an 8’x8’ sign on their property that reads: “What part of 20 mph don’t you understand?” They said that they have been getting a lot of thumbs up from people but there are still a few cars that are burning out and revving their motors as they go by. Diane went to the high school and talked to the Principal about the speeding problem on 10th Street and she is trying to get an assembly together at the high school to make the kids more aware. Rocky talked with the Latah County Sheriff about the speeding problem also.

The City of Potlatch borrowed an electronic speed sign from the Moscow Police Department and Christopher Gilbertson (who works for the Police Dept.) brought the sign to Potlatch and set it up on 10th Street last Thursday night facing the downhill traffic. Christopher changed the sign on Saturday morning facing the opposite direction to record traffic coming up the hill. The sign recorded the number of cars travelling on 10th Street for those 3-1/2 days and also the speed of each vehicle. (See results attached.)

The Mayor said that last year Deputy Duke conducted a Neighborhood Watch training and very few people attended. The Mayor suggested that Deputy Duke put the training on again this year and maybe more people would attend. Especially since there have been several break-ins in the last month. The Mayor thanked Christopher for bringing the sign to Potlatch and he also thanked Rocky and Diane for attending the Council meeting.

Diane Smith said that it might be a good idea to borrow the speed sign again during Spring Break and the Council discussed borrowing the sign again and placing it in different areas of Potlatch to record speeds on other roads.

The Mayor told the Council that City Hall has been receiving telephone calls almost daily from the people who purchased the Hiawatha Apartments. They are going to be renovating and remodeling the apartment building. They are also changing the parking lot and adding more parking spots and handicapped parking spots. There has been many questions regarding the Planning & Zoning requirements and Tom Moore has been helping them with the answers.

There needs to be a resolution issued because the Hiawatha is currently over the 35' height requirement and Will Herrington (attorney) suggested that the Hiawatha be grandfathered in since the apartment building was built before the Planning & Zoning requirements were implemented.

The Mayor asked for a motion to read the Resolution by title only.

Carol Haddock made a motion that the Mayor read the Resolution by title only, Dave Cada seconded the motion, there was a roll call vote: Vern Johnson, aye; Dave Cada, aye, Marty Anderson, aye and Carol Haddock, aye.

The Mayor read the resolution by title only.

Carol Haddock made a motion to suspend the reading of the Resolution on three separate occasions, Dave Cada seconded the motion, there was

a roll call vote: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye.

The Mayor asked that the Resolution be passed by title only: roll call vote: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye.

There will be a Public Comment period for Terry Smith's Variance request on March 12 at 6:30 p.m. before the Potlatch Planning & Zoning Commission. Terry Smith would like to build a garage on his property that will be over the 5' setback requirement on the side.

The Mayor told the Council that he has been revising the 2012-2013 Budget. He said that he hasn't ever added in the money that the City had left over from the previous year and this time he has rolled that left over amount into the revised budget. The income will be in the rollover fund and the expense will be categorized in a contingency fund. The Mayor let the Council know that we will be advertising for another Public Hearing on the revised budget. The budget revision will include the grader and the land that the City purchased.

The Mayor told the Council that he has been working with Delfred Cone to annex his property into the City that sits east of the City. (One of the dreams of Linda Osborne, Delfred's sister, is to have an Assisted Living Center built on the property.) The sewer is already installed to the property but it would have to have a pump station to pump into the main line. The Mayor explained that if the City were to extend the water line to the property, Tom Moore estimated that the cost would be around \$70,000 for approximately 3,100' of water pipe. The Mayor explained that Tom and Lonnie would be installing the water line along with Delfred Cone's man, so the installation cost would be deducted from the total. The water line would run across Carol and Jim Haddock's property and they have agreed to sign an easement to allow the water line to be installed across their property. The Mayor said that the City and Delfred have the equipment and that would help defray the cost. Harold Osbourne has also asked the City about what the requirements are to be annexed into the City.

At this point of the discussion, Carol Haddock abstained from any comment on this subject.

Marty Anderson said that he wasn't in favor of using City money to help a private individual and that the City shouldn't help individuals, must have an LID to cover the costs associated with the water line extension and the City must have something in writing. The Mayor said that the City would recoup their cost when the hookup fees are paid at the end of the project. Marty said that the hookup costs would have to be higher than in-town. The Mayor said that ITD has been contacted regarding the approaches to the property.

The Mayor explained to the Council that the house that Jim Haddock built in Onaway last year could have been built in Potlatch if water would have been available to the property. Now that the house was built in Onaway, Potlatch has lost out on the taxes that it would have received and another monthly utility payment. The Mayor explained that the main income that funds the City's General Fund comes from property taxes.

The Mayor said that if more homes are built in the City, there is a possibility that utility rates wouldn't have to increase because there would be more income generated by having more homes in the City.

The Mayor talked with Tom Moore about the requirement of sidewalks, curbs, and gutters that have to be installed in a new development. Tom Moore said that possibly the City would be able to revise that to a rural street of gravel and gutters which would be a ditch filled with gravel that would carry storm water. When houses are built, then the homeowner would install a sidewalk and curbs and gutters.

Dave Cada said that the Council has been talking about this for awhile and he had a wake-up call last weekend. Dave said that U.S. Bank had an Awards Banquet in Spokane last weekend and he attended with his wife, Kenny Cada, who is the manager of the Potlatch U.S. Bank branch. Dave said that there were 63 regions represented at the banquet from around the Northwest. Dave said that he will explain later in the meeting what transpired at the meeting but he sees this annexation as a good step that we can take to extend the water line to Cone's property. Dave said that he knows it will be a cash outlay at first but he feels that it will take longer to annex the Potlatch Corp. land into the City and this is something that the City can do now. Dave said that he is coming down strongly in favor of this annexation for Cone's property.

Dave Cada said that he feels that this would be an investment for the City. Dave said, as the axiom goes: "Investment goes before enhancement". Dave said that he feels that where Haddock's and Cone's properties are located is an ideal spot for expansion. Dave said that the Potlatch Corp. land only has 82 acres of buildable property and it is logical to go east of town.

Vern Johnson said that he agrees with Dave Cada, 35-40 years ago if you purchased land for a certain cost, you can now sell that land for much more.

Marty Anderson suggested that the hookup cost be doubled, up to \$5,000 for a water connection. Marty also said that the electricity would have to be paid for by the landowner.

Carol Haddock had a suggestion that the Council continue this discussion at a later time. Carol said that at this time Delfred Cone has asked to be annexed into the City and that the Council go forward with that at this time. Carol did say that if the City of Potlatch wants to see more jobs, must have more housing.

Carol and Jim Haddock have been talking with ITD about the approaches to their roads and if a turn lane would have to be installed, it would be cost prohibitive to continue to pursue expansion.

The Mayor asked the Council if they are willing to annex in the Cone's property? The Council said yes but Marty said that they would have to pay the attorney fees and the engineering costs. Carol said that when they annexed their property in, their only costs were for publication.

The Mayor talked with Tomi Andres today about the Planning & Zoning commission reviewing the annexation and what the zoning would be for Cone's property.

Carol Haddock made a motion to waive the annexation fees, except what it actually costs to annex the property in, Dave Cada seconded the motion, motion was approved with "all ayes".

Marjorie Anderson's daughter came into City Hall last week and let the Mayor know that Mrs. Anderson will be turning 100 on March 31, 2013.

She was wondering if there was something that the City could do to recognize Mrs. Anderson's birthday? The Mayor suggested that the City issue a Proclamation and then have the Council sign it and present the Proclamation to Mrs. Anderson at her birthday party on March 30.

Dave Cada made a motion that the City Proclaim March 31, 2013, as Marjorie Anderson Day, Carol Haddock seconded the motion, motion was approved with "all ayes".

REPORTS:

1. Mayor–David Brown, the Mayor let the Council know that one of the things that is being talked about is the possibility of building a new clinic in Potlatch.

The Mayor said that the Governor is looking at Potlatch and he has telephoned a company from Colorado and has invited them to move their company to Idaho.

The Idaho Dept. of Commerce is going to have a mediator work with PNW Arms and Latah County Planning and Building.

Bill Burke of Idaho Rural Water Association brought his camera and tried to camera the water line under the railroad tracks. He got his camera stuck about 150' in and Tom had to dig the old water line up and retrieve his camera. The Mayor said that they may be able to camera the water line again when Pipeline Inspection comes to camera the Forest Service sewer line later in the spring.

PNW Arms has expressed interest in the Potlatch Corp. land and talked about expanding their operations. The Mayor told them that they would have to fund the infrastructure. There is a possibility that Idaho Dept. of Commerce would be able to issue a grant to help fund the infrastructure to the property line.

DEQ wants another wetlands permit for the bridge. Shem Johnson said that the cranes to pile drive should be here sometime this week. The bridge should be done by the end of March.

2. Parks–Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything is going good.

5. Streets-Martin Anderson, asked about the road grader. Tom said that it is still leaking off when sitting.

6. Scenic 6 -David Cada, spoke with Matthew Hacker and will meet next Thursday on the price for the tennis court renovation, Dave said that Matthew got a pretty good discount.

Dave said that he was going to let the Council know what transpired at the U.S. Bank banquet last weekend and what he learned about the healthiness of the economy in North Idaho and particular in Potlatch. If the bank's business is a reflection of the economy, our community is doing good. The Potlatch branch of the U.S. Bank was the leader in the 63 regions in the northwest and Potlatch ended up being #1 out of 3,300 regions in the nation. Dave said that if the bank can do that, then we as a council must have a can-do attitude.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, there will be a training on websites in Moscow on March 21 and a Land Application training in Moscow on March 26 that the Mayor, Tom, Lonnie and Shelly will be attending.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$17,147.64, seconded by Marty Anderson, motion carried with “all ayes”.

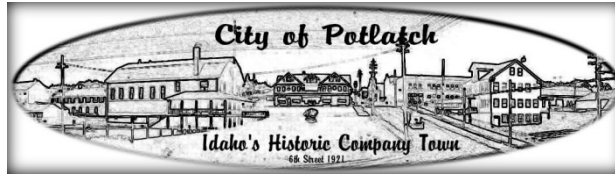
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:15 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be March 25, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 25, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Carol Haddock, Marty Anderson, Dave Cada and Vern Johnson (arrived late).

Dave Cada made a motion that the minutes of the previous meeting minutes of February 25, 2013, be approved, Marty Anderson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons. Tom Andres was absent.

GUESTS: None

NEW BUSINESS:

REPORTS:

1. Mayor–David Brown, Lonnie Brown has resigned his maintenance position effective the end of the month. The City has placed an ad with Idaho Job Service and also has it posted on the City’s website. Four applications have already been submitted.

Mark Baciak of PNW Arms contacted the Mayor last week and the Mayor went out to PNW Arms and toured their facility again. They now have two more machines on site. PNW Arms has been in contact with B.J. Swanson of LEDC and they would like to expand out on the old Potlatch Corp mill site. PNW Arms wanted to meet with the Potlatch Investment group regarding the site and they would like a building to move into. The Mayor has been in contact with CEDA and they would be able to build the building (possible grant funding) if the investment group would

purchase some land. The Idaho Dept. of Commerce does have grants that would help get the infrastructure to the land. The City can't apply for both of the grants but this way there would be two entities and they could both apply for grants. The Mayor met with PNW Arms, Shem Johnson (S & L Underground) and B.J. Swanson. Shem is interested in the possibility of purchasing 10 acres also for his construction company. Shem said that they have a 200 mile radius for construction jobs and Potlatch would be centrally located to store some of his equipment. B.J. has met with PNW Arms and they would like to have a building yesterday! They have two other companies that are interested in moving here also.

B.J. Swanson received approval from LEDC to bring the mediator in from Utah to meet with PNW Arms and Latah County Planning & Building. This is the fellow that worked with Howell Ammunition in Lewiston. B.J. told the mediator that the existing building that PNW Arms occupies was a foundry before.

The Mayor has spoken with Dave McGraw, Latah County Commissioner, about the issue between PNW Arms and Latah County Planning & Building and he said that there will be changes in the Planning & Building department but it will take a few months to implement the changes.

2. Parks-Carol Haddock, is the window was in upstairs yet? Not yet.

3. Pool & Cemetery-Dave Cada, the Pool Manager, Wendy Gunderson, has moved away and Tia McKinney is going to take over as Manager and Dave is going to be meeting with her soon. The City has placed an ad with the Idaho Job Service for lifeguards, also posted at the Post Office and on the City's Facebook page.

4. Vern Johnson - Water & Sewer, everything is going good.

5. Streets-Martin Anderson, Marty asked if Delfred had plans for his land that is located close to City Hall. They have been cleaning the brush and chipping it this last week. The Mayor said "no" that he is just cleaning the area up.

6. Scenic 6 -David Cada, they are working on more events for the WIMHPG Depot for this summer. They don't know if the Speeder Car event will be taking place yet. Possibly in August there will be a Blues & Brews event and in October they would like to have an Oktoberfest. They will have signs made that will notify people of the events and have the information on the signs.

The tennis court project that Matthew Hacker has been working on is actually going to happen. Matthew is still collecting donations and working on grant funding.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$9,676.20, seconded by Marty Anderson, motion carried with "all ayes".

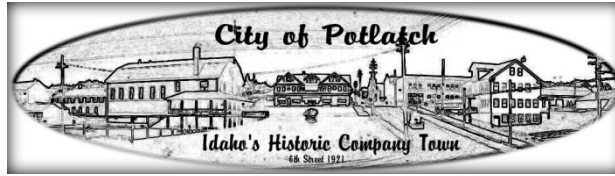
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with "all ayes", meeting adjourned at 7:24 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be April 8, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

April 8, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson. Carol Haddock was on vacation

Dave Cada made a motion that the minutes of the previous meeting minutes of March 25, 2013, be approved, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons. Tom Andres was absent.

GUESTS: None

NEW BUSINESS:

Dave Cada made a motion that the Mayor read Ordinance No. 2013-04-08 by title only. Roll call vote: Vern Johnson, aye; Dave Cada, aye and Marty Anderson, aye. Motion passed with “all ayes”

Dave Cada made a motion to suspend the rule to read the Ordinance on three separate occasions. Roll call vote: Vern Johnson, aye; Dave Cada, aye and Marty Anderson, aye. Motion passed with “all ayes”.

The Mayor read the title of Ordinance No. 2013-04-08. Roll call vote: Vern Johnson, aye; Dave Cada, aye and Marty Anderson, aye. Motion was passed by being read by title only.

The Mayor said that we received many job applications for the maintenance man position and he chose to hire Jesse Lusby but he would like approval from the Council.

Dave Cada made a motion that the City hire Jesse Lusby for \$17.00 an hour, Vern Johnson seconded the motion, motion was approved with “all ayes”.

John Smith, City of Lewiston Building Inspector, came to the City and met with the Mayor and Dave Cada and then they toured PNW Arms. John said that if the PNW Arms building were in Lewiston, it would have been approved for a building permit. John offered the City more help if needed to hire their own building inspector but he warned that it may open up a Pandora’s box using a local person as your building inspector. John said that after looking at the City’s building code Ordinance, we could stay with the County as the building inspector but the City must have their own appeal’s board of five people. John recommended that the City appoint the appeal’s board now before anything would ever be appealed.

REPORTS:

1. Mayor–David Brown, The Mayor has spoken with Mark Baciac, PNW Arms, who is on the East coast this week and they still would like a 20,000 sq. ft. building in the City for their arms manufacturing. Deb Smith of CEDA also told the Mayor that the two companies from Utah have been in contact with CEDA and they would still like to relocate to Potlatch. The Mayor, Dave Cada and Shelly Hammons will be meeting with CEDA (Clearwater Economic Development Assoc.) in Lewiston on Wednesday to see what type of funding is available for this project.

The Potlatch Investment Group would like to purchase 10-20 acres from Potlatch Corp. and build a building on the land for potential manufacturers. Don Ball has been in contact with Jim Lemieux about the purchase of the land from Potlatch Corp. Jim Lemieux also met with the Mayor and they were talking about annexing in the City’s property by the lift station and across the river. Jim Lemieux suggested that possibly Potlatch Corp. would annex a “land bridge” of 50’ adjacent to the City’s land in order to annex the City’s property. Jim said that if Potlatch Corp.’s land were annexed into the City, the property values would increase and then may have to renegotiate the land values.

The City is working with the Railroad to see if there is an existing easement across the train tracks on 6th Street onto the Potlatch Corp. land. Shelley Bennett is the contact person for the easement and she needs the land description of the two possible railroad crossings. The railroad maintains a 325’ right-of-way from their tracks (200’ on the west side and 125’ on the east side of the entire railroad track).

The Mayor said that the Rose Garden in the Scenic 6 Park has been put in and the Class of 1965 would like to install a solar clock in the garden. Shelly talked with Larry Landes and he said that he designed an area in the middle of the garden for the clock.

The Mayor talked with the Council about the water line to Cone's property. The Council discussed the hookup fees and suggested that the hookup fees be raised \$1,000.00 which would make it: \$3,500 for water and \$3,500 for sewer. They also suggested asking for upfront money from the property owners. There is sewer to Cone's property currently that has been bored under the highway but they will need a sewer pump. Shem Johnson has a boring machine and he said that to bore under the highway for the drinking water connection would be approximately \$15,000-\$20,000. Tom Moore, City's engineer, said that the drinking water project to Cone's property will be around \$70,000 to complete.

Dave Cada made a motion that the City extend the water line to Cone's property from the water reservoir, Vern Johnson seconded the motion, motion was approved with "all ayes".

The bridge has pilings in on one side of the river and they are moving to the other side next week. The Council discussed purchasing two more acres of land from Potlatch Corp. and would fence the land for the City Shop in the future. Dave Cada said that purchasing two more acres would be an investment in the City and that the City must invest money to make money.

Dave Cada made a motion that the City purchase two more acres of land adjacent to the 3.65 acres of land that was just purchased from Potlatch Corp., Vern Johnson seconded the motion, motion was approved with "all ayes".

2. Parks-Carol Haddock, absent.

3. Pool & Cemetery-Dave Cada, would like to meet with Tia McKinney but haven't had a chance to get together yet. Dave would like to see a Kick-off Party with free swimming when the pool opens.

4. Vern Johnson - Water & Sewer, everything is going good.

5. Streets-Martin Anderson, asked if the new grader was fixed? It had been leaking off and they didn't know if it is the packing or a valve. The

Council discussed selling the old grader and Marty thought if it was sold to start at \$5,000.

6. Scenic 6 -David Cada, ITD has agreed to fund the Alternative Routes issues. Originally it would have been funded with \$1.8M but ITD hasn't decided how much they will fund it for yet. The program would fund walking paths, bicycle routes and sidewalks, etc.

Katie Brodie, the Governor's northern Idaho representative, will be in Potlatch on April 15. They will be showing Katie the progress that has been made on the Potlatch Corp.'s land site and then tour PNW Arms.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Marty Anderson to pay the bills in the amount of \$32,060.29, seconded by Vern Johnson, motion carried with "all ayes".

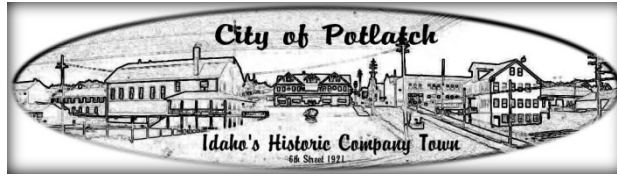
Marty Anderson made a motion to adjourn the meeting, seconded by Vern Johnson, the motion was carried with "all ayes", meeting adjourned at 7:54 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be April 22, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

April 22, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson. Carol Haddock was absent.

Dave Cada made a motion that the minutes of the previous meeting minutes of April 8, 2013, be approved, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons. Tom Andres was absent.

GUESTS: Travis and Wendy Babb, Erin Simmons of Alternatives to Violence on the Palouse.

NEW BUSINESS:

Travis Babb would like to put in retaining walls along Pine Street and along the dirt bank next to the Ambulance/Fire Hall. He came to the Council meeting with his computer and showed the Council what the wall would look like and where he would like to put everything. Travis also asked if he would be able to put in a 2 car garage in the alley behind his house. When the Ambulance/Fire Hall was built, the alley was cut off behind his house and it is now a dead end road. The Council discussed his proposal and suggested that Travis talk with his neighbor behind him that would share the alley and get his permission for the carport.

Travis Babb would like an easement of 15 feet on City property to place his retaining wall along Pine Street and then along the bank between his house and the Ambulance/Fire Hall. Travis said that he has talked with Mr. Rode about the retaining wall on the Ambulance/Fire Hall side.

The Mayor said that he would like the City to write an agreement and Mr. and Mrs. Babb would have to sign the agreement to build the retaining walls. The Mayor also told Mr. Babb that if sometime in the future the City would need the property, he would have to vacate the City's property.

Dave Cada made a motion to accept Travis Babb's proposal to build a retaining wall on Pine Street and along the side between his property and the Ambulance/Fire Hall and Mr. and Mrs. Babb would have to sign the agreement with the City. Marty Anderson seconded the motion, the motion was approved with "all ayes".

Erin Simmons of Alternatives to Violence on the Palouse attended the Council meeting to review with the Council what type of services they provide to the rural areas and they have been in operation since 1980. Some of the services that they provide are: *Intervention of victims *24 hr. confidential shelters *24 hour telephone crisis line *Support groups *Child advocacy services, etc.

Erin suggested that if someone is in need of their services, they would have to contact them directly for help and she left flyers with their contact information in the flyer. Erin said that they do work with the police and the police contact their organization on behalf of the victims.

The Council talked about the hookup fees (must have a hearing for the fee increase) for New Riverview Development LLC. Marty asked how many potential homes there would be? The Council also discussed the upfront money that would be paid by Haddock's and Cone's.

Dave Cada made a motion that the City pursue the extension of the water line to Haddock's property and then extend the water line onto Cone's property by boring under the highway (New Riverview Development LLC) and that both Haddock's and Cone's would pay an upfront fee (a rate hasn't been determined) to connect into the water line and that the hookup fee for water would be \$3,500.00 per residence and the hookup fee for sewer would be \$3,500.00 per residence. Vern Johnson seconded the motion. A roll call vote was taken: Vern Johnson, aye; Dave Cada, aye and Marty Anderson, aye. The motion was passed with "all ayes".

REPORTS:

1. Mayor–David Brown, the bridge work is going on and Shem Johnson (contractor) said they started pouring the concrete for the bridge. The Mayor would like the newspaper to be contacted when the bridge is completed.

The Mayor said that at the last Council meeting the Council agreed to purchase two more acres of land but he thought that the four acres they purchased may be big enough to put a shop on.

PNW Arms has decided to build a small building on their property on Highway 95 rather than on the Potlatch Corp. land. The building that they will build will have sprinklers installed in it.

Shem Johnson has expressed interest in purchasing a piece of property from Potlatch Corp. and Shem said that he has someone that would like to buy a piece of property also. Shem would create jobs with his land purchase and there would be a possibility of getting a grant for the infrastructure.

Pipeline Inspection Services will be in Potlatch to camera and clean the Forest Service sewer line and to camera the old water line that runs up from the Potlatch Corp. land past the railroad depot to Sixth Street. Pipeline will be here the week of May 13.

2. Parks–Carol Haddock, absent.

3. Pool & Cemetery–Dave Cada, Tia McKinney has chosen three lifeguards who worked for the City last year to attend a recertification training at the Asotin Aquatic Center: Cayla Smeltzer, Brooklyn May and Hope Burnett. The recertification training is on May 4 and 5 and the cost is \$100.00 per student. The City has agreed to pay for these three to attend the training.

Dave asked the Council if there could be a free swimming day when the pool opened and they could sell pool passes that day. The Council discussed this and agreed.

The Council said that they need to review the rates for the swimming pool. It was also discussed building an above ground water storage tank (black plastic) that would help with the heating of the swimming pool. Marty said that the tank would have to be black to help inhibit the growth of algae in the tank.

4. Vern Johnson - Water & Sewer, everything is going good. Mead's have moved their trailer off of the land on Ponderosa Drive and the water meter is shut off, Vern talked with Tom about that.

5. Streets-Martin Anderson, asked if we have received any applications for the summer employment maintenance kids? Has Tom hired any of them yet? The Mayor said that two of the kids from last year will be returning but Tom hasn't hired anyone else yet.

6. Scenic 6 -David Cada, Wednesday the Scenic 6 committee is going to go to PNW Arms for a tour of their facility.

They have been working on more events at the Railroad Depot this summer. The following dates will have been scheduled:

June 1 – a band is already scheduled

July 13 – Speeder Day and bands will be playing all day

August 3 – There is a band scheduled for this day

October 5 – Octoberfest-working on scheduling a band for this event

They are trying to get the Farmer's Market to move into Potlatch this year rather than have it at Junction Lumber.

There was another work day last Saturday on the upper floor of the Railroad Depot and six people showed up. They cleaned all of the lath and plaster off of the walls and next Saturday, they will clean up and dump everything that they removed. Dave said that they can see the potential of the area now that the lath and plaster has been removed and there is lots of light coming into the area. They are working on obtaining a prospective tenant to occupy the upper floor space. It is an ideal office space now.

Katie Brodie, the Governor's northern Idaho representative, was in Potlatch on April 15 and they gave her a tour of PNW Arms. After Katie's visit, she sent Dave the report that she had prepared for the Governor regarding her visit to Potlatch.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, Jessica Mays rented the upper Kitchen Park last weekend and someone else was using the covered area and she said that the kitchen and bathrooms were a mess. She would like a refund of her \$20.00 that she paid to rent the Kitchen park. The council agreed to refund \$20.00 to Jessica Mays.

There will be two public hearings tomorrow night in front of the Planning and Zoning Commission.

6:00 p.m. – Variance request from the Hiawatha for 27 parking spots

6:30 p.m. – Annexation Public Hearing for New Riverview Development LLC land.

Shelly will attend the District Clerk’s meeting on Thursday, April 25, in Lewiston at Lewiston City Hall and then attend the DEQ training at DEQ from 1:00-4:00 p.m.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Dave Cada to pay the bills in the amount of \$13,757.30, seconded by Vern Johnson, motion carried with “all ayes”.

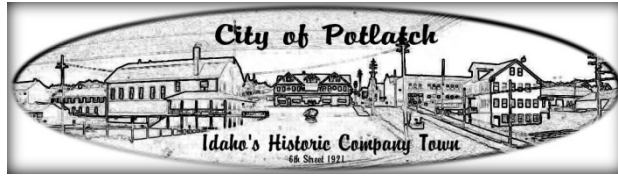
Marty Anderson made a motion to adjourn the meeting, seconded by Dave Cada, the motion was carried with “all ayes”, meeting adjourned at 8:00 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be May 13, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

May 13, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Carol Haddock made a motion that the minutes of the previous meeting minutes of April 22, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres.

GUESTS: Potlatch Idaho Drug Free Youth: Jamie Paul, Cory Shattuck, Roger Shattuck, Jessee Wallen, Rachel Wallen, Shaylee Butterfield, Samuel Wright, Casey Grant, Cody Grant and Lauren Ireland.

NEW BUSINESS:

Samual Wright is an Eagle Boy Scout who is working on a project for the library. He is putting in a shed and redoing the fence behind the library. He is working on the foundation of the shed and he asked the City Council if the City would donate one yard of gravel for his foundation? The fence is west of the library around the propane tanks. ***Carol Haddock made a motion that the City donate one yard of gravel to Samual Wright for his Eagle Scout project, Vern Johnson seconded the motion, motion was approved with “all ayes”.***

Jamie Paul said that she is attending the meeting in Erin Shiffelvine’s place representing the Potlatch IDFY (Idaho Drug Free Youth). The students were also attending to speak to the City Council about IDFY and explain what IDFY is. Jamie said that the students would like to attend the Leadership Camp at Camp Lutherhaven this summer and it is for four days. They are having fundraisers to help earn money for the students to attend (car wash and BBQ

last weekend and car wash and BBQ this coming weekend). The students explained what IDFY is and what they do when they attend the camp. Jamie also told the Council that they have formed a Small Mentor Program with the elementary school. The older student go to the elementary school and work with the students one-on-one there. IDFY also does the Teen Sober Night for graduation. This year, Jamie said that they will be locking the students in the gymnasium at 7:00 p.m. until 4:00 a.m. and play games all night. That way, they will receive bigger prizes: laptops, TVs, stereos, etc.

Carol Haddock made a motion to give the Potlatch IDFY \$100.00 each for nine students to attend the IDFY Camp, Dave Cada seconded the motion, motion was approved with “all ayes”.

Jamie Paul thanked the Council for their support.

A resident had called City Hall and asked if they could still park vehicles by the pool to get them off of the streets? The Council discussed this issue and said that the residents could park their vehicles up against the bank by the Kitchen Park. The resident would have to sign the waiver exempting the City from any liability to any vehicles that are parked.

Carol Haddock made a motion to cancel the next Council meeting on May 27 as this falls on Memorial Day. Marty Anderson seconded the motion, motion was approved with “all ayes”.

The Council discussed Craig Sines duplex on Pine Street. Mr. Sines said that neighbors have been parking in his parking area and wondered if he could put up “No Parking” signs or a sign that reads “For Duplex Parking Only”? The Council discussed this and that there is parking behind the duplex in a designated parking area. They said that there parking for the duplex is their designated parking spots and that there can’t be any street signs put up on the street in front of the duplex.

REPORTS:

1. Mayor-David Brown, the Mayor said that there is a bill from the engineers working with Tom Moore (Rim Rock Consultants) on the water line across the cemetery and he would like permission from the Council to sign the contract to pay the 50% due of the estimated invoice of \$4,195.00 to Rim Rock Consultants, Inc. ***Marty Anderson made the motion to give the Mayor permission to sign the contract with Rim Rock Consultants, Dave Cada***

seconded the motion (Carol Haddock abstained from voting) the motion was passed with “all ayes” from the remaining Council members.

Delfred Cone and Linda Osborne don't want to be annexed into the City as a PUD. They still would like to be annexed in but as Ag Forest. The new water line would be run from the water tank through the cemetery and then onto Haddock's property and down to Cone's property. Jim and Carol Haddock have agreed to put up \$5,000.00 to develop four lots (3/4 acre lots in a rural development) on their property. The Haddock's would dedicate the lower land to the City as a drainage area and a "green space" and they would also dedicate 20-25' of land to the City where the water line would be ran.

Tom Moore will be working on a hydraulic model of the system and the Mayor doesn't feel that a developer should pay for that. Tom Moore is hoping that Ruen-Yeager has the water plans that he can use. When they are going across the cemetery they will stub out a water connection for cemetery irrigation.

Carol Haddock asked about the water meters and Marty Anderson said that the water line can run between the two properties but then it would have to run along the road so that water meters would be able to be installed at the edge of the property.

Travis Babb signed the contract with the City for 15' of encroachment onto City property. Travis is putting rocks along his bank going down to Pine Street.

The Mayor talked with Shem Johnson of S & L Construction and the crane will probably be here next week to put the bridge in. Mel Taggart came into City Hall last week with concerns over the bridge and future fire protection and using the bridge. Mel gave the Mayor paperwork supporting his concerns that the bridge won't be able to support fire trucks for fire protection.

The Mayor explained to the Council that he attended a three-day conference in Sun Valley last week on Economic Development. Avista will pay \$250.00 for part of the Mayor's expenses. The Mayor used the City's credit card to pay for the hotel and the Mayor has reimbursed the City \$100.00 for part of his expenses. The Mayor said that the conference was very beneficial and there were speakers from around the northwest speaking on economic development.

The Mayor said that there has been some controversial comments made on Facebook about the Scenic 6 RV Park. There were several comments on how messy it was and that there was a dog problem when people were walking around the walking path. The City has applied for a \$116,500 grant to upgrade

the RV Park with gravel, concrete pads, new electrical pedestals, lights and concrete “living areas with fire pits”. If the City receives the grant for the RV Park there will be a lot of upgrading done and it will be much nicer. The Council discussed that all of the RV sites must be clean and tidy.

The Mayor said that even if the City didn’t receive the grant, he would like to fill in the area by the little shed and playground. Also, the trees between the walking path and the fence will continue to grow and eventually ruin the path. The Council discussed removing the trees to prevent this from happening. Tom said that they have patched several areas of the walking path with concrete and asphalt both but the path continues to separate.

The Council discussed the fees that are charged in the park and decided to raise the fees when we publish the Resolution for all fee increases. The rates that were discussed were: \$25.00 per day, \$175.00 per week and \$350.00 per month. Pat Cunningham is currently staying in the RV park and he is disabled. The Mayor asked that the Council continue to charge him the \$250.00 per month for RV rent.

Carol Haddock made a motion that the rates be changed to \$25.00 per day, \$175.00 per week and \$350.00 per month and that Pat Cunningham remain at \$250.00 per month for his RV rent. Marty Anderson seconded the motion, motion was approved with “all ayes”

The Mayor asked Marty Anderson about burying a tank in the ground at the RV Park to collect the water that is a problem. They were talking about a tank and a pump to pump the water out. Marty said to talk to Tom Moore because he would know more about water tanks.

There is an ad about plastic tables (round, rectangular and chairs) that CostCo has on sale. ***Carol Haddock made a motion that if the price in the magazine covers all of the tables and chairs to purchase them, Marty Anderson seconded the motion, motion was approved with “all ayes”.***

The Mayor talked to the Council about using the land across the river as a vacation destination and put tents up out there for “back-to-nature” camping.

2. Parks–Carol Haddock, met with Jeff Circa today, superintendent of the Potlatch School District. They were meeting to review the City’s Comprehensive Plan and there weren’t any big changes in the Comp Plan. The School District would like to work with the City to get an electric sign up to announce events. Marty said that in Palouse they

turned their sign off because it is too expensive to run. Carol is hoping to get back to the Council with the Comp Plan soon.

3. Pool & Cemetery-Dave Cada, they have hired six lifeguards for the pool. All of the kids that are hired don't work at the same time and this gives the pool more flexibility if someone can't work on a particular day. Five of the students have their certification. The sixth girl needs to take lifeguard training but Dave thought that her parents were going to pay for her certification. Dave is going to set up a meeting with Tia McKinney to review the employee manual item by item and make sure that all lifeguards realize that safety is the watch word. Brookelyn May will be the Assistant to Tia as she has worked at the pool for several years.

Dave suggested that the rates for the pool be raised as the economy is a little better. Dave doesn't want anyone turned away because they can't pay though. Carol suggested that they let them in for one day and then have the family fill out a hardship form for review. The Council reviewed the rate changes.

Dave Cada made a motion to raise the rates as follows:

****Swimming lessons, \$50.00***

****Friday night swimming, \$3.00 per person***

****Individual daily pass, \$3.00 per person***

****Season Passes: Individual, \$50.00, Family, \$100.00***

Up to five members, \$10.00 each addition member

****Lap swim, \$2.00 and Private Pool Rental, \$60.00/hr. (no increase)***

Carol Haddock seconded the motion, motion was approved with "all ayes".

4. Vern Johnson - Water & Sewer, asked Tom how things are "all ok". The Council discussed the utility rates and decided to raise the rates effective October 1, 2014. (A Public Hearing will be advertised for June regarding all of the fee increases.)

Carol made a motion to raise the utility rates as follows: *See Attachment "B", Marty Anderson seconded the motion, motion was approved with a roll call vote: Vern Johnson, "aye"; Dave Cada, "aye", Marty Anderson, "aye" and Carol Haddock, "aye".

5. Streets-Martin Anderson, asked if we had gotten any gravel from the County? Tom will call and find out. Marty asked if we had gotten the sewer line cleaned and camera the line? The Mayor said that they got her this afternoon and they will be here tomorrow. They got 700' down the sewer line today and thinks that he can get all of the line cleaned and camera the line tomorrow.

6. Scenic 6 -David Cada, Dave has been working with Matthew Hacker, Eagle Boy Scout, about resurfacing the tennis courts and they were shooting for 2014. Dave told the City Council that the Rec. District funded the project and the tennis courts will be resurfaced this summer. Dave will have a ribbon cutting ceremony the Saturday after the 4th of July and would like to invite the County Commissioners and the Governor's northern Idaho representative, Katie Brodie.

Dave said that the volunteers who were cleaning the top part of the railroad depot removed 8 tons of lath and plaster. Dave also told the Council that the WIMPHG will be having their first event on June 1 with a band playing.

7. Superintendent, Tom Andres, nothing.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to *10 minutes* each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates-

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$19,458.36, seconded by Vern Johnson, motion carried with “all ayes”.

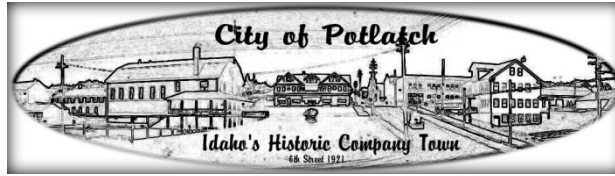
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:53 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be June 10, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

June 10, 2013 – 7:02 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Carol Haddock made a motion that the minutes of the previous meeting minutes of May 13, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres was absent.

GUESTS: None

NEW BUSINESS:

The Mayor told the Council that the City of Potlatch received word on June 7, 2013, that Potlatch has been awarded a grant from the Idaho Department of Parks & Recreation to refurbish the Scenic 6 RV Park. The grant is \$116,469 and matching funds will be \$27,188. Shane Bartlett has already ordered the electrical pedestals and we will be ordering the lights later this week. The money will be released from Parks & Rec. in July. This week there is a group of Good Sam’s RVers staying in the Scenic 6 RV Park and the park is full. We will have another Good Sam’s group coming in the end of June and then on July 13, the Speeder Car event will be in Potlatch and we will have a large group of RVs coming in. Also, in September another Good Sam’s group is scheduled to come and stay in the Scenic 6 RV Park.

The Mayor said that the RVs will have to move out of the Park for one week after the Speeder Car event so that work can be done before Potlatch Days. They have been talking about putting drain tile in from the Camp Host’s camper to the walking path into the drainage ditch to help drain the water from the Park area.

There were two Public Hearings this morning, June 10 at 9:00 a.m. and 9:30 a.m.: Public Hearing on the Revised Fee Schedule and a Public Hearing on the 2012-2013FY Amended Budget.

Dave Cada made a motion to approve Resolution 2013-06-10-01 on the Fee Schedule, Carol Haddock seconded the motion. The Mayor asked for a Roll Call Vote: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye. The motion was passed with “all ayes”.

The Mayor is going to wait on the amended budget until the next Council meeting.

Dave Cada said that the City is working with Cynthia Gibson of ITD on an “Alternative Transportation Grant”. Dave has been working with Cynthia on the mill site area and for sidewalks along ITD. There are \$3M grants funds available for sidewalks and walking paths. There was a conference call last week and 15 people were on the call (three of the people were from Potlatch). Each entity applying has a possibility to receive \$500,000 grant funds. The City is going to apply for this grant funding to extend the sidewalks from the existing sidewalk to the Scenic 6 Park and the high school and then to the railroad depot, also to reburish the sidewalk going up 6th Street and add another sidewalk on the ball field side of the road. Renovating and adding new sidewalks will then reconnect all of the town.

A Letter of Intent was originally due on June 7 but ITD has extended the dates out for one month. There will be a couple of webinars coming up on how to write the Letter of Intent. There is a requirement of 7.34% matching funds involved but this can be shared by separate entities. On a \$500,000 grant, \$36,700 would be matching funds.

REPORTS:

1. Mayor-David Brown, The Mayor reminded everyone that the Business Breakfast is going to be this Wednesday, June 12, at 7:30 a.m. at the Rebekah Hall.

The bridge came in last Thursday and Shem Johnson said that it should take approximately two weeks to finish up the project. The Mayor said that it was quite a site to see the 125’ bridge come in on the truck and try and make the corner at the railroad depot. The truck came up against the RR sign and they had to knock the sign over to turn the corner. The bridge is all formed up now and they have to pour the end caps and put the bollard on the bridge. The

Council discussed the bollard and where to place it and they all agreed that the bollard should be placed in the middle of the bridge. The sandy beach area near the bridge is now City property. There are lots of kids that drive down to that area to swim and a few of them have been goofing off in their vehicles. If it continues, the City will lock the gate and let Potlatch Corp. know that the gate has been locked. The Mayor wanted to remind everyone that the bridge is not a vehicle bridge but an access bridge to the sewer site and people will be able to use it to hike, bike and 4-wheel across. If the public is respectful of the property everything will stay open but if people abuse the property, the property will have to be gated.

The Mayor and Shelly met with Amanda Bashaw of Latah Sanitation last Thursday. Amanda looked at the City's rates and she feels that our rates are ok. October 1, 2013, the roll carts will be introduced into the county. Amanda is negotiating for all of the city's in Latah County for the renewed contract. Amanda currently charges \$17.50 for one garbage can in Latah County and \$23.00 for two garbage cans. Amanda did suggest that the City would be able to go by the Circuit Breaker program for reduced garbage rates as citizens must renew yearly for the program. The State will pay up to \$1,300 for taxes if a resident qualifies for the program. If a resident in the city is on the Circuit Breaker program, they would be eligible to receive a reduced rate on their garbage. Latah Sanitation will still charge the City the full rate for every resident in Potlatch. The Council will have this time between now and October to review the City's garbage rates.

Currently the Hiawatha Apartments have a dumpster and they are charged for the 6 yard dumpster fee. Latah Sanitation charges for each apartment in the building and the City should possibly consider charging every apartment a garbage fee rather than the 6 yard dumpster fee. The Mayor said that the Hiawatha Apartments are undergoing an extensive renovation and the building permit application that was submitted was in excess of \$500,000 for the renovation and that doesn't include the electrical or plumbing permits.

2. Parks-Carol Haddock, did the City hire Eric Sorenson to put the window in upstairs? The Mayor said "yes".

3. Pool & Cemetery-Dave Cada, the pool opened today and for the first day it was free swimming day for everyone. Dave was up there earlier this afternoon and there were 138 people and the pool looks better than ever. They have been painting and cleaning the pool area and the bath house.

They had a meeting last week to introduce the new employees to the pool system.

Dave did mention that there are cracks opening up around the pool. If the cracks are allowed to continue it may create a problem. Dave recommends that the City address and fill the cracks in, possibly with Quikcrete so that no moisture can seep in.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, Marty asked if the Forest Service line has been cleaned and videod? The Mayor said that the line had been serviced and the video showed that around one manhole a lot of water was coming in, joints were leaking. They found four more manholes and Tom is trying to find them. Where the sewer line goes from 8" to 10", Tom dug it up and fixed the leak. Tom Moore suggested that Tom raise the manholes but then they decided if the manholes remained buried, when the ground floods, no infiltration will get in. Pipeline Inspection also videod the old 12" water line coming up past the railroad depot.

The Mayor asked Poe Asphalt to give the City a quote on what it would cost to chip seal the road up by Marty's house and where Ron Epler lives. The quote would be \$11,000 to chip seal. Every year the City must coat the streets with Mag oil for dust abatement.

6. Scenic 6 -David Cada, on July 13, there is going to be a Ribbon Cutting ceremony up at the tennis courts. Mathew Hacker, Eagle Scout, has been working on this project for a number of years and Dave would like to present him with a Certificate of Merit from the City.

Dave moved that the City present Mathew Hacker with a Certificate of Merit for renovating the tennis courts, Carol seconded the motion, the motion was approved with "all ayes".

The Scenic 6 group has been working with the WIMPHG group on "Evenings at the Depot" this summer. This is a dinner and music fundraiser for the railroad group. Their first event was June 1 at the Depot, and "Jon and Rand" played music that evening. Attendance was down but the evening turned out nice and they were a good band. They served "Depot Dogs" which are 1/3 lb. sausages. The next event will be

on July 13 and there will be five bands playing throughout the Speeder Day event.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to *10 minutes* each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$28,113.20, seconded by Dave Cada, motion carried with “all ayes”.

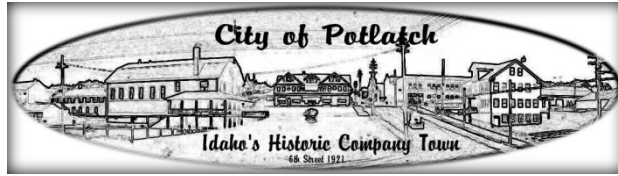
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:43 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be June 24, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

June 24, 2013 – 7:04 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Carol Haddock made a motion that the minutes of the previous meeting minutes of June 10, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres.

GUESTS: Richard Walser, Latah County Commissioner.

NEW BUSINESS:

The Mayor asked for a motion to amend the FY2012-2013 Budget. A public hearing was held before the City Council on June 10, 2013, to review the Proposed Amended Budget for FY2012-2013.

1. The next order of business is a proposed ordinance whose Title reads as follows:

ORDINANCE # 2013-06-24

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE BE AMENDED FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, APPROPRIATING THE SUM OF **\$1,654,015** TO DEFRAY THE EXPENSE AND LIABILITIES OF THE CITY OF POTLATCH FOR SAID FISCAL YEAR. AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSED FOR WHICH SAID APPROPRIATIONS IS MADE.

2. Mayor: I would entertain a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

Dave Cada made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Is there a second?

3. Mayor: It has been moved by Dave Cada and seconded by Vern Johnson that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Discussion? No

4. This is a Roll Call Vote:

***Vern Johnson, aye
Dave Cada, aye
Marty Anderson, aye
Carol Haddock, aye***

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

1. Mayor: I would entertain a motion that the ordinance be formally adopted (and the summary approved, if applicable).

2. Carol Haddock made a motion that the ordinance 2013-06-24 be formally adopted (and the summary approved, if applicable).

Is there a second?

3. Mayor: It has been moved by Carol Haddock and seconded by Marty Anderson that ordinance 2013-06-24 be formally adopted (and the summary approved, if applicable).

4. This is a Roll Call Vote:

***Carol Haddock, aye
Marty Anderson, aye
Dave Cada, aye
Vern Johnson, aye***

REPORTS:

1. Mayor-David Brown, the Business Breakfast was on June 12 at the Rebekah Hall.

The Mayor, Tom Andres, Jesse Lusby, Bryan Bryngleson and Shane Bartlett met in the Scenic 6 RV Park this morning to review the RV Park Project. The City received the Idaho Parks & Rec. grant to refurbish the RV Park. The electrical pedestals and the marker lights have been ordered. The Mayor is working on the order for the ADA fire pits. Tom said that he will use the backhoe to dig the trench rather than rent a trencher.

2. Parks-Carol Haddock, Carol and Jim Haddock walked the walking path around the Park. There are cracks in the pavement with weeds growing in the cracks. The Council discussed what it would take to repair the cracks. The path had been resurfaced a few years ago and that helped. Dave Cada said that the tennis court people (that are repairing the cracks in the tennis court) may be able to help with the repairs. Idaho Parks and Rec. has a grant available for walking paths and the Council discussed applying next year for that grant.

Tom Andres and the crew trimmed all of the trees in the park. Carol said that the park looks nice. Carol would also like to have the City purchase a memorial plaque for Harvey's pond.

The Mayor has told Judi Rohn and the Tree Committee that no more trees are allowed to be planted in the park. Tom Andres has two memorial stones in the shop from the Christmas Parade Memorial and also the Millennium stone to be placed in the park. The Council discussed this and the Council agreed that no more trees or memorial markers are to be planted in the park. The Tree Committee must find another place to plant more trees and place memorial markers.

Tom said that he is going to be digging a 2'x2' hole for the Class Reunion to place a solar clock in the Rose Garden in the Scenic 6 Park.

3. Pool & Cemetery-Dave Cada, asked Shelly how many pool passes have been sold? Shelly didn't have the exact number as the customers purchase their pool passes at the pool and then the pool deposits the money. According to the deposits, many passes have been sold so far.

Dave said that the cracks in the tennis courts have been filled and they will be doing the surface work before July 13 (it has been raining for almost two weeks which has delayed the project). There is going to be a Ribbon Cutting Ceremony at 10:00 a.m. on July 13. Dave is receiving a

Letter from the Governor's office for Matthew Hacker and the City has issued a Proclamation that will be given to Matthew on July 13. There is a possible tennis tournament in the works for Potlatch Day and there are plans for tennis camps later this year.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, asked when the streets are going to be graded and the mag is going to be laid down? Tom said that he has already graded the streets and they were going to mag last week but it was too wet. They are planning on applying the mag oil later this week.

6. Scenic 6 -David Cada, has been working on the ITD grant Letter of Intent for ITD for a \$500,000 grant for sidewalks. The old sidewalk installation costs were around \$300,000 and Dave said that if this grant requires that curbs and gutters be installed, \$500,000 won't go very far. The Council needs to prioritize where sidewalks would be most beneficial in the City. Dave said that he would like to see the following sidewalks installed:

Extend sidewalk out to high school with access to the park (610')

Putting a sidewalk on other side of Highway 6 (2000' from park to Railroad Depot)

Include sidewalk on left side up 6th street (370')

Elaine Clegg of the Safe Walks to School Program did a study of Potlatch two years ago and she recommended that a bike path be installed on the right side of Highway 6 going up the hill, rather than a sidewalk.

As far as a sidewalk from the Park to the Railroad Depot, the Mayor talked with the State and they wouldn't like to have a sidewalk on that side of the road for plowing purposes. Don Ball has told the Mayor that they would like to take the bushes out along the road from the Lion's Club Park to the road into the Scenic 6 Park. They need to find a place to dump the bushes after they are removed.

One of the things that may have to be installed along the sidewalk would be a storm water system. The Mayor told the Council that the City has

lost out on the corner by the shop. Jim Carpenter of ITD has been promoted and has moved to Boise. Ken Helm is still involved and he called and said that the corner is in the FY2019 plan and possibly it may be moved to FY2018 if the funds are available.

Possibly there could be a paved pathway installed on the side of the road from the Park to the Railroad Depot. On the right side of 6th Street going up the hill, many people park along the road there to watch baseball games in the summer.

Dave said that tomorrow at 11:00 a.m. there is going to be a webinar offered by ITD on the grant program. The Letter of Intent is due to ITD by July 15.

First priority: extend the sidewalk out to the high school.

Second priority: up 6th Street

Third priority: Out to park

Dave said that there will be another “Yard of the Week” contest this year. It will begin July 1 and end the last week of September. There will be one sign that will be moved from yard to yard every week. We need three more volunteers for this contest and there will be three final winners. At the end of September, out of all of the winners, three names will be drawn for first, second and third place. Sponsors of the contest are: Frontier Communications, US Bank and the City of Potlatch.

7. Superintendent, Tom Andres, nothing at this time.

8. Clerk- Shelly Hammons, Anne Garcia of the Potlatch Dental Clinic called City Hall this afternoon and the Clinic would like to apply for a Rural Health Care Access & Physician Incentive Program Grant. The amount of the grant would be \$35,000. Carol said that she is going to call Anne and help her apply for this grant. If the dental clinic received this grant, it would be used to help lower income people obtain dental care.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$13,034.94, seconded by Dave Cada, motion carried with “all ayes”.

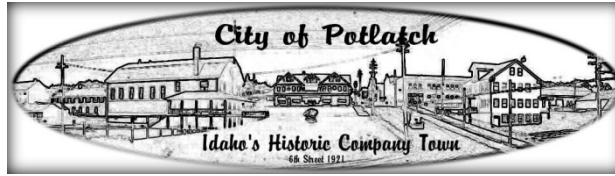
Carol Haddock made a motion to adjourn the meeting, seconded by Dave Cada, the motion was carried with “all ayes”, meeting adjourned at 7:45 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be July 8, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

July 8, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of June 24, 2013, be approved, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres.

GUESTS: None

The Mayor asked for a motion to amend the agenda. ***Dave Cada made a motion to amend the agenda, Vern Johnson seconded the motion, the agenda was amended for 7-8-2013 with “all ayes”.***

The contractors that are remodeling the Hiawatha Apartment building cut down two trees without the City’s permission. They had the area surveyed before they started the job and the survey should show if the trees were on City property or not. If they were on the City’s property, the City should get reimbursed for them being cut down. There is a tree on Lia Berg’s property across from City Hall that should be cut down. Possibly where the tree is located is on the State Highway right-of-way.

The Mayor, Dave Cada and Shelly have been working on the Letter of Intent for the ITD Sidewalk Grant application. They are waiting on engineering draft costs from Tom Moore and Chris Mansfield for engineering and construction of the sidewalk plan. The Letter of Intent is due by July 15 and if the City is chosen to submit and application, there will be a Site Inspection done by ITD between July 22 and August 5 and the final application for the grant would be due August 15.

Shawna DeWitt of ITD suggested that the City submit a second Letter of Intent with more projects that the City would like to do and even submit more of the project next year. There will be a required 7.34% of local match with the grant.

Ken Helm and two other ITD representatives were here last week and went over the project with the Mayor and Dave Cada. One thing that Ken Helm did say was that for the sidewalk to the high school, drainage wouldn't be required. Ken Helm would be part of the Site Visit if the City is chose to submit an application and Elaine Clegg's sidewalk report that she completed two years ago lets us "hit the ground running", according to Dave Cada. The City is soliticiting several Letters of Support from area businesses. Dave has already gotten a letter from the Superintendent and he will be talking with John Haire to receive a Letter of Support from the elementary school. Dave is also going to have a booth at Potlatch Day and collect signatures in support of the sidewalk project from area people. Ken Helm also mentioned that there may be a \$50,000 ADA grant available to help with sidewalk renovations.

The Mayor said that he had been working with Jim Carpenter of ITD on the triangle area by the City's shop and now that Jim has moved to Boise, the project has been put off until FY2018 or FY2019 according to Ken Helm. The Mayor did let the Council know that in FY2019 ITD plans, they would like to straighten the corners out before Carol Haddock's house and also straighten the corner out by the City's shop. They may have to encroach upon Lia Berg's property by 10' to help straighten this corner.

Dave Cada made a motion that the Council go into executive session according to Statute # 67-2345 (1) (i), Carol Haddock seconded the motion, the Council went into executive session at 7:34 p.m.

Dave Cada made a motion to come out of executive session, Carol Haddock seconded the motion, the Council came out of executive session at 7:44 p.m.

NEW BUSINESS:

REPORTS:

1. Mayor-David Brown, Tom and his crew are going to be starting on the RV Park rehabilitation.

The Mayor has been working on the 2013-2014 FY budget and should have it ready to present at the next Council meeting.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, the pool has been busy and last Saturday there were over 160 people that swam. Dave did ask Tom if he would check out the cracks in the deck of the pool and if he would be able to repair the cracks before this winter. Tom said that he would check them out.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, the tennis courts will not be totally and completely done for the July 13 ceremony. The contractor got backed up because of the weather and won't be able to finish for another couple of weeks. There will be two ceremonies. The Awards Ceremony will be July 13 and the Ribbon Cutting Ceremony will be July 20, both of the ceremonies will be at 10:00 a.m.

This Saturday, July 13, will be Speeder Day starting at 8:00 a.m. at the Railroad Depot. There will be seven bands planning all day long. They will be serving Depot Dogs throughout the day and then there will be a lasagna dinner in the evening. There will be train exhibits, the locomotive needs cleaned and polished and that will be done on July 11 and 12. Any help would be appreciated on Speeder Day.

7. Superintendent, Tom Andres, nothing at this time.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$21,761.70, seconded by Dave Cada, motion carried with "all ayes".

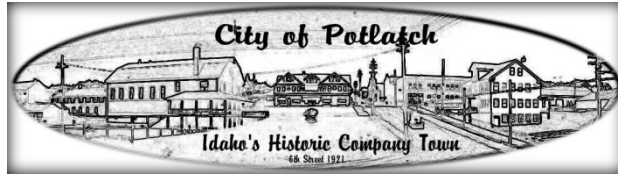
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:45 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be July 22, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

August 12, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of July 22, 2013, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres was absent.

GUESTS: Deputy Darren Duke, Erin McCall, Erin Chavez, Kathi Nygaard, Debi Dockis, Zac Dockins and Byron Bowles.

NEW BUSINESS:

Deputy Duke (School Resource Officer) and the Latah County Youth Ambassadors and their advisors, attended the meeting to introduce themselves and let the Council know what they have been up to. Byron and Zac both gave speeches to the Council about how long they have been involved in LCYAC and handed out brochures with information about LCYAC.

Erin McCall told the Council that she worked at the National Night Out Against Crime event and she felt that it was very successful. Kathi said that quite a few ambassadors helped out at NNO from Deary, Kendrick, Potlatch and Moscow. They said that the pilots on the helicopter were impressed with how many children attended the event. Darren said that he received a \$4,000 grant to help with advertising the National Night event. The Mayor complimented the

youth ambassadors and let them know that he was proud that their group exists in this town. Dave Cada told the youth ambassadors that he felt that grassroots people will make a change.

The Mayor explained that Latah Sanitation has been working with the County and the City of Moscow to revise the garbage contract for the City of Potlatch. There was a meeting in Moscow on August 8 explaining how the roll carts will be introduced into the county and each City in Latah County. The Mayor said that the roll cart garbage program will start Nov. 4. The Mayor asked the Council if they would agree to sign the contract.

Carol Haddock made a motion that the Council sign the new garbage contract. The Mayor called for a roll call vote:

Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye.

The Mayor also explained that there will no longer be alley pickup for garbage. As soon as the roll carts are used, they will have to be picked up in the streets. The Mayor said that the City will need to write a new ordinance for the roll cart program and we can possibly use the City of Moscow's Ordinance and revise it for Potlatch. When the drivers deliver the roll carts, where they set them, is where they will be picked up on garbage pickup day. Latah Sanitation did an audit of the City of Potlatch and they are evaluating what size of roll cart everyone will receive based on their past garbage usage. If a resident sets an extra bag of garbage out along with their roll cart, there will be an extra charge of \$2.00 per bag to the City. Latah Sanitation will keep track of all of the garbage overage and they will send Shelly a report weekly so that she can add the overage amounts to their utility bills.

The roll carts will be delivered to Potlatch in October. The options will be a 35 gallon, 65 gallon and a 95 gallon roll cart and there will be a packet attached to each roll cart explaining how the program will work.

The City will be charged a base rate of \$11.50 for any size of roll cart for collection and then there will be added base expenses: Bulky Waste program: \$1.00, disposal: \$4.00 minimum and educational materials program: \$1.30 for a total of \$17.80 base rate for each resident.

The Mayor did say that Potlatch is the only town in Latah County that the City picks up yard waste for all of the residents on a daily basis. The Mayor has also added fuel to the garbage budget for FY 2013-2014.

It was discussed to add a criteria program for low income residents. Latah Sanitation suggested that the City use the Circuit Breaker Program that the County maintains as all residents must update their Circuit Breaker status on a yearly basis.

The Council reviewed the proposed budget for FY 2013-2014 and there was a suggestion that the Sidewalk Grant Program be added to the budget and use the \$26,000 carryover in the General Fund for the matching funds for the sidewalk project.

There are two Council positions open for election this year: Dave Cada and Marty Anderson's positions are up this fall.

The Mayor explained to the Council that Tom Andres had been checking on the Ridge Well last week and he discovered that the water level is down in the well. They talked with Tom Moore (engineer) about putting a data logger on the well to keep track of flow, on and off times and other data. There are two quotes that were received from Strom Electric for \$4,950.45 and USA BlueBook for \$2,744.38. The Council discussed both quotes and chose to go with Strom Electric because they are so close in case there is a problem that will need to be fixed down the road.

Carol Haddock made a motion that the City accept Strom Electric's proposal for a data logger for \$4,950.45, Dave Cada seconded the motion, the motion was approved with "all ayes".

The Mayor said that Genesee Recreation District has purchased six acres to create a recreation ball park area for \$129,000. The Mayor of Genesee sent a copy of their concept drawing.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$30,970.73, seconded by Dave Cada, motion carried with “all ayes”.

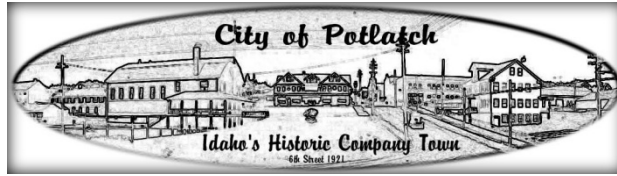
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:52 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be August 26, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

August 26, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Carol Haddock made a motion that the minutes of the previous meeting minutes of August 12, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres was absent.

GUESTS: Jim Haddock.

There was a Public Hearing tonight at 6:30 p.m. to approve the proposed budget for FY 2013-2014. The Council has reviewed the FY 2014 budget and the Mayor would entertain a motion that the rules be suspended and the proposed appropriations ordinance pass its first reading by Title only.

Carol Haddock made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules. Dave Cada seconded the motion.

The Mayor read: it has been moved by Carol Haddock and seconded by Dave Cada that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Discussion? No

This is a roll call vote: Vern Johnson “aye”, Dave Cada “aye”, Marty Anderson “aye” and Carol Haddock “aye”.

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules

The Mayor would entertain a motion that the appropriations ordinance for FY 2014 be formally adopted.

Carol Haddock makes a motion that the Ordinance No. 2013-08-26 be formally adopted. Dave Cada seconded the motion.

This is a roll call vote: Vern Johnson “aye”, Dave Cada “aye”, Marty Anderson “aye” and Carol Haddock “aye”.

There are two Council positions up for election this fall: Dave Cada and Marty Anderson. The Declaration of Candidacy forms are available at City Hall and must be certified by the County Clerk by September 6 at 5:00 p.m.

Dave Cada explained that the City has applied for a sidewalk grant through ITD to extend the sidewalks to the junior/senior high school, from Highway 6 to the library and refurbish the sidewalk from Pine Street to Cedar Street. Ken Helm and two of his people: an environmentalist and a traffic engineer, have come to Potlatch to review the proposed project. Dave and Shelly watched a webinar on how to upload the grant application to the I-TRIPS ITD website. Cynthia Gibson, E.D. of Idaho Smart Growth, is on the advisory board for the selection committee of the grant. Elaine Clegg, Idaho Smart Growth, did a study two years ago on the sidewalk project and her report will also be included in the grant application. Elaine will be writing a Letter of Support for the City to include with the grant application also.

The Mayor presented the garbage rates and the Ordinance from the City of Moscow for the new roll cart garbage program. Shelly had printed out the Ordinance for the Council to review. There is a part in the Moscow Ordinance referring to “On Demand” garbage service. Amanda Bashaw of Latah Sanitation suggests that the City of Potlatch not offer that service. Shelly will advertise for a Public Hearing on Sept. 26 at 6:30 p.m. for the change in the garbage rates and to adopt the new garbage ordinance.

The Council discussed the new roll cart program and the changes that will be made. The Mayor said that the City has a parking ordinance and we will have to enforce it. There are certain streets that the roll carts may have to be left on the street because the house is up a hill and too steep for folks to roll them up and down. Marty suggested that there be a post drove in the ground and the roll carts can be secured to the post when it isn't garbage day. Carol suggested

that the City draw lines on the street to show where the roll carts must be placed on garbage day.

NEW BUSINESS:

REPORTS:

1. Mayor-David Brown, the Mayor apologized to the Council for not asking for their reports at the last Council meeting.

One of Tom's lawn mowers has broken. The last time they purchased a lawn mower was earlier in 2002 for \$9,000.

Patti Walters cleaned the oven down at the Scenic 6 Park and did a great job. She took before and after pictures of the oven and it shows just how dirty the oven was.

The Mayor suggested that the City purchase paint for the Scenic 6 Depot and have Kathi Jo Nygaard's kids paint the interior of the building.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, the pool closed today with the crew cleaning it. Dave said that it was a very good year for the pool.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, asked if the concrete has been poured in the park for the RV pads? The Mayor said that we aren't sure when Bryngelson will be coming because he has several other jobs that he is trying to complete first. George Lisher went beyond his scope of work that he submitted for the RV Park and brought in his machine to spread the gravel and he is tamping is now.

6. Scenic 6 -David Cada, there was another concert at the Depot on August 10. The attendance wasn't what they had anticipated but they did receive verbal commitment from three people who want to put their businesses in the top floor of the depot. The freight room is now insulated.

The Yard of the Week contest is going very well. Dave said that he has seen marked improvements in the yards in Potlatch and people have

worked hard to get the YOW sign in their yards this summer and Dave said that the idea for the contest came primarily from Frontier Communications.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, Jacquie Weller is moving out of her house into a nursing home and she won't be able to pay the utilities from now on. Shelly asked the Council if we can waive her charges. The Council discussed this and said to find out who owns the house and the City will continue to charge the property and when the house is sold the utility bill will go with the property. If no one pays on the accounts, next year in July the utility bill will be applied to the tax rolls.

The Mayor said that the City will send letters to Lia Berg on her three properties, John Fraser and David Hunt that if their utility bills aren't paid, they will be discontinued according to the ordinance. If the property ever sells, the utility will be considered a new hookup and the owners will have to pay the full beginning hookup fee at the current price to connect back into the system.

Shelly asked the Council on behalf of Jean Millheim and Rebecca Payne if they would be able to use the Scenic 6 Depot again this winter for their dance and acting classes? Jean Millheim is renting the upstairs room at City Hall for \$200.00 per month and wonders if she would be able to use the Scenic 6 Depot for free several times a week? The Council discussed this option and agreed.

Rebecca Payne teaches the acting classes and she would also like to use the Depot at her prior cost of \$25.00 per day to rent the Depot. The Council agreed that she would be able to rent it for that cost.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$8,676.25, seconded by Dave Cada, motion carried with "all ayes".

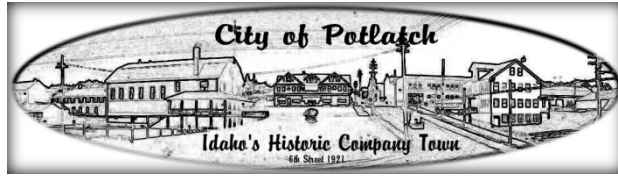
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:16 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be September 9, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

September 9, 2013 – 7:05 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Marty Anderson, Dave Cada, Vern Johnson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of August 26, 2013, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres was absent.

The Council reviewed the Garbage Resolution and there will be a Public Hearing on September 23 at 6:30 p.m. Amanda Bashaw and a driver, Tyler, were in Potlatch today meeting with the Mayor and Tom going over the new roll cart program. There are quite a few concerns from Potlatch citizens about the new roll carts. There are many elderly people in Potlatch that live on a steep hill and it is going to be difficult to get their roll carts moved out to the street for their garbage pickup. Latah Sanitation knows that this will be a learning process and they are going to be easy to work with on the problems that may occur. Dave Cada suggested that if the citizens have a problem, they should contact City Hall and the City will find solutions for them. The Mayor thought that there may be some groups that would volunteer to help the elderly move their carts up and down. The new garbage trucks will be bigger and that is why the garbage won't be picked up in the alleys any longer when the roll cart program starts.

There are two positions open for election and Dave Cada and Marty Anderson both Declared their Candidacy for their incumbent positions.

The Sidewalk Grant has been submitted to ITD and it was quite a process as it all had to be uploaded onto the I-TRIPS website. There was a technical issue so they extended the deadline from Sept. 3 to September 6 at midnight to get the applications submitted. Dave Cada said that Elaine Clegg of Safe Routes to School wrote a wonderful Letter of Support for the City to include with the application. ITD will notify people in October if they received grants or not.

GUESTS: None

NEW BUSINESS:

REPORTS:

1. Mayor–David Brown, the Governor’s office called last week and asked if Potlatch would be willing to host the “Capital for a Day” on September 30? The Mayor called back and said that we would like to host the public event and we have ordered a banner that can be used time and again that says “Welcome to Potlatch” with the Idaho seal on it. The Mayor talked with John Haire at the elementary school about children coming to the meeting and opening the meeting with the Pledge of Allegiance. Also, they will make a banner that says “Capital for a Day”. Kathi Jo Nygaard will have her mentor kids come and help and also make a speech on what their group does. Kathi Jo is going to talk to the schools and see if they would be willing to have the kids line up on the street and form a “Human Chain” welcoming the Governor to Potlatch.

The Governor will be bringing 30 of his people with him. The City will provide lunch and Bonnie Rohn and Vickie Schott will cook the lunch. We may charge \$20.00 per plate and let the senior citizens pay their normal amount for lunch of \$3.00. Paul Kimmell of Avista offered to purchase the food for the lunch.

The Mayor has requested that Tim Wendland of DEQ be allowed to come along with the other heads of different departments. The Mayor would like them to tour the wastewater treatment plant to see what the DEQ loans and Stimulus money built. Maybe have two or three vans drive people out to the bridge and the treatment plant.

We need to let the Governor’s office know of some “Hot Topics” in the area.

1. Carol Haddock: Need to fund education
2. Dave Cada: Develop the Potlatch millsite

The Mayor asked the Council if the City could order a snow blade for the gator? The Council discussed this and agreed that it should be purchased.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, the pool did very well this summer and operated without any incidents. Every time Dave went to the pool there were a lot of people attending. The City received a very nice letter from Sally Anderson commending the lifeguards on a great job this summer.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, asked if the City were done with the sewer project? The Mayor said that we will be done irrigating the end of October and at that time, Tom will blow the pipes out for winter. The Mayor asked the Council if they want to do anything else on the Forest Service line? There isn't much loan money left from DEQ.

6. Scenic 6 -David Cada, there will be another event at the Scenic 6 Depot on October 5. They will have a band, food and drinks for Octoberfest.

The Scenic 6 Economic Development Council has been in contact with a company in Coeur d'Alene, Tumblestone, that makes water features. Scenic 6 would like to purchase a water feature for the City for approximately \$2,000. It wouldn't have to be identical to the picture in the brochure and it can be placed anywhere because it has a recycling pump included. The group was possibly thinking of placing it at the entrance to the Scenic 6 Park.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$22,828.85, seconded by Dave Cada, motion carried with “all ayes”.

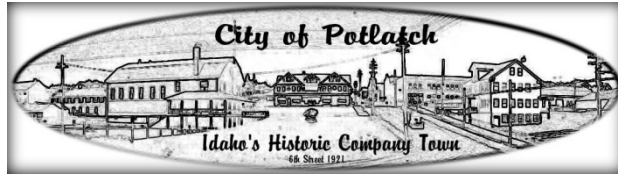
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:47 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be September 23, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

September 23, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Vern Johnson, Dave Cada and Carol Haddock. Marty Anderson was absent.

Carol Haddock made a motion that the minutes of the previous meeting minutes of September 9, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres was absent.

GUESTS: Tyrel Hill attended. Tyrel is involved in the Rural Planning at the University of Iaho. Tyrel is working on bi-regional planning where municipalities all work together.

NEW BUSINESS:

Dave Cada said that when he spoke to the senior citizens at their luncheon last week they told him that they would like to place a plaque on the outside of their building by the front door in memory of Nancy Swenson. Nancy passed away this summer at the age of 98 and she had been the treasurer of the senior citizens for a number of years. Dave suggested that the Council review the plaque and possibly instead of placing it on the outside of the building that they dedicate a wall inside for this type of memorials.

Dave Cada made a motion that a plaque for Nancy Swenson be placed on the outside of the Rebekah Hall (only after a proof of the plaque has been approved by the Council), Carol Haddock seconded the motion, the motion was approved with “all ayes”.

Dave Cada gave an update on the Yard of the Week winners for September. The winners for the last two weeks are: Bruce & Donna Pelham and Ted Millick. There will be a drawing in October from all 12 weeks of winners for 1st place: \$100; second place: \$50 and third place, \$25.00.

Dave Cada gave an update on the Sidewalk Grant for ITD. Dave and Shelly watched a webinar on how to upload the grant information onto the ITD website: I-TRIPS. The deadline has been extended to October 30, 2013, to upload and update the City's information on the website.

The Mayor told the Council that the Capital for a Day event with the Governor and his cabinet will be September 30. The Mayor had wanted them to tour the wastewater land application site but the Governor said that they won't have time to do that. The Mayor had asked that Time Wendland come to the meeting but Tim's wife is ill and he won't be able to travel to Potlatch. Karen Rohn is having her art class make a big poster to put outside of the Rebekah Hall. The Mayor has asked Byron Bowles (teenage mentor) to introduce the Governor. There will be children from the high school and elementary school coming to sing and conduct the Pledge of Allegiance. The Mayor has also asked the High School to provide several mentor students to help serve at the Capital for a Day.

The agenda for Capital for a Day is from 9:00 AM-3:00 PM with lunch from 1:00-2:00 PM. It is a Q&A in the morning and after lunch, the Governor will read a Proclamation and then another Q&A period for the public.

Avista is donating \$500.00 toward the food for the lunch. The Latah Economic Development Council members have been invited to attend along with the Latah County Commissioners. The Potlatch Recreation District is buying two large banners that will read: Welcome to Potlatch.

The Mayor called for a motion to read the Resolution for the Garbage Rate Change. ***Dave Cada asked that the Resolution be read by title only, Carol Haddock seconded the motion. Roll call vote: Vern Johnson, "aye"; Dave Cada, "aye" and Carol Haddock "aye", Marty Anderson was absent.***

The Mayor read the Resolution by title only: A RESOLUTION OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF IDAHO, PROVIDING FOR AN INCREASE IN CITY GARBAGE RATES; RESOLUTION NUMBER 2013-09; PROVIDING FOR REPEAL OF ANY PROVISION INCONSISTENT WITH THIS RESOLUTION, PROVIDING AN EFFECTIVE DATE FOR THIS RESOLUTION.

Carol Haddock made a motion to suspend the rule requiring that a Resolution be read on three separate occasions, Dave Cada seconded the motion. Roll call vote: Carol Haddock, “aye”; Dave Cada, “aye” and Vern Johnson, “aye”, Marty Anderson was absent.

Carol Haddock made a motion that Resolution No. 2013-09 pass by having been read once by title only, Dave Cada seconded the motion. Roll call vote: Vern Johnson “aye”, Dave Cada “aye” and Carol Haddock “aye”. Marty Anderson was absent.

REPORTS:

1. Mayor–David Brown, there have been several more RV pads that were poured in the Scenic 6 RV Park. Right now the RV Park is full of Good Sam’s RV club members.

2. Parks–Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, earlier this year, Dave discovered some cracks around the swimming pool. Dave said that it would be good to get the cracks filled with Quickcrete before winter. If the cracks are allowed to continue, they will keep expanding. Possibly put a compound in the cracks, and then add a sealant to keep this from happening.

4. Vern Johnson - Water & Sewer, everything is going good.

5. Streets-Martin Anderson, absent.

6. Scenic 6 -David Cada, The Scenic 6 Economic Development Council has made a proposal to several Eagle Scouts that south of the grade school they work with several college students to design and build a Frisbee golf course. This would be an attraction to those who play Frisbee golf and it would be a good thing for the town to pursue as long as we have the expertise.

There will be another concert at the WIM railroad depot on October 5.

December 14 will be Christmas in Potlatch and there is limited space for vendors on that day. They will need more volunteers to work on that day. The Mayor suggested that they put vendors in a tent in the Scenic 6 Park. Dave said that they will be having Santa Claus in the depot instead

of the railcar this year. The Mayor said that he has ordered \$9,000 worth of fireworks and they are going to set the fireworks to music. There will be a Flag Retirement Ceremony during the fireworks display and we will ask Susanna LaForce to sing the National Anthem.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$11,546.63, seconded by Dave Cada, motion carried with “all ayes”.

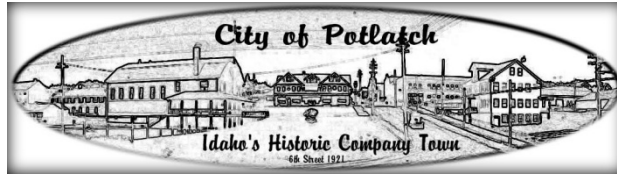
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:47 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be September 23, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

October 14, 2013 – 7:10 p.m.

Sheri Stubbs from Frontier Communications attended the meeting and before the Mayor was able to open the meeting, Sheri drew the names of the Yard of the Week winners for first, second and third place from the 12 Yard of the Week entries for 2013.

First Place won \$100.00 = \$50.00 donated by Forest Nursery and Frontier Communications went to Rich and Sharon Bunce. Second Place won \$50.00 = \$25.00 donated by Fiddler's Ridge and Frontier Communications went to Bruce and Donna Pelham. Third Place won \$25.00 = \$12.50 donated by Junction Lumber and Frontier Communications went to Chuck and Terry Chambers.

Dave Cada will write an article for the CIA Newsletter and Sheri will take pictures and post them on Facebook of the winners.

The regular meeting of the city council was presided over by Mayor David Brown.

Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Carol Haddock made a motion that the minutes of the previous meeting minutes of September 23, 2013, be approved, Dave Cada seconded the motion, motion was approved with "all ayes".

Also present: Shelly Hammons.

GUESTS: Sheri Stubbs, Frontier Communications.

Capital for a Day turned out good with 114 in attendance in the morning and 65 in attendance during the afternoon session. B.J. Swanson told the Mayor

that she was in Boise the next day at a meeting and the Governor was in attendance with one of his cabinet members. B.J. said that the Governor was really bragging about the Capital for a Day in Potlatch and how much they enjoyed coming.

Katie Brodie contacted Dave Cada and the Mayor about a meeting that she was scheduled to meeting with Potlatch Corp. the week after the Capital for a Day event. Jim Lemieux of Potlatch Corp. was to be there along with Mark Benson and Potlatch Corp's real estate person. The meeting was regarding Potlatch Corp. donating a portion of their land (10 acres) below the train depot to the City of Potlatch. The day after the meeting, the Mayor spoke with the Lt. Governor and the Lt. Governor told the Mayor that they can really help out with the development on the Potlatch Corp land. Katie said that the meeting went well and she feels that something positive is going to happen. Katie was also going to talk with Jeff Sayer, the Director of Idaho Commerce Dept. about the City receiving Commerce grant funding to help install infrastructure to the land for future development.

Carol Haddock made a motion that the City spend the \$1,300 that it set aside a few years ago to improve the electricity connections in the Scenic 6 Park. Dave Cada seconded the motion, motion was approved with "all ayes".

Carol Haddock made a motion that the City take the two public computers and the Mayor's computer in and have them cleaned at VGH and the Mayor can purchase a new computer, possibly a laptop. Marty seconded the motion, the motion was passed with "all ayes".

NEW BUSINESS:

REPORTS:

1. Mayor-David Brown, the Mayor met with Donna Quiring at the Potlatch Library to update the Comp Plan. Donna was asking the Mayor if we can create a community calendar so that different organizations would be able to check the calendar to see what other events are scheduled in the Potlatch area? Shelly said that the City's website is due to be updated soon and one of the features of the update would be a calendar feature. As soon as that is created, we would be able to post all of the community events on the website.

There will be another Business Breakfast on Wed., October 23, starting at 7:30 a.m. in the Rebekah Hall. The Mayor told Donna that at the breakfast the main

topic will be what is going to be happening for the Potlatch Christmas celebration.

The Mayor met with B.J. Swanson and Dan Akins this morning about Potlatch's economic development. B.J. said that PNW Arms has built 100 AR rifles and already sold all of them in the last few months. PNW Arms had been seeking funding from area banks and they were turned away earlier this year but now they have three banks that are approaching PNW Arms to see if they can fund them. B.J. said that PNW Arms is still interested in building on the old Potlatch millsite sometime in the future and they are also going to be building a 5,000 sq. ft. building on their land on Highway 95 soon.

The Mayor let the Council know that Tarz Reynolds passed away this morning. Mr. Reynolds was 81 this year.

The Mayor told the Council that Tom Andres didn't pass the Land Application exam that he took in October. Tom missed it by two points and will re-take the exam in March 2014.

Will Herrington has sent the City a new rate schedule for his services that will begin January 1. If we are under contract with Will, his hourly fee will be \$135/hour. Susan Wilson is the attorney for the City of Troy and they are happy with her services according to their clerk-treasurer. Susan does charge the City of Troy \$300/mo. for a contract fee.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, doesn't have anything for the pool or the cemetery at this time. Dave did want the Council to know that a Potlatch Icon passed away last weekend. Malcolm Renfrew turned 103 on Saturday and passed away that morning. Mr. Renfrew was a native son of Potlatch and he had something to do with the formation of Teflon but never obtained a patent. Mr. Renfrew was a friend of Dave's father and Dave knew him quite well. Mr. Renfrew was a scientist, artist, musician and a Renaissance man. Dave said that Malcolm Renfrew was the best product this town ever turned out.

4. Vern Johnson - Water & Sewer, everything is going good.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, the Scenic 6 is working on Christmas in Potlatch for the second Saturday in December.

The Depot Octoberfest event turned out great. There were 150 tickets sold and they took in \$2,400 to \$2,500.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, Carol Haddock made a motion that Shelly purchase the 4TB external hard drive, Dave Cada seconded the motion, motion was approved with “all ayes”.

Shelly explained the situation regarding Delfred Cone’s business building (the old NAPA building). Delfred has been being charged for three sewers (in the spring of 2013 it was determined that the sewer connection hadn’t been hooked up to the main line in the sewer project). Delfred has been paying for four water connections and he doesn’t feel that is fair. The building does have two apartments upstairs, the Liquor Store, the Three T’s Property Management, hair salon, used clothing store, Antique store and the cabinet maker using the building. Delfred said that he has two bathrooms on the main floor (that are side-by-side) and one bathroom in the basement. The Council discussed his utility bill and decided that they will reduce his water usage to three water connections and three sewer connections starting with the Oct. 25, 2013, billing and there won’t be any retroactive adjustments to his bill.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$30,176.15, seconded by Dave Cada, motion carried with “all ayes”.

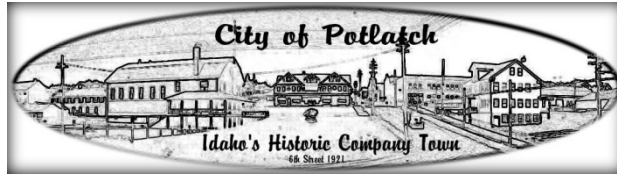
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:50 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be October 28, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

October 28, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Dave Cada made a motion that the minutes of the previous meeting minutes of October 14, 2013, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: None.

The Council reviewed the Roll Cart garbage ordinance. They recommended that we have a Public Hearing on the same night as the Latah County Planning & Building Ordinance, Dec. 9. There weren't any changes from Will Herrington on the Planning & Building Ordinance as this is State Code. The Public Hearing for the Roll Cart program will be at 6:00 PM on Dec. 9 and the Public Hearing for the Planning & Building Ordinance and Fees will be Dec. 9 at 6:30 PM.

Jerry Woolverton suggested that the City install number locks on the shower rooms in the Scenic 6 RV Park. Mr. Woolverton said that he has seen several people use the showers that aren't staying at the RV Park.

Carol Haddock made a motion that the City purchase number locks for the Scenic 6 RV Park shower rooms and that the City charge \$3.00 for showers. Dave Cada seconded the motion, motion was approved with “all ayes”.

The election is November 5 and there are only two people running for two positions: David Cada and Martin Anderson (both incumbents).

The Mayor told the Council that Valerie Carpenter is quitting as the bookkeeper for the City the end of November. Nick Nicholson, Presnell Gage,

suggested that the City contact Bev Bafus of Troy regarding the position. Bev received an e-mail from the City and she called and talked with Shelly and the Mayor one afternoon. Bev charges \$40.00 per hour and Bev would like to talk with Valerie regarding the position before she comes and speaks to the Mayor in person.

The renters at 415 Larch have set up a canvas tent between their house and the neighbors and they have a stovepipe coming out of it with someone living in the tent. There is also lots of junk starting to accumulate around the house. Shelly will have an officer deliver the nuisance ordinance to them.

Marvin and Sheri Mead have 48 hours to remove all of their property off of the City right-of-way on Ponderosa Drive.

The Council authorized the Mayor to sign Will Herrington's fee schedule that will begin in January 2014.

NEW BUSINESS:

REPORTS:

1. Mayor-David Brown, the Mayor is meeting with Jim Lemieus next Monday, Nov. 4, regarding the Potlatch Corporation land. This came about because Dave Cada had spoken with the Governor and Jeff Sayer of Dept. of Commerce the day that the Governor was here for Capital for a Day.

Janice McMillan is now the interim director for LEDC (Latah Economic Development Council) as B.J. Swanson, current director, has resigned. Right now Lowell Stevens is the President, David Brown is the Vice President of the board of directors and Lowell Stevens has threatened to step down as the President. There has been controversy in LEDC for the last month.

The Mayor talked with Tom Garrison of RimRock Consulting about the building regulations in Latah County. Mr. Garrison has thought about taking courses and becoming a building inspector.

The Mayor would like to set up a dinner meeting with the Councils and Mayors of Troy and Deary and possibly get together for economic development in these three cities.

2. Parks-Carol Haddock, nothing for the Park. Carol did look at the Lion's Club Building and it is in pretty bad shape. It would take lots of

work to get it ready for anyone to rent it to stay overnight. It has been cleaned up since the last time she was in there and there are plaques on the wall. Carol said that it looks pretty good in there now.

3. Pool & Cemetery-Dave Cada, nothing for the pool at this time.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, noticed that the guys have been busy picking up leaves in Potlatch.

6. Scenic 6 -David Cada, would like to ask B.J. Swanson to come to a Scenic 6 Economic Development meeting. There is a mom and pop business from Kalispell that would like to move to Potlatch. Dave suggested that the City of Potlatch use the Tactics portion of the Welch Comer plan, from Gary White, to entice economic development into Potlatch. One of the suggestions of Gary White was that someone attends the Shot Show in the spring.

Tom Berg attended a conference in Kansas City and there were CEOs of all major railroads that attended the conference. There were some of the same people who attended the Milwaukee Railroad function this year in Moscow. The next convention for them will be in 2016 and they are focusing on coming to Moscow for their convention. Dave said that if that should happen, they would bring with them the most elite people and it would be a boon for Potlatch.

The Scenic 6 Economic Development Council has been working on the December 14 Christmas in Potlatch event. There were several complaints from last year, one was that it was too cold in the Cone Building and there wasn't anything for kids to do. One of the suggestions was to put up the City's big tent and have different youth groups watch the children while their parents shop around town. The Mayor suggested that maybe this would be something that LGIS and The Landing would be able to do?

Santa Clause will be in the Railroad Depot this year and it will be heated. There will be many crafters all over town in different buildings. The dog sled races will be going on again also.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, George Gilbert e-mailed Shelly about a house near him that he thought was operating a business out of. The Council discussed this and they didn't think that he was operating a business out of his house. Also, George Gilbert said that the value of his house has decreased \$13,000 since the last assessment. Shelly will e-mail him back with what the council discussed.

Shelly would like to order a Cemetery component for the Banyon Data Systems operating system. The cost would be \$895 for the component, \$300 for internet training and \$195 per year for yearly telephone help.

Dave Cada made a motion that the City purchase the Cemetery Component for the Banyon Data Systems along with the \$300 internet training and agree to the \$195 yearly consultation fee. Carol Haddock seconded the motion, motion was approved with "all ayes".

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: ***A motion was made by Carol Haddock to pay the bills in the amount of \$5,521.09, seconded by Marty Anderson, motion carried with "all ayes".***

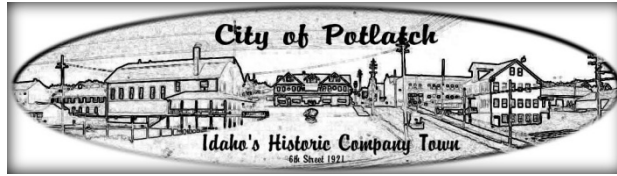
Marty Anderson made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with "all ayes", meeting adjourned at 7:56 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be November 11, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

November 25, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Carol Haddock made a motion that the minutes of the previous meeting minutes of October 21, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: None.

NEW BUSINESS:

The Mayor said that he has the Certified election results from November 5, 2013. Marty Anderson and Dave Cada have been re-elected to their Council positions.

The Council discussed Nicola Kalla’s past due amount that was written off in September 2012. Ms. Kalla purchased her mother’s house in the last few months (Jackie Weller). Shelly contacted Nick Nicholson of Presnell Gage and asked if we would be able to apply her past due debt to her new account. Nick said that the City would be able to do that as long as the Council approved it.

Carol Haddock made a motion that Nicola Kalla’s past due amount of \$496.26 be applied to her new account in Potlatch. Dave Cada seconded the motion, the motion was approved with “all ayes”.

The Mayor let the Council know that B.J. Swanson (she was the Executive Director of Latah Economic Development Council but quit the end of October). has started her own consulting business. B.J. is going to pay her way and attend the Shot Show in January and while she is there she will be talking with businesses that may be interested in relocating to Potlatch. B.J. has drawn up

a contract with the City and she will charge \$40.00 per hour. B.J. said that she will only charge the City while she is talking with potential businesses. Carol said that if the City were not a member of LEDC now, we would be able to use the \$500.00 membership fee to pay for B.J.'s services. The Mayor said that he received a very nice letter from Nancy Chaney (current Moscow Mayor who has been elected out of office) in which she said that she is supporting Mayor Brown.

Carol Haddock made a motion that the City sign B.J. Swanson's contract but that initially there will be a \$500.00 cap on the amount that the City will pay Ms. Swanson at this time. After that limit has been reached, the Council will revisit the contract. Dave Cada seconded the motion, motion was approved with "all ayes".

The Mayor met with Dwayne Priest and Tom Garrison of RimRock Consulting last week about the possibility of Tom Garrison obtaining his Building Inspector certification. After a lengthy discussion, it was determined that RimRock would need to contract with the small city's in Latah County to make it pay for RimRock. The City's that may want a new building inspector at this time would be: Potlatch, Onaway and Genesee. Latah County Planning & Building is the contractor for most of the cities in Latah County and the cities are in agreement that they are not happy with Latah County Planning & Building's services.

The Mayor and Shelly met with Bev Bafus (accountant) who has agreed to become the City's bookkeeper to replace Valerie Carpenter who has resigned. Bev came in last week and looked over the bookkeeping system and she will be talking with Nick Nicholson to see what he would like to see her do in her capacity as bookkeeper. The Mayor, Valerie, Bev and Shelly will be meeting in early December to review the month of October 2013 books.

The Mayor and Dave Cada have met with Jim Lemieux several times in the last month and at the last meeting, Jim Lemieux told the City to write a letter to Potlatch Corporation and ask for the amount of land that the City would like donated. The letter was written asking for 10 acres to be donated to the City of Potlatch. Katie Brodie (Governor Otter's northern Idaho liason) reviewed the letter and made some suggestions on several changes to the letter. The letter was mailed to Potlatch Corporation and so far we haven't heard anything from Potlatch Corporation.

If the land were donated to the City, the City would apply for a Gem Grant of up to \$50,000 to extend the water line under the railroad tracks on past the

railroad depot. Director Sayer said that the Idaho Dept. of Commerce would like to see things get going before the next Legislative year begins.

Also, PNW Arms would like to purchase five acres of land from Potlatch Corporation as does the Potlatch Investment Group. Potlatch Corporation has received the third appraisal on the land and at this time the appraisal has come in at \$11,500 per acre.

The Mayor met with Janice McMillan (interim director of LEDC) and Hank Ebert from the Idaho Dept. of Commerce last week. Everyone from the Dept. of Commerce is all for the City of Potlatch getting something going on the old mill site. Janice McMillan heard from Deb Smith of CEDA that Director Sayer was going to be in Lewiston on December 12 and Hank Ebert said that he hadn't heard that the Director was going to travel to Lewiston. Shelly has been trying to get in contact with Director Sayer's scheduler to see if a meeting would be able to be set up with the City, PNW Arms and Idaho Dept. of Commerce while Director Sayer is visiting in Lewiston. One of the things that Hank Ebert did mention is that the City of Potlatch is equipped to handle businesses that require broadband internet and Hank said that is going to be a big draw for any business.

Tom Moore has compiled a draft cost estimate for the extension of the water line from Pine Street to below the railroad tracks onto Potlatch Corp. land. The water line would be pulled through the existing old water line. Tom has the job split into two phases and Phase One Cost would include the design and administrative costs for both phases and the construction costs for Phase One which would extend the water line to just past the railroad tracks. Phase Two would take the water line onto the property that would be developed.

REPORTS:

1. Mayor-David Brown, The City of Troy and the City of Deary have both expressed interest in meeting with the City of Potlatch after the first of the year. The meeting would be with all Council members and Mayors and the discussion would be economic development. When the Mayor mentioned the meeting to Janice McMillan, she suggested that LEDC would like to attend the meeting also.

Tomorrow will be the final walk-through on the wastewater land application project. The Mayor, Dave Cada and Tom Andres will be meeting with Taylor Engineering, S & L Underground and DEQ representatives.

2. Parks–Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, it is getting hard to sell pool passes this time of year ☺. As far as the cemetery, after the last Council meeting, a woman from Palouse came into City Hall and said that she was working on the cemetery and she was going to photograph every grave and submit the information to findagrave.com. When she submits all of the information, they would compile a spreadsheet of everyone listed in the cemetery. The Council approves to purchase the cemetery component for the Banyon Data System but at this time, Shelly would like to wait on the purchase and see what Kerry Moser will be able to compile from findagrave.com.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, said that he has the snow plow blade ready to be put on the Gator. Tom can bring it over anytime and they will install it.

6. Scenic 6 -David Cada, said that the Scenic 6 committee is working on the Company Town Christmas in Potlatch on Saturday, December 14. There is going to be craft vendors all around town. Santa Clause will be in the Railroad Depot, the local Community Band will be playing at the Presbyterian Church at 3:00 pm. The VFW would like to set up their food trailer and have a place where people would be able to eat. The Cheerleaders have volunteered to watch children while parents shop that day. Decorating for the event will be on December 12 and everyone is welcome.

Dave said that last Saturday night him and his wife attended the play production at the Log Cabin Inn. The play was put on by a local theatre group and Dave said that the group is very impressive and professional and he would like to see the City support them. Dave commented that when the town of Potlatch was young, there was a production group and it brings an appreciation of the arts.

Just a reminder that in 2016 a group of dignitaries will be meeting in Moscow and they will be touring Potlatch at that time and some very prestigious people will be attending from all over the nation.

The Boy Scouts have been looking into projects that will be community enhancement projects for Potlatch and one of the projects would be to develop a school logo. They are going to be working on landscaping behind the high school that would include lights and trees. There are more Eagle Scouts coming along and they will continue to think of enhancement projects.

Sheri Stubbs from Frontier Communications forwarded an advertisement to City Hall the other day and would like the City to put it in the newsletter or on their website. The Council discussed this and said that if they do it for one, they would have to do for all businesses. The Council suggested that she forward it on to the CIA Newsletter. The Council agreed that Shelly would be able to hang it on the door with all of the other announcements in City Hall.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$\$40,292.67, seconded by Dave Cada, motion carried with “all ayes”.

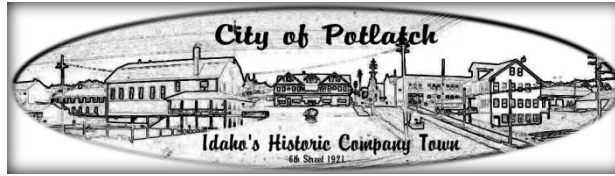
Marty Anderson made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with “all ayes”, meeting adjourned at 7:40 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be December 9, 2013.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

December 9, 2013 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Dave Cada made a motion that the minutes of the previous meeting minutes of November 25, 2013, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: None.

NEW BUSINESS:

The next order of business is a proposed ordinance who's Title reads as follows:

AN ORDINANCE OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF POTLATCH CITY CODE TITLE 9, CHAPTER 9 AMENDING THE CITY SOLID WASTE ORDINANCE TO ACCOMMODATE THE CITY'S ROLL CART SOLID WASTE COLLECTION PROGRAM; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

Mayor Brown: I would entertain a motion that the rules be suspended and the proposed ordinance passes its first reading by Title only.

Dave Cada made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Mayor Brown: Is there a second? Carol Haddock seconded the motion.

Mayor Brown: It has been moved by Dave Cada and seconded by Carol Haddock that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Discussion? None

Mayor Brown asked for a Roll Call Vote:

Vernon Johnson, aye
David Cada, aye
Martin Anderson, aye
Carol Haddock, aye

The ordinance passes its first reading by Title only and its second and third reading under the suspension of the rules.

Mayor Brown: I would entertain a motion that the ordinance be formally adopted (and the summary approved).

Carol Haddock made a motion that the ordinance number 2013-12-09 (a) be formally adopted (and the summary approved).

Mayor Brown: Is there a second? Dave Cada

Mayor Brown: It has been moved by Carol Haddock and seconded by Dave Cada that ordinance number 2013-12-09 (a) be formally adopted (and the summary approved).

Mayor Brown asked for a Roll Call vote:

Vernon Johnson, aye
David Cada, aye
Martin Anderson, aye
Carol Haddock, aye

The next order of business is a proposed ordinance who's Title reads as follows:

AN ORDINANCE OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; REPEALING PRIOR ORDINANCES AND AMENDMENTS PERTAINING TO BUILDING CODES; PROVIDING FOR FILING OF THE ADOPTED CODES IN THE CITY OF POTLATCH; ADOPTING THE 2012 INTERNATIONAL BUILDING CODE, THE 2009 INTERNATIONAL RESIDENTIAL CODE, THE AMERICAN NATIONAL STANDARD ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES,

ICC/ANSI A117.1, 2003 EDITION, THE 2009 INTERNATIONAL MECHANICAL CODE, THE 2009 INTERNATIONAL FUEL GAS CODE, THE 2009 INTERNATIONAL ENERGY CONSERVATION CODE, THE 2012 INTERNATIONAL EXISTING BUILDING CODE, THE 2009 INTERNATIONAL PROPERTY MAINTENANCE CODE, IDAPA 07.03.01, ALL AS THE CITY OF POTLATCH BUILDING CODE; PROVIDING FOR AMENDMENT OF CERTAIN SECTIONS OF SAID CODES; PROVIDING FOR VOIDING PERMITS CONTRARY TO LAW; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Brown: I would entertain a motion that the rules be suspended and the proposed ordinance passes its first reading by Title only.

Carol Haddock made a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Mayor Brown: Is there a second? Dave Cada seconded the motion.

Mayor Brown: It has been moved by Carol Haddock and seconded by Dave Cada that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Discussion? None

Mayor Brown asked for a Roll Call Vote:

Vernon Johnson, aye

David Cada, aye

Martin Anderson, aye

Carol Haddock, aye

The ordinance passes its first reading by Title only and its second and third reading under the suspension of the rules.

Mayor Brown: I would entertain a motion that the ordinance be formally adopted (and the summary approved).

Dave Cada made a motion that the ordinance number 2013-12-09 (b) be formally adopted (and the summary approved).

Mayor Brown: Is there a second? Carol Haddock

Mayor Brown: It has been moved by Dave Cada and seconded by Carol Haddock that ordinance number 2013-12-09 (b) be formally adopted (and the summary approved).

Mayor Brown asked for a Roll Call vote:

Vernon Johnson, aye
David Cada, aye
Martin Anderson, aye
Carol Haddock, aye

The Mayor told the Council that on Thursday, Dec. 12, at 2:00 p.m. there will be a meeting with Director Sayer of the Idaho Department of Commerce. Director Sayer will be in Lewiston meeting with CEDA (Clearwater Economic Development Council) and after that meeting is over, Christine Frei and Deb Smith will be driving Director Sayer up to Potlatch. Also attending will be B.J. Swanson, Janice McMillan of LEDC (Latah Economic Development Council) and possibly Robin Woods of LEDC. The meeting is in regard to economic development on the old Potlatch Corp. mill site. The City hasn't heard anything back from Potlatch Corp. yet on the possibility of them donating some land to the City.

From what the Mayor understands the City must own some land before Dept. of Commerce would be willing to grant any funding for infrastructure. The Idaho Dept. of Commerce would want the business owner to sign an agreement that they would be in operation and abide by the rules of the grant for a certain period of time. The Mayor e-mailed Katie Brodie (Governor's northern Idaho liaison) and invited her to attend the meeting with Director Sayer.

B.J. Swanson has kept in contact with PNW Arms and there are conflicting reports that PNW Arms may want to build a building on the land if the City owns it or possibly the City would own the land and also build the building and PNW Arms would lease it from the City. The Mayor and the Council are not in favor of this last option.

The Mayor has e-mailed Jim Lemieux but he hasn't heard back from Jim.

REPORTS:

1. Mayor-David Brown, The Mayor received a call from Janice McMillan the new Director of LEDC and she invited him to come back and be on the Board for LEDC. Janice said the CEDA is going to be conducting a training on Board member responsibilities for LEDC in January and Janice would like the Mayor to attend the training.

The Fireworks man will be here Friday to start setting up for the Fireworks on Sat., Dec. 14, in the Scenic 6 Park. They will be choreographing the fireworks to music this year.

2. Parks-Carol Haddock, received a call from someone the other day asking how long can people stay in the RV Park? They wanted to know if there is a time limit on how long? Also, is there a rule about skirting? The Mayor said that there aren't any rules on how long a person can stay and any additions to the RV must be nice and neat and tidy. The Mayor said that the City used to close the RV Park in the winter but now it has been open year around and it continues to make money for the City. After a discussion from the Council, it was decided that if people have concerns that they should write them out and the Council can address them.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, wanted to know how far along the concrete is in the RV Park? The Mayor said there are about ½ of the RV Park to go for concrete and then the living pads and sidewalks have to be installed yet.

6. Scenic 6 -David Cada, everything is set for Saturday with the Scenic 6 Economic Development Council. There will be vendors, Santa at the Railroad Depot but there won't be a tent. Dale Rose built some markers (a bucket filled with concrete and PVC poles that come up out of the concrete that will be draped with flag material) for the signs around the town.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$5,491.81, seconded by Dave Cada, motion carried with “all ayes”.

Marty Anderson made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with “all ayes”, meeting adjourned at 7:35 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be December 23, 2013.